March 1, 2016

Lois Russo, Superintendent
MCI Concord
965 Elm Street
P.O. Box 9106
Concord, MA 01742

Re: Facility Inspection – Northeastern Correctional Center, Concord

Dear Superintendent Russo:

In accordance with M.G.L. c. 111, §§ 5, 20, and 21, as well as Massachusetts Department of Public Health (Department) Regulations 105 CMR 451.000: Minimum Health and Sanitation Standards and Inspection Procedures for Correctional Facilities; 105 CMR 480.000: Minimum Requirements for the Management of Medical or Biological Waste (State Sanitary Code, Chapter VIII); 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments (State Sanitary Code Chapter X); the 1999 Food Code; 105 CMR 520.000 Labeling; and 105 CMR 205.000 Minimum Standards Governing Medical Records and the Conduct of Physical Examinations in Correctional Facilities; I conducted an inspection of the Northeastern Correctional Center on February 25, 2016 accompanied by Greg Cebula, EHSO and Scott Koczela, Community Sanitation Program. Violations noted during the inspection are listed below including 134 repeat violations:

HEALTH AND SAFETY VIOLATIONS
(*indicates conditions documented on previous inspection reports)

GRALTON HALL

Lobby
No Violations Noted

Control
Unable to Inspect - Under Construction

Library
No Violations Noted

Day Room
No Violations Noted

Shift Commander’s Office
No Violations Noted
Records
FC 4-601.11(C)* Cleaning of Equipment and Utensils, Objective: Non-food contact surface dirty, water catch on water cooler dirty
FC 3-501.16(B) Limitation of Growth of Organisms, Temperature and Time Control: Refrigerator temperature recorded at 50°F
105 CMR 451.141 Screens: Screen missing

Work Release Office
105 CMR 451.141 Screens: Screen missing

WEST UP
CPO Office
No Violations Noted

Hallway
No Violations Noted

Female Staff Bathroom
No Violations Noted

Inmate Bathroom
105 CMR 451.123* Maintenance: Soap scum on shower curtains in shower # R1, R2, L1, and L2
105 CMR 451.123* Maintenance: Floor worn in shower # L1, L2, R1, and R2
105 CMR 451.123* Maintenance: Soap scum on shower curtains in shower # L1, L2, R1, and R2
105 CMR 451.123 Maintenance: Ceiling vent dusty
105 CMR 451.123 Maintenance: Missing outlet cover

Cells
105 CMR 451.353* Interior Maintenance: Floor paint damaged in cell # 146, and 150
105 CMR 451.353 Interior Maintenance: Floor paint damaged in cell # 143
105 CMR 451.102 Pillows and Linens: Linens damaged in cell # 144

WEST DOWN
Union Office
No Violations Noted

Booking Office
105 CMR 451.350 Structural Maintenance: Window broken

Hallway
No Violations Noted

Male Staff Bathroom
105 CMR 451.123 Maintenance: Ceiling vent dusty
105 CMR 451.123 Maintenance: Soap dispenser broken

Inmate Bathroom
105 CMR 451.123* Maintenance: Soap scum on walls in shower # R2, L1, and L2
105 CMR 451.123* Maintenance: Ceiling paint peeling
105 CMR 451.123* Maintenance: Floor worn in shower # L1, L2, and R2
105 CMR 451.123* Maintenance: Paint peeling on ceiling access panel in shower # R1, R2, and L2
105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, right sink leaking
105 CMR 451.123 Maintenance: Wall tile missing from shower # L2
105 CMR 451.123 Maintenance: Soap scum on shower curtain in shower L1, L2, R1, and R2
**Cells**
105 CMR 451.353*  Interior Maintenance: Floor paint peeling in cell # 115

**EAST UP**

**Mail Room**
No Violations Noted

**Hallway**
No Violations Noted

**Janitor’s Closet**
105 CMR 451.130*  Plumbing: Drain cover missing in slop sink
105 CMR 451.353*  Interior Maintenance: Ceiling vent dusty
105 CMR 451.353*  Interior Maintenance: Floor paint peeling
105 CMR 451.130  Plumbing: Plumbing not maintained in good repair, sink not operational

