

**HOUSE . . . . . No. 1393**

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The Commonwealth of Massachusetts

PRESENTED BY:

*Linda Dorcena Forry and John Hart, Jr.*

To the Honorable Senate and House of Representatives of the Commonwealth of Massachusetts in General Court assembled:

The undersigned legislators and/or citizens respectfully petition for the adoption of the accompanying bill:

An Act Updating and Streamlining the Employment Agency Law.

PETITION OF:

NAME:	DISTRICT/ADDRESS:	DATE ADDED:
<i>Linda Dorcena Forry</i>	<i>12th Suffolk</i>	<i>1/20/2011</i>
<i>William M. Straus</i>	<i>10th Bristol</i>	<i>2/1/2011</i>
<i>William C. Galvin</i>	<i>6th Norfolk</i>	<i>2/3/2011</i>
<i>William N. Brownsberger</i>		<i>2/1/2011</i>
<i>John W. Scibak</i>	<i>2nd Hampshire</i>	<i>2/4/2011</i>
<i>Mark C. Montigny</i>		<i>2/4/2011</i>
<i>Sean Garballey</i>	<i>23rd Middlesex</i>	<i>2/4/2011</i>
<i>Sal N. DiDomenico</i>	<i>Middlesex and Suffolk</i>	<i>2/4/2011</i>
<i>Thomas A. Golden, Jr.</i>	<i>16th Middlesex</i>	<i>2/4/2011</i>
<i>Theodore C. Speliotis</i>	<i>13th Essex</i>	<i>2/4/2011</i>
<i>Katherine M. Clark</i>	<i>Fifth Middlesex</i>	<i>2/4/2011</i>
<i>Harriette L. Chandler</i>		<i>2/4/2011</i>
<i>David M. Nangle</i>	<i>17th Middlesex</i>	<i>2/4/2011</i>
<i>Louis L. Kafka</i>	<i>8th Norfolk</i>	<i>2/4/2011</i>
<i>Stephen L. DiNatale</i>	<i>3rd Worcester</i>	<i>2/4/2011</i>
<i>Brian M. Ashe</i>	<i>2nd Hampden</i>	<i>2/4/2011</i>
<i>Cynthia S. Creem</i>		<i>2/4/2011</i>
<i>Jason M. Lewis</i>	<i>31st Middlesex</i>	<i>2/4/2011</i>

<i>Brian A. Joyce</i>	<i>Norfolk, Bristol and Plymouth</i>	<i>2/4/2011</i>
<i>Denise Provost</i>	<i>27th Middlesex</i>	<i>2/4/2011</i>
<i>Denise C. Garlick</i>	<i>13th Norfolk</i>	<i>2/4/2011</i>
<i>Kevin G. Honan</i>	<i>17th Suffolk</i>	<i>2/4/2011</i>
<i>James J. O'Day</i>	<i>14th Worcester</i>	<i>2/4/2011</i>
<i>Anthony W. Petrucci</i>		<i>2/4/2011</i>
<i>Denise Andrews</i>	<i>2nd Franklin</i>	<i>2/4/2011</i>
<i>Susan C. Fargo</i>		<i>2/1/2011</i>
<i>Robert M. Koczera</i>	<i>11th Bristol</i>	<i>2/1/2011</i>
<i>Alice K. Wolf</i>	<i>25th Middlesex</i>	<i>2/1/2011</i>
<i>John P. Fresolo</i>	<i>16th Worcester</i>	<i>2/1/2011</i>
<i>Carl M. Sciortino, Jr.</i>	<i>34th Middlesex</i>	<i>2/1/2011</i>
<i>Ruth B. Balsler</i>	<i>12th Middlesex</i>	<i>2/1/2011</i>
<i>James E. Timilty</i>		<i>2/1/2011</i>
<i>Lori A. Ehrlich</i>	<i>8th Essex</i>	<i>2/1/2011</i>
<i>Kevin J. Murphy</i>	<i>18th Middlesex</i>	<i>2/1/2011</i>
<i>Jennifer E. Benson</i>	<i>37th Middlesex</i>	<i>2/1/2011</i>
<i>Steven A. Tolman</i>		<i>2/1/2011</i>
<i>Jeffrey Sánchez</i>	<i>15th Suffolk</i>	<i>2/1/2011</i>
<i>Gloria L. Fox</i>	<i>7th Suffolk</i>	<i>2/1/2011</i>
<i>Steven M. Walsh</i>	<i>11th Essex</i>	<i>2/1/2011</i>
<i>Eugene L. O'Flaherty</i>	<i>2nd Suffolk</i>	<i>2/1/2011</i>
<i>Patricia D. Jehlen</i>		<i>2/1/2011</i>
<i>Peter V. Kocot</i>	<i>1st Hampshire</i>	<i>2/1/2011</i>
<i>Kenneth J. Donnelly</i>		<i>2/1/2011</i>
<i>Carlos Henriquez</i>	<i>5th Suffolk</i>	<i>2/3/2011</i>
<i>Paul W. Mark</i>	<i>2nd Berkshire</i>	<i>2/3/2011</i>
<i>Stephen R. Canessa</i>	<i>12th Bristol</i>	<i>2/3/2011</i>
<i>Martha M. Walz</i>	<i>8th Suffolk</i>	<i>2/3/2011</i>
<i>Timothy J. Toomey, Jr.</i>	<i>26th Middlesex</i>	<i>2/3/2011</i>
<i>David B. Sullivan</i>	<i>6th Bristol</i>	<i>2/3/2011</i>
<i>James B. Eldridge</i>		<i>2/3/2011</i>
<i>Ann-Margaret Ferrante</i>	<i>5th Essex</i>	<i>2/3/2011</i>
<i>Angelo J. Puppolo, Jr.</i>	<i>12th Hampden</i>	<i>2/3/2011</i>
<i>Elizabeth A. Malia</i>	<i>11th Suffolk</i>	<i>2/3/2011</i>
<i>Marc R. Pacheco</i>		<i>2/3/2011</i>
<i>Cheryl A. Coakley-Rivera</i>	<i>10th Hampden</i>	<i>2/3/2011</i>
<i>Paul Brodeur</i>	<i>32nd Middlesex</i>	<i>2/3/2011</i>
<i>John J. Binienda</i>	<i>17th Worcester</i>	<i>2/3/2011</i>

