

## PLYMOUTH COUNTY REGISTRY OF DEEDS

50 OBERY STREET, PLYMOUTH, MA 02360

(508) 830-9200

FAX (508) 830-9221

www.plymouthdeeds.org

**JOHN R. BUCKLEY, JR., Esquire**  
REGISTER

**TIMOTHY H. WHITE, Esquire**  
ASSISTANT REGISTER

**MARILYN L. MARVILL**  
CHIEF EXECUTIVE ASSISTANT

**JOHN ZIGOURAS II**  
DIRECTOR OF OPERATIONS

February 6, 2018

The Honorable William F. Welch  
Clerk of the Senate  
State House Room 335  
Boston, MA 02133

Certified Mail, Return Receipt Requested

Re: Plymouth County Registry of Deeds Technological Fund Twenty-fifth Request

Dear Mr. Welch:

This is a submission of our twenty-fifth request for expenditure from the County Registers' Technological Fund for the Plymouth County Registry of Deeds, and a request for a referral of this plan to the Committees on Ways and Means and Post Audit and Oversight.

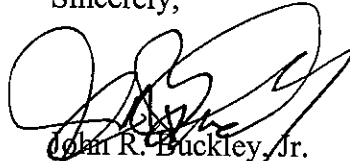
Consistent with the provisions of Section 4 of Chapter 4 of the Acts of 2003 and M.G.L. Chapter 29, §2KKK, the proposed expenditures are for purposes of technological improvements at the Plymouth County Registry of Deeds utilizing systems interoperable with other like systems used by other registries. In preparing this plan, I have consulted with the Commonwealth's Chief Information Officer and the State Secretary in accordance with the approval process. Their responses are attached.

The specific proposed expenditures totaling Seven Hundred Thirty Five Thousand Seven Hundred Twenty Three Dollars (\$735,723.00) are identified in the attached copy

of our twenty-fifth request. We also have included our latest update, as of November 30, 2017, of the funds available within our account.

As identified in our request, all expenditures of funds will be in compliance with M.G.L. c. 30B. Thank you for your assistance with this matter.

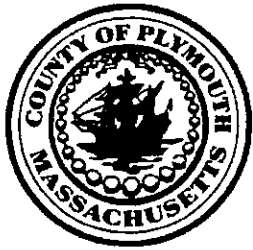
Sincerely,



John R. Buckley, Jr.  
Plymouth County Register of Deeds

Enclosures:

1. Twenty-fifth Request to Secretary of State and Commonwealth Information Technology Division dated December 13, 2017
2. Approval from the Commonwealth's Information Technology Division and the Secretary of State's Office.
3. Up-to-Date Account Balance in Plymouth County Technological Fund Balance



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DIRECTOR OF OPERATIONS

December 13, 2017

Honorable William F. Galvin  
Secretary of State  
State House  
Boston, MA 02133

### **CERTIFIED MAIL – Return Receipt Requested**

Re: Plymouth County Registry of Deeds Technological Fund Twenty Fifth Request

Dear Secretary Galvin:

Please consider this correspondence to be the Plymouth County Registry of Deeds' letter of consultation and twenty fifth request for funding. This request is part of our proposed technological improvements which require expenditure of funds from that portion of the County Registers' Technological Fund that has been generated by the Plymouth County Registry of Deeds and deposited with the Treasurer of the Commonwealth. The request is consistent with our previously submitted "Registry of Deeds IT Profile."

The Plymouth County Registry of Deeds' Twenty Fifth Request is intended to maintain and improve the Registry's ability to meet the demands for public access and improve the quality of our records.

#### 1. Maintenance Agreement

The Registry's SMA archive writer requires a new three year maintenance agreement. This equipment is used for creating microfilm and is essential to the Registry's statutory requirement for preservation of records.

Estimated Cost:	\$19,950.00
Possible Vendor:	Data Capture Group Londonderry, NH

#### 2. Land Court Electronic Recording Project

The Registry currently offers e-recording services to the public for recorded land. We now seek to expand the service to allow e-recording of registered land. In that our

main office, Plymouth, is the southernmost community in Plymouth County and it is the only location where land court recording can occur, e-recording of land court documents will be of great benefit to the public.

Estimated Cost: \$25,000.00  
Likely Vendor: Conduent  
Syracuse, NY

3. Transcription Project The Registry maintains many records from the early county era that are hand-written. We now seek to have the records transcribed for easier access and utilization. The project will be divided into two phases. This request represents the cost for Phase I.

Estimated Cost: \$640,680.00  
Likely Vendor: Conduent  
Syracuse, NY

4. Telephone Maintenance Agreement

The Registry recently completed a cybersecurity audit. One recommendation was upgrades for our telephone lines. The quote includes the maintenance plan to serve the upgrades.

Estimated Cost: \$7,293.00  
Likely Vendor: LCN Networks  
Weymouth, MA

5. Service & Maintenance Contracts

The Registry's hardware and software maintenance service contracts need to be renewed for 2018

A. Hardware and software maintenance services  
Estimated Cost: \$15,000.00  
Likely Vendor: Conduent  
Syracuse, N.Y.

B. 20/20 software for records document management  
Estimated Cost: \$27,800.00  
Likely Vendor: Conduent  
Syracuse, N.Y.

Total: \$42,800.00

**TOTAL TWENTY FIFTH REQUEST:**

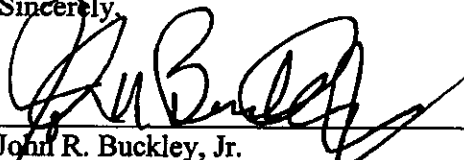
**\$735,723.00**


**TOTAL AVAILABLE IN PLYMOUTH  
COUNTY TECHNOLOGICAL FUND  
ACCOUNT AS OF 11/30/17:**  
**attached report)**

\$ 2,279.025.27 (See

Thank you for your consideration of this request.