**Inmate Bathroom**
105 CMR 451.123*  Maintenance: Soap scum on curtain in shower # R1, R2, L1, and L2
105 CMR 451.123*  Maintenance: Soap scum on walls in shower # R1, R2, L1, and L2
105 CMR 451.123  Maintenance: Ceiling vent dusty near toilet
105 CMR 451.123  Maintenance: Kick plate damaged on bathroom door
105 CMR 451.123  Maintenance: Wall damaged in shower # R2

**Cells**
105 CMR 451.353  Interior Maintenance: Floor paint peeling in cell # 127, 130, and 139

**Fire Escape**
105 CMR 451.360*  Protective Measures: Effective measures against the presence of birds on the premises not taken, bird feces covered the ground

**EAST DOWN**

**Hallway**
No Violations Noted

**Janitor’s Closet**
105 CMR 451.353*  Interior Maintenance: Floor surface damaged
105 CMR 451.353*  Interior Maintenance: Wet mop stored in bucket
105 CMR 451.353  Interior Maintenance: Junction box not secured to ceiling
105 CMR 451.130  Plumbing: Plumbing not maintained in good repair, water from the utility sink drains into the floor sink basin
105 CMR 451.353  Interior Maintenance: Light shield missing
105 CMR 451.353  Interior Maintenance: Ceiling vent dusty

**Inmate Bathroom/Laundry**
Unable to Inspect – In Use

**Cells**
105 CMR 451.353*  Interior Maintenance: Light not secured to ceiling in cell # 106 and 111
105 CMR 451.353*  Interior Maintenance: Floor damaged in cell # 102
105 CMR 451.350  Structural Maintenance: Window broken in cell # 101
105 CMR 451.353  Interior Maintenance: Hole in ceiling in cell # 101
105 CMR 451.353  Interior Maintenance: Ceiling unfinished in cell # 102
105 CMR 451.353  Interior Maintenance: Light not secured to ceiling in cell # 103
105 CMR 451.353  Interior Maintenance: Floor paint peeling in cell # 103, 106, and 107
105 CMR 451.353  Interior Maintenance: Ceiling paint peeling in cell # 107
BASEMENT

Hallway

No Violations Noted

Boiler Room

No Violations Noted

Meeting Room

Unable to Inspect – Under Construction

Laundry

105 CMR 451.353

Interior Maintenance: Debris behind dryers

Culinary Art Program Storage

105 CMR 451.353*

Interior Maintenance: Floor finish damaged

FC 4-903.11(B)(1)

Protection of Clean Items, Storing: Pots and pans not stored in the inverted position

105 CMR 451.353

Interior Maintenance: Ceiling tiles water stained

Electrical Room

105 CMR 451.350*

Structural Maintenance: Ceiling damaged

CULINARY ARTS PROGRAM

Dining Room

FC 4-501.11(A)

Maintenance and Operation, Equipment: Equipment not maintained in a state of good
repair, wall fan dusty

Kitchen

FC 5-601.11*

Maintenance and Operation; Repairing: Facility not in good repair, floor damaged
throughout kitchen

FC 3-304.14(B)(2)*

Preventing Contamination from Linens: Wet cloth not stored in sanitizer bucket

FC 5-205.15(B)

Plumbing System, Operations and Maintenance: Plumbing system not maintained in
good repair, handwash sink leaking

FC 4-602.12(B)

Cleaning of Equipment and Utensils; Frequency: Interior of microwave oven dirty

FC 4-501.11(B)

Maintenance and Operation, Equipment: Equipment components not maintained in a
state of good repair, gaskets damaged on prep and salad cooler

FC 6-403.11(B)

Location and Placement; Employee Accommodations: No locker room area designated
for employees, jacket stored above food product

FC 4-501.11(A)

Maintenance and Operation, Equipment: Equipment not maintained in a state of good
repair, wall fan dusty

105 CMR 451.331

Radiators and Heating Pipes: Pipes not properly insulated under sink

FC 4-501.114(C)(2)

Maintenance and Operation; Equipment: Quaternary ammonium solution greater than
the manufacturers recommended concentration

FC 6-201.16(A)

Design, Construction, and Installation; Cleanability: Wall covering not easily
cleanable, wall damaged at corner near dishwasher

Culinary Shed

105 CMR 451.353*

Interior Maintenance: CO₂ tanks unsecured

FC 6-201.11*

Design, Construction and Installation: Floor not easily cleanable, floor tiles damaged

FC 4-501.11(B)