<i>Michael D. Brady</i>	<i>9th Plymouth</i>	<i>2/3/2011</i>
<i>Aaron Michlewitz</i>	<i>3rd Suffolk</i>	<i>2/3/2011</i>
<i>Sean Curran</i>	<i>9th Hampden</i>	<i>2/3/2011</i>
<i>Byron Rushing</i>	<i>9th Suffolk</i>	<i>2/3/2011</i>
<i>Stephen Kulik</i>	<i>1st Franklin</i>	<i>2/3/2011</i>
<i>Joyce A. Spiliotis</i>	<i>12th Essex</i>	<i>2/3/2011</i>
<i>Christopher N. Speranzo</i>	<i>3rd Berkshire</i>	<i>2/3/2011</i>
<i>James J. Dwyer</i>	<i>30th Middlesex</i>	<i>2/3/2011</i>
<i>Christine E. Canavan</i>	<i>10th Plymouth</i>	<i>2/3/2011</i>
<i>John D. Keenan</i>	<i>7th Essex</i>	<i>2/3/2011</i>
<i>Nick Collins</i>	<i>4th Suffolk</i>	<i>2/3/2011</i>
<i>Thomas M. McGee</i>	<i>Third Essex</i>	<i>2/3/2011</i>
<i>Harold P. Naughton, Jr.</i>	<i>12th Worcester</i>	<i>2/4/2011</i>
<i>Karen E. Spilka</i>		<i>2/4/2011</i>
<i>Colleen M. Garry</i>	<i>36th Middlesex</i>	<i>2/4/2011</i>
<i>James M. Cantwell</i>	<i>4th Plymouth</i>	<i>2/4/2011</i>
<i>Robert F. Fennell</i>	<i>10th Essex</i>	<i>2/4/2011</i>
<i>John H. Rogers</i>	<i>12th Norfolk</i>	<i>2/4/2011</i>
<i>Stephen Stat Smith</i>	<i>28th Middlesex</i>	<i>2/4/2011</i>
<i>Gale D. Candaras</i>		<i>2/4/2011</i>
<i>Carolyn C. Dykema</i>	<i>8th Middlesex</i>	<i>2/4/2011</i>
<i>Tom Sannicandro</i>	<i>7th Middlesex</i>	<i>2/4/2011</i>
<i>Marcos A. Devers</i>	<i>16th Essex</i>	<i>2/4/2011</i>
<i>Russell E. Holmes</i>	<i>6th Suffolk</i>	<i>2/4/2011</i>
<i>Martin J. Walsh</i>	<i>13th Suffolk</i>	<i>2/4/2011</i>
<i>Benjamin Swan</i>	<i>11th Hampden</i>	<i>2/4/2011</i>
<i>Antonio F. D. Cabral</i>	<i>13th Bristol</i>	<i>2/4/2011</i>
<i>Chris Walsh</i>	<i>6th Middlesex</i>	<i>2/4/2011</i>
<i>Kevin Aguiar</i>	<i>7th Bristol</i>	<i>2/4/2011</i>
<i>Ellen Story</i>	<i>3rd Hampshire</i>	<i>2/4/2011</i>

**HOUSE . . . . . No. 1393**

By Representative Forry of Boston and Senator Hart, a joint petition (accompanied by bill, House, No. 1393) of Linda Dorcena Forry, John A. Hart and others for legislation to establish a "right to know" policy for certain temporary employees. Labor and Workforce Development.

