



PLYMOUTH COUNTY REGISTRY OF DEEDS

50 OBERY STREET, PLYMOUTH, MA 02360

(508) 830-9200

FAX (508) 830-9221

www.plymouthdeeds.org

3/11/24
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PDF

JOHN R. BUCKLEY, JR., Esquire
REGISTER

TIMOTHY H. WHITE, Esquire
ASSISTANT REGISTER
JOHN ZIGOURAS II
DIRECTOR OF OPERATIONS

March 7, 2024

The Honorable Steven T. James
Clerk of the House of Representatives
State House Room 145
Boston, MA 02133

Hand Delivered

Re: Plymouth County Registry of Deeds Technological Fund Thirty-Sixth Request

Dear Mr. James:

This is a submission of our thirty-sixth request for expenditure from the County Registers' Technological Fund for the Plymouth County Registry of Deeds, and a request for a referral of this plan to the Committees on Ways and Means and Post Audit and Oversight. **I respectfully request that this submission be entered into your docket at your earliest convenience.**

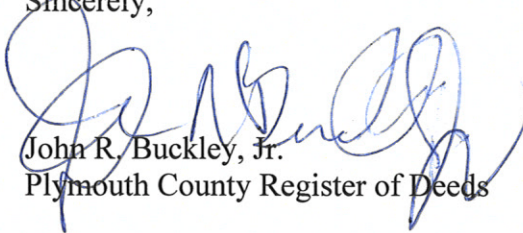
Consistent with the provisions of Section 4 of Chapter 4 of the Acts of 2003 and M.G.L. Chapter 29, §2KKK, the proposed expenditures are for purposes of technological improvements at the Plymouth County Registry of Deeds utilizing systems interoperable with other like systems used by other registries. In preparing this plan, I have consulted with the Commonwealth's Chief Information Officer and the State Secretary in accordance with the approval process. Their responses are attached.

The specific proposed expenditures totaling Two Hundred Seventeen Thousand Seven Hundred Eighty Dollars (\$217,780.00) are identified in the attached copy of our

thirty-sixth request. We also have included an update, as of February 8, 2024, of the funds available within our account.

As identified in our request, all expenditures of funds will be in compliance with M.G.L. c. 30B. Thank you for your assistance with this matter.

Sincerely,



John R. Buckley, Jr.
Plymouth County Register of Deeds

Enclosures:

1. Thirty-Sixth Request to Secretary of State and Commonwealth Information Technology Division dated January 29, 2024
2. Approval from the Commonwealth's Information Technology Division and the Secretary of State's Office.
3. Account Balance in Plymouth County Technological Fund Balance

Techreq/36thhouseclk.1-2



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January 29, 2024

Honorable William F. Galvin
Secretary of State
State House
24 Beacon Street
Boston, MA 02133

CERTIFIED MAIL – Return Receipt Requested

Re: Plymouth County Registry of Deeds Technological Fund Thirty Sixth Request

Dear Secretary Galvin:

Please consider this correspondence to be the Plymouth County Registry of Deeds' letter of consultation and thirty sixth request for funding. This request is part of our proposed technological improvements which require expenditure of funds from that portion of the County Registers' Technological Fund that has been generated by the Plymouth County Registry of Deeds and deposited with the Treasurer of the Commonwealth. The request is consistent with our previously submitted "Registry of Deeds IT Profile."

The Plymouth County Registry of Deeds' Thirty Sixth Request is intended to maintain and improve the Registry's ability to meet the demands for public access and improve the quality of our records.

1. Telecommunications Systems Maintenance Agreement

The Registry's network communications, firewall, and telephone maintenance support and service contract needs to be renewed for Fiscal 2025.

Estimated Cost: \$35,000.00
Likely Vendor: LCN Networks
Weymouth, MA

2. Hardware Service & Maintenance Contract

The Registry's hardware maintenance service contract needs to be renewed for 2024.

A. Hardware maintenance services
Estimated Cost: \$23,000.00
Likely Vendor: HUB Tech
S. Easton, MA

3. Software Service & Maintenance Contract

The Registry's software maintenance service contract needs to be renewed for 2024,

20/20 software for records document management
Estimated Cost: \$38,000.00
Likely Vendor: Avenu Insights
Syracuse, N.Y.

4. Web Site Maintenance Agreement

The Registry's web site maintenance service contract needs to be renewed for 2024.

Estimated Cost: \$5,000.00
Likely Vendor: CivicPlus, LLC
Boxborough, MA

5. Stacker Mailing Machine Maintenance Contract

The stacker mailing machine in Customer Service annual maintenance contract needs to be renewed for 2024.