Maintenance and Operation, Equipment: Equipment components not maintained in a
state of good repair, gaskets damaged on cooler # 3

FC 3-302.11(A)(4)

Preventing Food and Ingredient Contamination: Preventing cross contamination, food
not appropriately covered
FARM DORM

1st FLOOR

Lobby

No Violations Noted

Control

105 CMR 451.353

Interior Maintenance: Air conditioning unit not vented to the exterior

Deputy Superintendent’s Area

No Violations Noted

Staff Bathroom #1

105 CMR 451.123

Maintenance: Wall louvers not opening completely

105 CMR 451.123

Maintenance: Wall fan dusty

Staff Bathroom #2

105 CMR 451.123

Maintenance: Wall louvers not opening completely

105 CMR 451.123

Maintenance: Wall fan dusty

CPO Office - East Down Side

No Violations Noted

CPO Office - West Down Side

No Violations Noted

EAST DOWN (26-49)

Hallway

105 CMR 451.353

Interior Maintenance: Ceiling damaged in between cell # 48 and 49

Urine Lab

No Violations Noted

Holding Cell # 26 and 27

105 CMR 451.353*

Interior Maintenance: Floor paint damaged in cell # 26 and 27

Shower Room

Unable to Inspect – Under Construction

Cells

105 CMR 451.353*

Interior Maintenance: Floor paint damaged in cell # 49

105 CMR 451.320*

Cell Size: Inadequate floor space in all cells

105 CMR 451.353

Interior Maintenance: Floor damaged in cell # 41

105 CMR 451.353

Interior Maintenance: Light cracked in cell # 46

105 CMR 451.350

Structural Maintenance: Wall leaks in cell # 47

105 CMR 451.350

Structural Maintenance: Ceiling leaks in cell # 48

WEST DOWN (02-24)

Barber Shop

No Violations Noted

Slop Sink Room

105 CMR 451.353

Interior Maintenance: Floor paint peeling
Hallway

No Violations Noted

Shower Room

105 CMR 451.123* Maintenance: Floor damaged in shower # 3
105 CMR 451.123* Maintenance: Soap scum on walls in shower # 2 and 3
105 CMR 451.123 Maintenance: Soap scum on walls in shower # 1
105 CMR 451.123 Maintenance: Tile damaged on walls in shower room
105 CMR 451.123 Maintenance: Floor damaged outside of showers
105 CMR 451.130 Hot Water: Shower water temperature recorded at 130°F
105 CMR 451.123 Maintenance: Screws sticking out of the wall
105 CMR 451.123 Maintenance: Wall louvers dirty

Cells

105 CMR 451.353* Interior Maintenance: Hole in wall under toilet in cell # 18
105 CMR 451.353* Interior Maintenance: Wall damaged around toilet in cell # 21
105 CMR 451.353 Interior Maintenance: Wall damaged around toilet in cell # 1 and 22
105 CMR 451.353* Interior Maintenance: Wall paint damaged in cell # 21
105 CMR 451.353* Interior Maintenance: Floor paint peeling in cell # 16, and 22
105 CMR 451.320* Cell Size: Inadequate floor space in all cells
105 CMR 451.353 Interior Maintenance: Ceiling paint peeling in cell # 3, 13, and 21
105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, sink leaking in cell # 18
105 CMR 451.353 Interior Maintenance: Floor paint peeling in cell # 18
105 CMR 451.350 Structural Maintenance: Wall leaking in cell # 23

2nd FLOOR

Training Office

105 CMR 451.353 Interior Maintenance: Unlabeled chemical bottle

Staff Bathroom

105 CMR 451.123 Maintenance: Fan dusty

Classroom

105 CMR 451.141 Screens: Screen missing

Janitor’s Closet # 1

No Violations Noted

Janitor’s Closet # 2

105 CMR 451.353* Interior Maintenance: Light shield missing
105 CMR 451.353 Interior Maintenance: Unlabeled chemical bottle

CPO Office # 1

No Violations Noted

CPO Office # 2

No Violations Noted

ACA/EHSO Office

105 CMR 451.141 Screens: Screen missing

DOS Office

No Violations Noted
HSU

105 CMR 480.100(B)* Storage: Biological waste not properly stored in room exclusively for waste storage, medical waste stored in bathroom

105 CMR 480.500(A)(3) Procedures; Records; Record-Keeping Log: Generator had no written documentation for blood borne pathogen training