[SIMILAR MATTER FILED IN PREVIOUS SESSION  
SEE HOUSE, NO. 1797 OF 2009-2010.]

**The Commonwealth of Massachusetts**

**In the Year Two Thousand Eleven**

An Act Updating and Streamlining the Employment Agency Law.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

1 SECTION 1. Chapter 140 of the of the General Laws, as appearing in the 2008 Official  
2 Edition, is hereby amended by striking out sections 46A through 46R, inclusive, and inserting in  
3 place thereof the following sections:-

4 Section 46A. As used in this section and in sections 46B to 46M, inclusive, the following  
5 words shall have the following meanings:

6 "Applicant", any applicant for employment, work, assignment or engagement, without  
7 regard to whether the applicant, when placed, is paid by the employment agency or another  
8 employer, or is an independent contractor. In the case of an applicant who is paid by an  
9 employment agency, for purposes of this chapter, the applicant shall continue to be considered an  
10 applicant while the applicant is employed or paid by the employment agency.

11           “Applicant fee”, any money or other valuable consideration paid or promised to be paid  
12 by a job applicant, employee, or worker, or a prospective job applicant, employee, or worker, to  
13 an employment agency for any goods or services rendered.

14           “Application”, a form prescribed by the commissioner to be completed by any person  
15 required to possess an employment agency registration.

16           “Assignment”, any placement, job or task to which an applicant, employee or worker has  
17 been directed or referred by an employment agency.

18           “Client,” any person or business that utilizes the services of an employment agency by  
19 accepting the assignment, placement, recruitment, referral, engagement, or employment of  
20 workers or applicants provided by an employment agency to perform work for said client.

21           “Client fee”, any money or other valuable consideration paid or promised to be paid by a  
22 client to an employment agency for goods or services rendered.

23           “Commissioner”, the commissioner of the division.

24           “Division”, the division of occupational safety.

25           “Emigrant agent”, any person who, on behalf of an employment agency and for a fee,  
26 procures or attempts to procure employment, work, assignment or engagement in the  
27 commonwealth for persons outside the commonwealth seeking such employment, work,  
28 assignment or engagement, or, applicants, employees or workers from outside the  
29 commonwealth for employers in the commonwealth seeking the services of such applicants,  
30 employees or workers.

31 “Employee”, any individual in the service of another under any contract of hire, express  
32 or implied, oral or written.

33 “Employment”, service, including service in interstate commerce, performed for wages  
34 or under any contract, oral or written, express or implied, by an employee for the employee’s  
35 employer.

36 “Employment agency”, any person who conducts in whole or in part a business for the  
37 purpose of procuring or attempting to procure permanent or temporary help, employment, work,  
38 assignment or engagement, or for the registration of such persons seeking permanent or  
39 temporary help, employment, work, assignment or engagement, or for giving information as to  
40 where and of whom such help, employment, work, assignment or engagement may be procured,  
41 where a fee is exacted or attempted to be collected for such service, regardless of whether the fee  
42 is a client fee or an applicant fee. For the purposes of this chapter, “employment agency” shall  
43 include “staffing agency” as defined by section 159C of chapter 149.

44 “Engagement”, a period of employment as defined herein, or work that lasts for a limited  
45 period of time, including, but not limited to, modeling engagements.

46 “Fee”, (a) any money or other valuable consideration paid or promised to be paid either  
47 by an applicant, employee, worker or a client, for goods or services rendered or to be rendered by  
48 any person conducting an employment agency under this chapter;

49 (b) the difference between the amount of money received by any person who furnishes  
50 applicants, employee or workers and the amount paid by the employment agency to such  
51 applicant, employee or worker.

52           “Help”, any individual in the service of another person or entity for wages or other  
53 compensation, regardless of whether the individual is an employee of that person or entity, or  
54 whether the individual’s wages or other compensation are paid by an employment agency, a  
55 client, or any other third party.

56           “Job order”, information provided by an employment agency to an applicant, employee  
57 or worker that details the specifics of the employment, work, assignment or engagement to which  
58 an agency is referring, assigning, or providing information to an applicant, employee or worker.

59           “Person”, any individual, company, sole proprietorship, limited partnership, joint venture,  
60 society, association, corporation, manager, contractor, subcontractor, or their agency or  
61 employees but shall not include any labor organization as defined in section 2 of chapter 150A;  
62 nor any agency operated by a religious, charitable, or nonprofit organization or accredited  
63 educational institution; nor any agency operated by the federal, state or municipal governments;  
64 nor any person validly licensed pursuant to section 180C; however, the provisions of section 46J  
65 shall apply to such person.