Estimated Cost: \$1,500.00
Likely Vendor: Pitney Bowes, Inc.
E. Providence, RI

6. Envelope Printer Maintenance Contract

The envelope machine in Customer Service annual maintenance contract needs to be renewed for 2024.

Estimated Cost: \$3,500.00
Likely Vendor: Pitney Bowes, Inc.
E. Providence, RI

7. Disaster Recovery

In the case of a disaster our Brockton satellite will be our disaster recovery site. Under our disaster recovery plan, the Brockton system needs to be tested annually.

Estimated Cost: \$5,000.00
Likely Vendor: Avenu Insights
East Syracuse, N.Y.

8. Internet Service Contracts

The internet service contract needs to be renewed for Fiscal 2025.

Estimated Cost: \$42,780.00
Likely Vendor: Comcast
Philadelphia, PA

9. Email Maintenance Agreement

The Registry's email maintenance service contract needs to be renewed for 2024.

Estimated Cost: \$500.00
Likely Vendor: Go Daddy
Tempe, AZ

10. Security

The Registry offices have security systems regulating, managing, and monitoring access. This covers the cost of the fiscal 2025 service contract.

Estimated Cost: \$6,000.00
Possible Vendor: Baltic Security, LLC
Sandwich, MA

11. Cybersecurity Annual Study and Assessment

The Registry has a continuing need to have a security risk assessment done to assure that our records are protected from ransomware and the like. The increase in cyber-attacks is well-documented.

Estimated Cost: \$25,000.00
Likely Vendor: Security Management Partners
Waltham, MA

12. Desktop Workstations

The Desktops in our Administration and Archiving Departments require Windows upgrading. We solicited quotes for Windows 10 upgrades and installation for ?? workstations

Estimated Cost: \$30,000.00
Likely Vendor: HUB Tech
Easton, MA

13. Meeting Owl 3

Video conferencing webcam equipment including monitor to facilitate hybrid meetings,

Estimated Cost: \$2,500.00
Likely Vendor: Owl Labs
Boston, MA

TOTAL THIRTY SIXTH REQUEST:

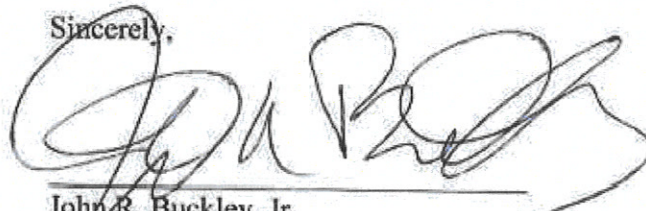
\$217,780.00

**TOTAL AVAILABLE IN PLYMOUTH
COUNTY TECHNOLOGICAL FUND
ACCOUNT AS OF 1/8/24:**

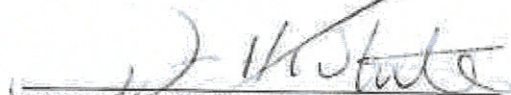
**\$1,311,680.11
(See attached report)**

Thank you for your consideration of this request.

Sincerely,



John R. Buckley, Jr.
Plymouth County Register of Deeds



Timothy H. White, Assistant Register
And Chief Procurement Officer

Cc: Paul McCarthy
Bobbi Baker
Tim Larkin
Frank Basler
Beth Sheibley
Enc.

JRB/THW



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JOHN ZIGOURAS II
DIRECTOR OF OPERATIONS

January 29, 2024

Mr. Sean Hughes

Assist. Sec. for Technology, Security & Operations | Chief Operating Officer
Executive Office of Technology Services & Security
One Ashburton Place, Room 801
Boston, MA 02108

CERTIFIED MAIL – Return Receipt Requested

Re: Plymouth County Registry of Deeds Technological Fund Thirty Sixth Request

Dear Mr. Hughes:

Please consider this correspondence to be the Plymouth County Registry of Deeds' letter of consultation and thirty sixth request for funding. This request is part of our proposed technological improvements which require expenditure of funds from that portion of the County Registers' Technological Fund that has been generated by the Plymouth County Registry of Deeds and deposited with the Treasurer of the Commonwealth. The request is consistent with our previously submitted "Registry of Deeds IT Profile."

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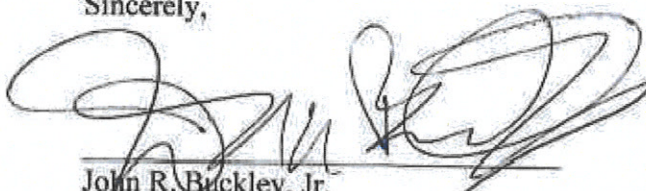
\$217,780.00

**TOTAL AVAILABLE IN PLYMOUTH
COUNTY TECHNOLOGICAL FUND
ACCOUNT AS OF 1/8/24:**

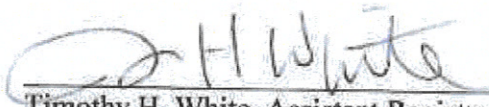
**\$1,311,680.11
(See attached report)**

Thank you for your consideration of this request.