105 CMR 480.425(A) Tracking Medical or Biological Waste for Treatment: Generator did not confirm the shipment was received by the treatment facility within 30 days on an approved tracking form

EAST UP (76-99)

Hallway

No Violations Noted

Shower Room

105 CMR 451.123* Maintenance: Soap scum on walls in shower # 1, 2, and 3

105 CMR 451.123* Maintenance: Missing grille and/or louvers on vent fan

105 CMR 451.123* Maintenance: Floor drain missing in shower # 2

105 CMR 451.130 Hot Water: Shower water temperature recorded at 132°F

Cells

105 CMR 451.353* Interior Maintenance: Floor paint damaged in cell # 76, 78, and 94

105 CMR 451.353* Interior Maintenance: Wall paint damaged around toilet in cell # 82 and 85

105 CMR 451.320* Cell Size: Inadequate floor space in all cells

105 CMR 451.140 Adequate Ventilation: Inadequate ventilation, wall vent blocked in cell # 99

105 CMR 451.350 Structural Maintenance: Hole in floor under toilet in cell # 92

Trash Closet

No Violations Noted

WEST UP (51-74)

Hallway

105 CMR 451.350* Structural Maintenance: Exit door not rodent and weathertight

Shower Room

105 CMR 451.123* Maintenance: Soap scum on walls in shower # 1, 2, and 3

105 CMR 451.123* Maintenance: Wall tiles damaged outside of showers

105 CMR 451.123* Maintenance: Door frame rusted

105 CMR 451.123* Maintenance: Floor tiles damaged at main drain

105 CMR 451.123 Maintenance: Missing drain cover at main drain in shower room

105 CMR 451.123 Maintenance: Wall louvers not closing properly

Trash Closet

105 CMR 451.353* Interior Maintenance: Floor paint damaged

Slop Sink Area

No Violations Noted

Cells

105 CMR 451.353* Interior Maintenance: Floor paint damaged in cell # 52 and 53

105 CMR 451.320* Cell Size: Inadequate floor space in all cells

105 CMR 451.331 Radiators and Heating Pipes: Pipes not properly insulated in cell # 72

105 CMR 451.350 Structural Maintenance: Wall damaged at sink in cell # 67

105 CMR 451.350 Structural Maintenance: Wall damaged under toilet in cell # 63

105 CMR 451.353 Interior Maintenance: Floor paint peeling in cell # 55
FOOD SERVICE AREA

Day Room
FC 4-602.11(E)(4)(b)* Cleaning of Equipment and Utensils, Frequency: Mold growth observed on interior surfaces of ice machine
105 CMR 451.353 Interior Maintenance: Debris behind vending machines

Dining Room
No Violations Noted

Food Service Line
No Violations Noted

Kitchen
FC 6-501.11* Maintenance and Operation; Repairing: Facility not in good repair, floor tiles damaged
FC 6-501.11* Maintenance and Operation; Repairing: Facility not in good repair, several glass window panels broken throughout kitchen
FC 6-501.11* Maintenance and Operation; Repairing: Facility not in good repair, grout missing in several areas on the floor
FC 5-202.13* Plumbing System, Design: Air gap between (inlet) pipe and flood drain, air gap less than twice the diameter of the pipe underneath kettle
FC 4-901.11(A) Protection of Clean Items, Drying: Clean and sanitized trays not allowed to air dry fully
FC 6-501.12(A) Maintenance and Operation; Cleaning: Facility not cleaned properly, hood grilles dirty

Dry Storage
No Violations Noted

Refrigerator # 1
FC 3-305.11(A)(2)* Preventing Contamination from Premises: Food exposed to dust, fans in cooler dusty

Back Hallway
FC 6-202.15(A)(2)* Design, Construction, and Installation; Functionality: Back screen door not weather and vermin tight

Slop Sink and Inmate Bathroom
105 CMR 451.353* Interior Maintenance: Wet mop stored in bucket

Office
FC 7-101.11* Poisonous or Toxic Materials; Original Containers: Cleaning chemicals not labeled properly, original manufactures label missing
105 CMR 451.141 Screens: Screen missing

Building # 7
No Violations Noted

Freezer # 8
FC 6-202.15(A)(2) Design, Construction, and Installation; Functionality: Door not weathertight

BASEMENT

Stairway
105 CMR 451.353* Interior Maintenance: Tread damaged and loose on stairs