66           “Professional employee”, an employee as defined by section 1 of chapter 150E of the  
67 General Laws.

68           “Registrant”, a person who has been issued an employment agency registration.

69           “Registration”, a certificate issued by the commissioner that signifies that an employment  
70 agency owner has filed a complete application with the division to conduct the activities of an  
71 employment agency as defined in this section and has met the requirements of sections 46B to  
72 46F, inclusive.

73           “Work”, physical or mental effort or activity directed toward the production or  
74 accomplishment of something; a job, trade, profession or employment.

75           “Worker”, any individual hired, referred, recommended, placed or sent to perform work,  
76 regardless of whether the individual is an employee or an independent contractor.

77           “Work order”, written record of request or authorization for services by a client to an  
78 employment agency providing specific information about the services requested or authorized.

79           Section 46B. Notwithstanding the other provisions of this chapter, no person shall open,  
80 keep, maintain, conduct, or advertise any employment agency unless the person has been issued  
81 a registration therefor under section 46D from the commissioner. Such registration shall be  
82 posted in a conspicuous place in each employment agency conducted by such person.

83           Section 46C. Any person shall, before opening, keeping, establishing, maintaining,  
84 conducting or advertising an employment agency, first make an application for such registration  
85 to the commissioner. Such application shall be made by the owner or owners of the employment  
86 agency, and if the agency is owned by a corporation, such application shall be made by the  
87 president and treasurer thereof. Each application shall be in a form prescribed by the  
88 commissioner and shall contain, at minimum, the name and address of the registration applicant;  
89 the street and number of the building or place where the business is to be conducted; any other  
90 businesses owned or operated by the registration applicant; the name of the individual who will  
91 direct and operate the placement activities of the employment agency, whether such individual is  
92 the registration applicant or another; the types of jobs, work, assignments or engagements to  
93 which the employment agency will refer or assign applicants, employees or workers; a non-  
94 refundable application fee; a copy of a government-issued photo identification; an affirmation of



95 compliance with the requirement to post or distribute the Massachusetts Minimum Wage and  
96 Hour poster pursuant to 453 CMR 1.00, §2.06(1) and certification that the person is in  
97 compliance with section 49A(a) of chapter 62C; section 188(d) of chapter 149, ; section 14G(e)  
98 of chapter 151A; , section 19A(a) of chapter 151A, and section 25C(6) of chapter 152. The  
99 commissioner shall not issue a registration to any registration applicant that the commissioner  
100 finds to be in violation of the provisions of the General Laws for which certification of  
101 compliance is required and may revoke the registration of any employment agency the  
102 commissioner subsequently learns has falsely made such certification. The employment agency  
103 may make another application for registration at such time that it can make the required  
104 certifications.

105           Section 46D. (a) The commissioner may examine or cause to be examined the place in  
106 which the registration applicant proposes to conduct an employment agency. Any and all forms  
107 and contracts to be used, and any fees to be charged by the agency shall be available for review  
108 by the commissioner or any duly authorized agent or inspector designated by the commissioner.  
109 No registration shall be issued by the commissioner if the place in which the business of the  
110 employment agency is to be conducted is in a room used for living purposes, including a room  
111 where people sleep or a room where meals are prepared. Home offices are acceptable, provided  
112 that there is a dedicated area for the business of the employment agency to be conducted and a  
113 secure location for the storage of files. Interviews and in-person interactions with applicants,  
114 employees or workers are not allowed in home offices unless there is a separate entrance/egress  
115 from the main living area of the residence.

116 (b) Each completed application shall be granted or denied within 60 business days from  
117 the date of its filing. Any registration issued hereunder shall be in effect until 1 year following  
118 the date of issuance.

119 Section 46E. A registration issued under section 46D shall not be assigned or transferred  
120 without notification to the commissioner within 30 calendar days of the effective date of the  
121 assignment or transfer. Any change in location or name shall be endorsed upon the registration  
122 certificate. More than 1 such registration may be issued to the same person. If a registrant or  
123 registration applicant desires to establish or keep an employment agency at more than 1 location,  
124 he must apply for a registration for each location at which he intends to conduct said  
125 employment agency. If a registrant or registration applicant desires to establish or keep an  
126 employment agency using more than 1 name, the registrant or registration applicant must apply  
127 for a registration for each name under which the registrant or registration applicant intends to  
128 conduct said employment agency. Each name and each location being advertised, operated or  
129 maintained by an employment agency must be registered separately.