Sincerely,



John R. Buckley, Jr.
Plymouth County Register of Deeds



Timothy H. White, Assistant Register
And Chief Procurement Officer

Cc: Paul McCarthy (by email)
Bobbi Baker (by email)
Frank Basler
Mary Dundas
Beth Sheibley
Enc.

JRB/THW

**Plymouth County Registry
Technology Fund**

	Monthly Revenue	Disbursements from State	Balance in account
July 2023	\$ 37,650.00		
August 2023	\$ 44,495.00		
Sept. 2023	\$ 39,760.00		
Oct. 2023	\$ 41,010.00	766,000.00	10/24/2023
Nov 2023	\$ 41,420.00		
Dec. 2023	\$ 34,990.00		
Jan. 2024			
Feb. 2024			
March 2024			
April 2024			
May 2024			
June 2024			
End of FY24	\$ 239,325.00	\$ 13,292,967.89	\$ 1,311,680.11



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JOHN ZIGOURAS II
DIRECTOR OF OPERATIONS

February 8, 2024

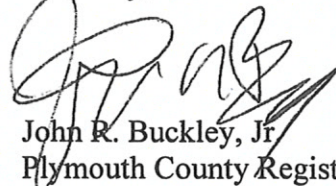
Honorable Deb Goldberg
Office of the State Treasurer
And Receiver General
One Ashburton Place, 12th Floor
Boston, MA 02133

Dear Treasurer Goldberg:

Enclosed please find a check in the amount of Thirty Three Thousand Nine Hundred Fifty Dollars and no cents (\$33,950.00) representing the monies collected from January 1, 2024 through January 31, 2024 for the "County Registers Technological Fund".

As you can see in the attached report, the balance in the Plymouth County Technology Fund Account should be One Million Three Hundred Forty Five Thousand Six Hundred Thirty Dollars and Eleven Cents (\$1,345,630.11).

Sincerely,



John R. Buckley, Jr.
Plymouth County Register of Deeds



The Commonwealth of Massachusetts
William Francis Galvin, Secretary of the Commonwealth Administrative Services

Paul C. McCarthy
CFO
Director, Registry of Deeds

February 16, 2024

John R. Buckley, Jr., Esquire
Plymouth County Registry of Deeds
50 Obery Street
Plymouth, MA 02133

Re: Plymouth County Registry of Deeds Technological Fund Thirty-sixth Request

Dear Register Buckley;

This letter is in response to the Plymouth County Technological Fund request on January 29, 2024, to expend a total of \$217,780.00 for the County Register's Technological Fund for the Plymouth County Registry of Deeds. The Secretary of the Commonwealth, in accordance with Chapter 4 of the Acts of 2003, is asked to review each Registers Technological Fund requests to ensure consistency with the IT plans of the Commonwealth and of the Secretary of the Commonwealth. Pursuant to the General Laws Chapter 36, Section 41, governing all County Registry of Deeds, this falls within the intentions of the county surcharge.

Please note this approval shall not act as an endorsement of any one vendor associated with this expenditure request.

Thank you,

A handwritten signature in black ink, appearing to read "Paul McCarthy", written over a printed name.

Paul McCarthy
Director, Registry of Deeds
Office of the Secretary of the Commonwealth

cc: Tim Larkin, ITD



The Commonwealth of Massachusetts
Executive Office of Technology Services and Security
One Ashburton Place, 8th Floor
Boston, Massachusetts 02108

MAURA T. HEALEY
Governor

KIMBERLY DRISCOLL
Lieutenant Governor

JASON SNYDER
Secretary / CIO

MICHELLE VAUGHN
Assistant Secretary of Strategy and Planning

February 29, 2024

Mr. John R. Buckley, Jr.
Plymouth County Register of Deeds
50 Obery Street
Plymouth, MA 02360

Dear Mr. Buckley,

This letter is in response to your request dated January 29, 2024, to expend \$217,780.00 from the County Register's Technological Fund. This request is consistent with your strategy for technological improvements at the Plymouth County Registry of Deeds.

I urge you to continue with information technology projects that support your long-term information technology strategy. If you need further assistance or have questions, please contact Tim Larkin in my office at: 617-626-4476.

Sincerely,

Michelle Vaughn
Assistant Secretary of Strategy and Planning

Cc: Honorable William F. Galvin
Samantha Blatchford, SEC
Keryn Cadogan, SEC
Paul McCarthy, SEC
Theresa Curtis, EOTSS
Tim Larkin, EOTSS