Day Room
105 CMR 451.353* Interior Maintenance: Wall paint peeling
105 CMR 451.350 Structural Maintenance: Walls leaking
Chaplain's Room
105 CMR 451.353  Interiors Maintenance: Ceiling paint peeling

Muslim Prayer Room
No Violations Noted

Chemical Area

Hallway
105 CMR 451.353  Interiors Maintenance: Mold on ceiling tiles

Chemical Mixing Room
105 CMR 451.353*  Interiors Maintenance: Ceiling paint peeling
105 CMR 451.130  Plumbing: Plumbing not maintained in good repair, pipes leaking
105 CMR 451.353  Interiors Maintenance: Mop stored against the wall

Chemical Distribution Room
105 CMR 451.353*  Interiors Maintenance: Ceiling paint peeling

Paper Goods Storage
No Violations Noted

K9 Storage
No Violations Noted

Armorer's Room
No Violations Noted

Tools and Keys Office
FC 4-204.112(A)*  Design and Construction, Functionality: No functioning thermometer in refrigerator
FC 3-501.16(B)  Limitation of Growth of Organisms, Temperature and Time Control: Refrigerator temperature recorded at 50°F

Hot Tools Crib
105 CMR 451.331*  Radiators and Heating Pipes: Pipes not properly insulated

Carpenter's Shop Area

Electrical Supply
No Violations Noted

Bathroom
105 CMR 451.123*  Maintenance: Wall damaged
105 CMR 451.123*  Maintenance: Floor damaged

Carpenter's Shop
No Violations Noted

Maintenance
No Violations Noted

Maintenance Bathroom
105 CMR 451.110(A)  Hygiene Supplies at Toilet and Handwash Sink: No soap at handwash sink
105 CMR 451.110(B)  Hygiene Supplies at Toilet and Handwash Sink: No waste receptacle at handwash sink
**Laundry Area**
105 CMR 451.353*  
Interior Maintenance: Wall paint damaged
105 CMR 451.353  
Interior Maintenance: Standing water behind washers
105 CMR 451.353  
Interior Maintenance: Ceiling paint peeling
105 CMR 451.350  
Structural Maintenance: Wall damaged

**Shower Room**
105 CMR 451.123*  
Maintenance: Wall paint damaged above shower stalls
105 CMR 451.123*  
Maintenance: Wall damaged in shower room
105 CMR 451.123*  
Maintenance: Pipes not properly insulated, insulation damaged
105 CMR 451.123*  
Maintenance: Floor finish damaged in shower room
105 CMR 451.123*  
Maintenance: Missing grille and/or louvers on vent fan
105 CMR 451.123*  
Maintenance: Soap scum on floor in shower #5, 6, 9, 10, and 12
105 CMR 451.123*  
Maintenance: Wall paint peeling in shower area
105 CMR 451.123*  
Maintenance: Shower drain loose in shower #1/2 and 5/6
105 CMR 451.123  
Maintenance: Shower drain loose in shower #3/4, 7/8, and 9/10
105 CMR 451.123  
Maintenance: Soap scum on shower curtains in shower 6, 7, 8, 9, 10, 11, and 12
105 CMR 451.130  
Plumbing: Plumbing not maintained in good repair, ceiling pipes leaking in shower room
105 CMR 451.130  
Plumbing: Plumbing not maintained in good repair, shower #6 leaking
105 CMR 451.123  
Maintenance: Shower faucet casing damaged in shower #6
105 CMR 451.123  
Maintenance: Shower floor dirty in shower #1, 2, 4, and 5
105 CMR 451.123  
Maintenance: Wall tiles damaged in shower #1, 2, 4, 5, 7, 10, 11, and 12

**VISITING RECREATIONAL CENTER/GYM**

**Lobby**
105 CMR 451.353*  
Interior Maintenance: Floor tiles damaged around perimeter of lobby
105 CMR 451.353  
Interior Maintenance: Bubbler loose
105 CMR 451.353  
Interior Maintenance: Ceiling and wall paint peeling

**Female Visitor’s Bathroom**
No Violations Noted

**Male Visitor’s Bathroom**
105 CMR 451.126  
Hot Water: Hot water temperature recorded at 98°F
105 CMR 451.123  
Maintenance: Missing floor tiles