130 Section 46F. Each registrant shall maintain a record-keeping system which contains the  
131 name and contact information of each applicant, employee or worker and client with whom the  
132 agency has a business relationship; any work orders or job orders; records of applicant fees and  
133 client fees charged and received; receipts for any applicant fees received or charged; records of  
134 receipts and income received by the employment agency from the operation of its business;  
135 records of wages or other compensation paid to or made on behalf of applicants, employees or  
136 workers, by the registrant and any deductions taken from wages or compensation, including but  
137 not limited to any and all state and federal taxes, insurance premiums, or any fees charged; and

138 any records required to be kept pursuant to sections 46G and 46H. Said records and receipts shall  
139 be maintained for a period of at least 3 years

140 Section 46G. Each employment agency shall furnish in writing to each applicant,  
141 employee or worker, for each new assignment or engagement:

142 (a) a job order containing the following:

143 (1) a multi-lingual notice provided by the division that the job order contains  
144 important information concerning the employment, work, assignment, or engagement, and that  
145 the applicant, employee or worker should have the form translated.

146 (2) the name of the employment agency and the address of the agency's principal  
147 location;

148 (3) disclosure of the employment relationship between the agency and the applicant,  
149 employee or worker;

150 (4) the name address and telephone number of the person for whom the applicant,  
151 employee or worker is to apply or report to for such employment, work, assignment, or  
152 engagement;

153 (5) the name of the worksite employer and the worksite address for the applicant's,  
154 employee's or worker's assignment;

155 (6) the kind and character of the employment, including any requirement for special  
156 attire, accessories, tools, safety or health equipment, training or licenses and any costs charged to  
157 the applicant, employee or worker allowed by law;

158 (7) the safety or protective equipment, uniforms and other items provided by the  
159 employer, including personal protective equipment that will be provided at no charge by the  
160 employment agency or worksite employer;

161 (8) whether the employee will receive special training for the particular job tasks as  
162 required by law;

163 (9) the rate of wages or compensation including any benefits to be paid for the work  
164 to be performed by the worker;

165 (10) where known, the expected duration of the employment, work, assignment, or  
166 engagement, including daily starting time, anticipated end time, and anticipated overtime, if any;

167 (11) any meal(s) to be provided by the agency or the worksite employer and the cost of  
168 such meal(s) as allowed by law, if any;

169 (12) the fee(s) to be exacted by the agency from the applicant, employee or worker, if  
170 any;

171 (13) and details of the transportation required or offered to the applicant, employee or  
172 worker by the agency or client or any person acting on behalf of the agency or client, and the  
173 cost of such transportation as allowed by law, if any;

174 provided that nothing in this paragraph shall be construed to prohibit an employment  
175 agency from directing an applicant, employee, or worker to employment, work, assignment or  
176 engagement by telephone, but such telephone message shall comply with the disclosure  
177 requirements of this paragraph and shall be confirmed in writing by the employment agency and  
178 sent to the applicant, employee or worker within 72 hours of the start of the employment, work,

179 assignment, or engagement; a copy of such confirmation shall be kept by the employment  
180 agency for a period of at least 3 years; provided further that the provisions of this paragraph shall  
181 not apply to any activities of an employment agency where an applicant, employee or worker is  
182 recruited, applying for or seeking information about any employment, work, assignment or  
183 engagement for a professional employee in professional, scientific, or technological services as  
184 classified in the North American Industry Classification System (NAICS) code 54;

185 (b) the name, address and telephone number of the division;

186 (c) a statement of the worker's right to workers' compensation benefits and the  
187 employer's workers' compensation carrier name and number;

188 (d) a copy of every contract executed between the employment agency and an applicant,  
189 employee or worker;

190 (e) a receipt for every applicant fee charged or accepted by the employment agency and  
191 which the applicant, employee or worker has paid.

192 The original or duplicate copy of each contract, receipt for applicant fees and record that  
193 the information as prescribed in this section was provided shall be retained by the employment  
194 agency for at least 3 years following the date on which the contract is executed, the payment is  
195 made, or the information is furnished, whichever is later, and shall be made available for  
196 inspection by the commissioner or the commissioner's duly authorized agent or inspector, upon  
197 his request. The commissioner may, at the commissioner's discretion, provide a sample notice  
198 that shall meet the notification requirements of this section.

199           Section 46H. (a) No employment agency shall bring into the commonwealth from  
200 outside the commonwealth any applicant, employee or worker unless the agency has first given  
201 the applicant, employee or worker a written statement containing all of the information contained  
202 within section 46G. A copy of such statement shall be retained by the employment agency for 3  
203 years from the date of issuance.

204           (b) Each employment agency which directly or indirectly engages or uses the services of  
205 an emigrant agent, shall maintain records containing the name and contact information of all  
206 emigrant agents from whom it accepts job applicants, employees or workers. If such emigrant  
207 agents are required to be licensed in the places in which they recruit applicants, employees or  
208 workers, no employment agency shall accept applicants, employees or workers from other than  
209 duly licensed emigrant agents.