Sincerely,

  
\_\_\_\_\_  
John R. Buckley, Jr.  
Plymouth County Register of Deeds

  
\_\_\_\_\_  
Timothy H. White, Assistant Register  
And Chief Procurement Officer

Enc.  
JRB/THW

July 2015	\$	62,970.00	
August 2015	\$	55,345.00	
September 2015	\$	54,960.00	
October 2015	\$	54,210.00	
November 2015	\$	47,200.00	\$ 36,200.00
December 2015	\$	57,665.00	
January 2016	\$	45,760.00	
February 2016	\$	42,920.00	
March 2016	\$	54,500.00	\$ 598,486.00
April 2016	\$	48,895.00	
May 2016	\$	55,850.00	
June 2016	\$	60,655.00	

**End of FY 2016 \$ 640,730.00**

**FY 2017 Plymouth County Registry Technology Fees**

July 2016	\$	57,045.00	
August 2016	\$	64,740.00	
September 2016	\$	60,665.00	
October 2016	\$	59,935.00	\$ 49,750.00
November 2016	\$	56,275.00	
December 2016	\$	61,675.00	
January 2017	\$	53,985.00	\$ 77,394.00
February 2017	\$	42,280.00	
March 2017	\$	52,645.00	
April 2017	\$	45,760.00	includes an extra \$15 that was missing from Jul
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June 2017	\$	60,270.00	\$ 288,664.25

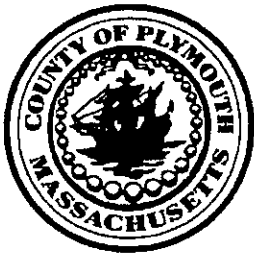
**End of FY 2017 \$ 669,425.00**

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**End of FY 2018 \$ 284,690.00**

**\$ 10,647,643.00 \$ 8,368,617.73 \$ 2,279,025.27**



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December 13, 2017

**MARILYN L. MARVILL**  
CHIEF EXECUTIVE ASSISTANT

**JOHN ZIGOURAS II**  
DIRECTOR OF OPERATIONS

Charlie Desourdy, COO  
Commonwealth of Massachusetts  
Information Technology Division  
One Ashburton Place  
Boston, MA 02108

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Dear Mr. Desourdy:

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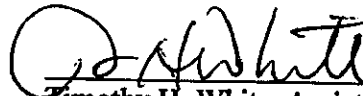
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Sincerely,



John R. Buckley, Jr.  
Plymouth County Register of Deeds



Timothy H. White, Assistant Register  
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Enc.  
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**End of FY 2018** \$ 284,690.00

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**The Commonwealth of Massachusetts**  
William Francis Galvin, Secretary of the Commonwealth  
Administrative Services

Paul C. McCarthy  
CFO  
Director, Registry of Deeds

January 11, 2018

John Buckley  
Plymouth County Registry of Deeds  
50 Obery Street  
Plymouth, MA 02360

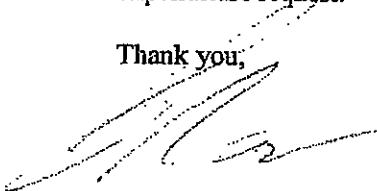
Re: Plymouth County Registry of Deeds Technological Fund Request.

Dear Register Buckley,

This letter is in response to the Plymouth County Technological Fund request on December 13, 2017, to expend a total of \$735,723.00 from the County Register's Technological Fund for the Plymouth County Registry of Deeds. The Secretary of the Commonwealth, in accordance with Chapter 4 of the Acts of 2003, is asked to review each of the Registers Technological Fund requests to ensure consistency with the IT plans of the Commonwealth and of the Secretary of the Commonwealth. Pursuant to the General Laws Chapter 36, Section 41, governing all County Registry of Deeds, this falls within the intentions of the county surcharge.

Please note this approval shall not act as an endorsement of any one vendor associated with this expenditure request.

Thank you,



Paul McCarthy  
Director, Registry of Deeds  
Office of the Secretary of the Commonwealth

---

Cc: Tim Larking, ITD



# EXECUTIVE OFFICE OF TECHNOLOGY SERVICES & SECURITY

COMMONWEALTH OF MASSACHUSETTS | 1 ASHBURTON PLACE, 8TH FLOOR, BOSTON, MA 02108

**CHARLES D. BAKER**  
Governor

**MARK NUNNELLY**  
Secretary

**KARYN E. POLITO**  
Lieutenant Governor

**SEAN HUGHES**  
Deputy Chief Information Officer

January 29, 2018

Dear Mr. Buckley,

This letter is in response to your request dated December 13, 2017 to expend \$735,723.00 from the County Registers Technological Fund. This request is consistent with your strategy for technological improvements at the Plymouth County Registry of Deeds.

I urge you to continue with information technology projects that support your long-term information technology strategy. If you need further assistance or have questions, please contact Tim Larkin in my office at: 617-626-4476.

Sincerely,

Sean Hughes  
Deputy Chief Information Officer

Cc: Honorable William F. Galvin  
Samantha Blatchford, SEC  
Jay Herod, SEC  
Paul McCarthy, SEC  
Theresa Curtis, EOTSS  
MaryJane Abbott, EOTSS  
Nelson Wong, EOTSS  
Tim Larkin, EOTSS