**Search Room**
No Violations Noted

**Staff Locker Room**
105 CMR 451.130*  
Plumbing: Plumbing not maintained in good repair, shower was leaking

**Staff Bathroom**
No Violations Noted

**Electrical Room**
105 CMR 451.130*  
Plumbing: Plumbing not maintained in good repair, cold water handle missing on slop sink
105 CMR 451.130  
Plumbing: Plumbing not maintained in good repair, drain cover loose

**Storage Rooms**
No Violations Noted

**Weight Room**
105 CMR 451.353*  
Interior Maintenance: Workout equipment not easily cleanable, several covers damaged
Cardio Room
105 CMR 451.350*
105 CMR 451.353*
105 CMR 451.353
Interieur Maintenance: Floor damaged
Interieur Maintenance: Heating system cover missing

FARM SERVICE GARAGE
FC 4-602.12(B)
Cleaning of Equipment and Utensils; Frequency: Interior of microwave oven dirty

Carwash Tool Crib Room
No Violations Noted

Dumpsters
FC 5-501.114
Refuse, Recyclables, and Returnables; Operations and Maintenance: Drain plugs not in place on dumpster

PROGRAM BUILDING
105 CMR 451.350*
Structural Maintenance: Side doors not rodent and weathertight

IPS Office
FC 4-602.12(B)*
Cleaning of Equipment and Utensils; Frequency: Interior of microwave oven dirty

Treasurer's Office
FC 4-602.12(B)*
Cleaning of Equipment and Utensils; Frequency: Interior of microwave oven dirty

Office (left)
No Violations Noted

Classrooms
No Violations Noted

Inmate Bathroom
Unable to Inspect - Under Construction

Staff Bathroom
No Violations Noted

Slop Sink
No Violations Noted

COW BARN

Mattress Storage
105 CMR 451.350*
Structural Maintenance: Hole in ceiling
105 CMR 451.350*
Structural Maintenance: Ceiling damaged
105 CMR 451.350*
Structural Maintenance: Roof leaks

Property Room
No Violations Noted

Inmate Locker Room
105 CMR 451.123*
Maintenance: Baseboard heater damaged
105 CMR 451.123*
Maintenance: Hole in wall
105 CMR 451.123
Maintenance: Electrical switch missing
105 CMR 451.123
Maintenance: Electrical cover missing

Farm Service Office
105 CMR 451.123
Maintenance: Wall paint peeling in bathroom

451-16(1)-Northeastern Correctional-Report 3-1-16
**Observations and Recommendations**

1. The inmate population was 254 at the time of inspection.
2. The Department recommends numbering all of the showers throughout the institution.

This facility does not comply with the Department’s Regulations cited above. In accordance with 105 CMR 451.404, please submit a plan of correction within 10 working days of receipt of this notice, indicating the specific corrective steps to be taken, a timetable for such steps, and the date by which correction will be achieved. The plan should be signed by the Superintendent or Administrator and submitted to my attention, at the address listed above.

To review the specific regulatory requirements please visit our website at [www.mass.gov/dph/dcs](http://www.mass.gov/dph/dcs) and click on "Correctional Facilities" (available in both PDF and RTF formats).

To review the Food Establishment regulations please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on “Food Protection Regulations”. Then under “Retail” click “105 CMR 590.000 - State Sanitary Code Chapter X – Minimum Sanitation Standards for Food Establishments” and “1999 Food Code”.

To review the Labeling regulations please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on “Food Protection Regulations”. Then under “General Food Regulations” click “105 CMR 520.000: Labeling.”

This inspection report is signed and certified under the pains and penalties of perjury.

Sincerely,

Amy R. Jordan, MPH
Environmental Analyst, CSP, BEH

cc: Suzanne K. Condon, Associate Commissioner, Director, BEH
    Steven Hughes, Director, CSP, BEH
    Jay Youmans, Director of Government Affairs
    Marylou Sudders, Secretary, Executive Office of Health and Human Services
    Carol Higgins O'Brien, Commissioner, DOC
    Sue Britton, Administrative Assistant, Northeastern Correctional Center
    Greg Cebula, EHSO/FSO
    Susan G. Rask, RS, Health Director, Concord Health Department
    Clerk, Massachusetts House of Representatives
    Clerk, Massachusetts Senate
    Daniel Bennett, Secretary, EOPSS
    Jennifer Gaffney, Director, Policy Development and Compliance Unit