210           (c) Each employment agency which is responsible for providing transportation to an  
211 applicant, employee or worker shall do so in accordance with section 159C of chapter 149.

212           (d) Each employment agency which has transported into the commonwealth an  
213 applicant, employee or worker from outside the commonwealth where the applicant, employee or  
214 worker does not permanently reside in a state that is contiguous to the commonwealth shall  
215 provide at its own expense suitable lodging and meals for any applicant, employee or worker  
216 who is not placed in employment, work, assignment or engagement on the day the applicant,  
217 employee or worker arrives at the location of the employment agency or at the location of the  
218 employment, work, assignment or engagement to which the applicant, employee or worker was  
219 placed, assigned or referred, from the time the applicant, employee or worker reports at such  
220 location until the applicant, employee or worker is placed, or is returned to the place from which

221 the applicant, employee or worker was recruited, or is given the option of returning to such place  
222 as hereinafter provided.

223 (e) Each employment agency which has transported into the commonwealth an  
224 applicant, employee or worker from outside the commonwealth where the applicant, employee or  
225 worker does not permanently reside in a state that is contiguous to the commonwealth shall  
226 provide reasonable allowance for 1 day's meals and the return fare or actual transportation to any  
227 such applicant, employee or worker who was not placed in employment, work, assignment or  
228 engagement, or whose employment, work, assignment or engagement terminated due to lack of  
229 work within 72 hours thereafter, and who is without employment, work, assignment or  
230 engagement and desires to return to the place from which the applicant, employee or worker was  
231 recruited.

232 (f) The provisions of sections 46H(d) and 46H(e) shall not apply to any activities of an  
233 employment agency where an applicant, employee or worker is recruited, applying for or seeking  
234 information about any employment, work, assignment or engagement for a professional  
235 employee in professional, scientific, or technological services as classified in the North  
236 American Industry Classification System (NAICS) code 54.

237 Section 46I. In addition to the other requirements of this chapter, an employment agency  
238 shall not engage in any of the following activities or conduct:

239 (a) Knowingly issue, distribute, circulate or provide or cause to be issued, circulated,  
240 distributed or provided, any false, fraudulent or misleading information, representation, promise,  
241 notice or advertisement to any applicant, employee or worker.

242 (b) Use any name that has not been registered with the division in the advertisement  
243 of its services.

244 (c) Assign, place or refer or cause to be assigned, placed or referred an applicant,  
245 employee or worker to a client without a bona fide work order.

246 (d) Assign, place or refer or cause to be assigned, placed or referred, any applicant,  
247 employee or worker to any employment, work, assignment or engagement where the  
248 employment agency knows, or reasonably should know, that the prospective employment, work,  
249 assignment or engagement is or would be in violation of state or federal laws governing  
250 minimum wages, child labor, compulsory school attendance or required licensure or certification.

251 (e) Assign, place or refer or cause to be assigned, placed or referred an applicant,  
252 employee or worker to any place in which the employment agency knows or reasonably should  
253 know is maintained for illegal purposes.

254 (f) Assign, place or refer or cause to be assigned, placed or referred any applicant,  
255 employee or worker to any employment, work, assignment or engagement by force.

256 (g) Require any applicant, employee or worker to purchase any good or service  
257 offered by an employment agency or by any third party which will inure to the financial benefit  
258 of the employment agency.

259 (h) Refuse to return on demand of any applicant, employee or worker, any personal  
260 property belonging to such person.

261 (i) Assign, place or refer or cause to be assigned, placed or referred any applicant,  
262 employee or worker to any place which the employment agency knows or reasonably should



263 have known is on strike or lockout, without notifying the applicant, employee or worker of this  
264 fact in the job order.

265 (j) Divide or share, or offer to divide or share applicant fees with employment  
266 agency clients.

267 (k) Restrict the right of an employee or worker to accept a permanent position with a  
268 client to whom the employee or worker is referred for work or to restrict the right of a client to  
269 offer such permanent employment to an employee or worker, provided that said restriction shall  
270 not apply to any fee paid by a client to an employment agency to employ a professional  
271 employee in professional, scientific, or technical services as classified in the North American  
272 Industry Classification System (NAICS) code 54.

273 (l) Discharge, or cause to be discharged, reduce the compensation of, or otherwise  
274 discriminate or retaliate against any applicant, employee or worker for making a complaint for a  
275 violation of this chapter, participating in any of its proceedings under this chapter, using any civil  
276 remedies to enforce the applicant's, employee's or worker's rights, or otherwise asserting the  
277 applicant's, employee's or worker's rights under this chapter or chapter 149.

278 Section 46J. (a) An employment agency shall not charge or accept an applicant fee or  
279 other consideration for any good or service unless in accordance with the terms of a written  
280 contract with an applicant, employee or worker.

281 (b) No applicant fee shall be charged or accepted for the registration of applicants,  
282 employees or workers for employment, work, assignment or engagement.

283 (c) An applicant fee for the procurement of employment, work, assignment or  
284 engagement shall only be charged or accepted if the placement, referral or assignment by the  
285 employment agency resulted in employment, work, assignment or engagement for the applicant,  
286 employee or worker from which the applicant, employee or worker receives wages or other  
287 consideration. Said applicant fee for the procurement of employment, work, assignment or  
288 engagement shall not exceed the following:

289

290 (1) Where the applicant is an employee of the employment agency and is paid by and  
291 placed or assigned by the employment agency for employment, work, assignment or  
292 engagement, no applicant fee shall be charged for more than 4 weeks per placement and no such  
293 applicant fee shall be charged that would result in the applicant's hourly wages falling below the  
294 rates established by the state or federal minimum wage required by law.

295 (2) For independent contractors under section 148B of chapter 149, the maximum  
296 applicant fee shall not exceed 10 percent of the gross wages received by the independent  
297 contractor for any engagement arranged by the employment agency.

298 (3) For models, the maximum applicant fee shall not exceed 10 percent of the gross  
299 wages received by the model for any engagement arranged by the employment agency.

300 (4) Where the applicant is placed or referred to a client for employment or work by an  
301 employment agency and is hired as an employee of the client and is not an employee of the  
302 employment agency, except any applicant who is hired as a professional employee in  
303 professional, scientific, or technological services as classified in the North American Industry  
304 Classification System (NAICS) code 54, the following shall be the maximum applicant fee to be

305 charged or accepted in percentage of the first 4 weeks' gross salary or wages received based  
306 upon the wage at which the applicant was hired:

- 307 (i) If no meals or lodging are provided 10%
- 308 (ii) If 1 meal per working day is provided 12%
- 309 (iii) If 2 meals per working day are provided 14%
- 310 (iv) If 3 meals and lodging per working day are provided 18%

311 (5) Where the applicant is placed or referred to a client for employment or work by an  
312 employment agency and is hired as an employee of the client and is not an employee of the  
313 employment agency, and where the applicant will be paid on a straight commission basis or on  
314 the basis of a drawing account or base wage plus commissions, the total applicant fee shall be  
315 calculated on the percentages in section 46J(C)(4) and applied to an amount equivalent to one-  
316 twelfth of the computed annual earnings as estimated by the employer client.

317 (d) An employment agency shall not require the payment, charge or acceptance of any  
318 applicant fee for any good or service other than an applicant fee for the procurement of  
319 employment, work, assignment or engagement. Any applicant fee charged or accepted shall be in  
320 accordance with the terms of a written contract and said contract shall clearly state that the  
321 purchase of said good or service is voluntary on the part of the applicant, employee or worker.

322 (e) An employment agency, or any person acting in its interest, shall not charge or accept  
323 any applicant fee for transportation that violates the provisions of section 159C of chapter 149.

324 (f) An employment agency shall not charge any applicant fee for any bank card, debit  
325 card, payroll card, voucher, draft, money order or similar form of payment of wages by the

326 employment agency, for applicants, employees or workers who are compensated for their  
327 employment, work assignment or engagement by an employment agency, that exceeds the actual  
328 cost to the employment agency for providing such service to the applicant, employee or worker;  
329 provided, however, that no fee may be charged if it would cause the applicant, employee or  
330 worker to earn less than the applicable minimum wage.

331 (g) An employment agency shall not charge any applicant fee for any criminal offender  
332 record information (CORI) check or drug screen that exceeds the actual cost per applicant,  
333 employee or worker to the employment agency for providing such service.

334 (h) Any employment agency that knowingly refers or assigns any applicant, employee or  
335 worker to any employment, work, assignment or engagement where it is found that no  
336 employment, work, assignment or engagement existed, shall fully refund any applicant fee, along  
337 with the costs of transportation in going to and returning from such location. An employment  
338 agency shall not be responsible to an applicant, employee or worker for any expense incurred by  
339 an applicant, employee or worker in connection with an interview unless the employment agency  
340 has failed to inform the applicant, employee or worker that the purpose of the referral or  
341 assignment is for an interview and will not necessarily result in employment, work, assignment  
342 or engagement.

343 (i) Any applicant fee that is charged or accepted in excess of the amounts allowable  
344 under this section shall be refunded to such applicant, employee or worker on demand.

345 Section 46K. Each employment agency shall post in a conspicuous place in each agency  
346 location, or distribute to each applicant, employee or worker who is placed, assigned, or referred  
347 to an employment, work, assignment or engagement, a copy of sections 46G, 46H, 46I and 46J

348 of this chapter, in languages in which persons commonly doing business with such employment  
349 agency location can understand. Such poster shall contain the name, address and telephone  
350 number of the commissioner charged with the enforcement of said sections. The commissioner  
351 may, at the commissioner's discretion, provide a sample notice that shall meet the notification  
352 requirements of this section.

353           Section 46L. (a) The commissioner, or any duly authorized agent or inspector designated  
354 by the commissioner, shall have authority to inspect and make a record of the premises, records,  
355 contracts, receipts, job application forms, work orders, job orders, referral forms, reference  
356 forms, reference reports, financial and other records of applicant, employee, worker and client  
357 fees charged and refunds made of each employment agency which are essential to the operation  
358 of such employment agency and of each applicant for an employment agency registration. The  
359 premises of an employment agency shall include any place where the business of an employment  
360 agency is conducted, including, but not limited to locations owned, leased or occupied by the  
361 employment agency or where the records of such agency are stored. The commissioner, or any  
362 duly authorized agent or inspector, shall not be denied reasonable access by an employment  
363 agency or client for the purposes of interviewing applicants, employees or workers and others  
364 who are placed, referred, employed, assigned or engaged by any employment agency or client  
365 and shall have the authority to inspect the premises or work locations of a client and conduct  
366 such other investigations that the commissioner deems necessary for the enforcement of this  
367 chapter.

368           (b) Any complaint against any person operating as an employment agency shall be made  
369 to the commissioner. The commissioner shall notify the person of the complaint no later than 5  
370 business days from the receipt of the complaint at the division, by serving upon said person

371 either personally or by certified mail, at the person's place of residence, or by leaving with the  
372 person in charge of the person's office, a concise statement of the contents of the complaint. The  
373 commissioner shall investigate such complaint and may hold a hearing, take testimony, subpoena  
374 witnesses, and direct the production before him or her of necessary records, books, papers,  
375 receipts and other records. If such investigation reveals that a person, business or registered  
376 employment agency is in violation of the provisions of sections 46B to 46L, inclusive, the  
377 commissioner may exercise authority under section 46M.

378 (c) The commissioner may, subject to the provisions of chapter 30A, establish such rules  
379 and regulations as he deems necessary to carry out the provisions of sections 46B to 46N,  
380 inclusive.

381 Section 46M. (a) Whoever violates any provision of sections 46B, 46C, 46E, 46F, 46G,  
382 46H, 46I, 46J, 46K or 46L, shall be punished by a fine of not more than \$500, or by  
383 imprisonment in the house of correction for not more than 1 year, or both. The commissioner  
384 may institute proceedings based upon any such violation. Each violation of said sections shall  
385 constitute a separate offense. Criminal prosecution for any such violation shall not preclude any  
386 person from recovering money unlawfully collected, in a civil action. In addition to the penalties  
387 provided for in this paragraph, the commissioner may issue a written warning or a civil citation  
388 for violations of these sections. Subsections (c) to (i), inclusive, of section 6F½ of chapter 149  
389 shall apply to these citations. The commissioner may adopt regulations for the issuance of the  
390 written warnings and citations and for the enforcement thereof.

391 (b) Any employee or worker claiming to be aggrieved by a violation of any provision of  
392 sections 46G, 46H, 46I, 46J, 46K or 46L by an employment agency or client may, within 3 years

393 after the violation, institute and prosecute in his own name and on his own behalf, or for himself  
394 and for others similarly situated, a civil action for injunctive relief, for any damages incurred,  
395 and for any lost wages and other benefits. An employee or worker so aggrieved who prevails in  
396 such an action shall be awarded treble damages, as liquidated damages, for any lost wages and  
397 other benefits and shall also be awarded the costs of the litigation and reasonable attorneys' fees.

398 (c) Information secured pursuant to sections 46A to 46L, with the exception of  
399 information provided to an applicant, employee or worker pursuant to section 46G, shall be  
400 confidential and for the exclusive use and information of the commissioner in the discharge of  
401 the duties hereunder. Whoever, except with the authority of the commissioner or pursuant to  
402 rules or regulations, or as otherwise required or authorized by law, shall disclose the same, shall  
403 be punished by a fine of not more than \$100 or by imprisonment for not more than 6 months, or  
404 both; provided, that nothing herein shall be construed to prevent the commissioner from  
405 conducting any investigation or hearing as provided for in said sections, and provided further,  
406 that nothing herein shall prevent the division from making available to the public, lists of  
407 registered employment agency names and locations and information about penalties assessed in  
408 accordance with section 46M and subsections (c) to (i), inclusive, of section 6F<sup>1</sup>/<sub>2</sub> of chapter 149.