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SHERIFF

The Commonwealth of Massachusetts
County of Norfolk

OFFICE OF THE
SHERIFF



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March 19, 2018

Patrick Wallace, Environmental Health Inspector
Department of Public Health
Bureau of Environmental Health
Community Sanitation Program
5 Randolph Street
Canton, MA 02021

Dear Mr. Wallace:

Enclosed is a copy of the plan of action reports for the Norfolk Sheriff's Office Correctional Center and Dedham Alternative Center in response to the reports that were filed for the Department of Public Health Inspection that was conducted on January 25, 2018.

Should you have any questions concerning this plan of action, please do not hesitate to contact me.

Sincerely,

Michael G. Bellotti
Sheriff

Enclosure: DPH Plan of Action Report

CC: Gerard Horgan, Special Sheriff/Superintendent
Steve Randall, ADS of Support Services
Jim Gannon, ADS of Security Operations
David Munchbach, Sgt/EHO
Marylou Sudders, Secretary, EOHHS
Thomas Turco, Commissioner, DOC
William Welch, Massachusetts Senate Clerk
Steven T. James, Massachusetts House of Representatives Clerk

**Norfolk Sheriff's Office
Correctional Center
2018 Department of Public Health Plan of Action Report**

Visitor Waiting Area

Female Bathroom
105 CMR 451.123

Ceiling vent dusty

Plan of Action: Ceiling vent was cleaned on February 1, 2018.

Janitor's Closet
105 CMR 451.353

Wet mop stored upside down

Plan of Action: Mop was properly stored after inspection.

Administration Offices

Female Staff Bathroom
105 CMR 451.130*

Faucet loose

Plan of Action: The faucet was repaired.

Male Locker Room
105 CMR 451.123*

Ceiling vent cover missing

Plan of Action: Ceiling vent cover will be replaced by April 30, 2018.

Male Locker Room
105 CMR 451.123*

Door missing in shower #5 and #6

Plan of Action: Shower doors will be installed by April 30, 2018.

Male Locker Room
105 CMR 451.123*

Floor damaged in shower #3

Plan of Action: Shower #3 floor will be replaced by April 30, 2018.

Female Locker Room
105 CMR 451.123

Ceiling vent dusty

Plan of Action: Ceiling vent was cleaned on February 1, 2018.

Investigations Office
105 CMR 451.200

No functioning thermometer in refrigerator

Plan of Action:

Thermometer was placed in the refrigerator immediately after the inspection.

Central Control

Bathroom
105 CMR 451.123*

Ceiling vent dusty

Plan of Action:

Ceiling vent will be cleaned by April 30, 2018.

Food Service

Staff Dining

Female Bathroom
105 CMR 451.123

Ceiling vent dusty

Plan of Action:

Ceiling vent was cleaned on February 1, 2018.

Janitor's Closet
105 CMR 451.353

Wet mop stored upside down

Plan of Action:

Mop was properly stored after inspection.

Kitchen

Janitor's Closet
105 CMR 451.353

Mops stored against the wall upside down

Plan of Action:

Mop was properly stored after inspection.

Walk-in Refrigerator #1
FC 3-305.11(A) (3)

Onion bag stored on floor

Plan of Action:

Onion bag was placed on dunnage rack immediately during inspection.

Walk-in Refrigerator #3
FC 4-501.11(A)

Exterior thermometer broken

Plan of Action: Exterior thermometer was replaced.

3-Bay Sink
FC 5-202.13

Sink sprayer was hanging below the flood level rim

Plan of Action: The sink sprayer will be repaired.

Prep Area
FC 6-501.114 (A)*

1 convection oven not working

Plan of Action: Convection oven was repaired.

Large Storage
FC 6-501.11*

Uncovered junction box and wires exposed.

Plan of Action: Junction box showing exposed wires was covered.

Zone A

Visiting

Bathroom
105 CMR 451.123*

Ceiling vent dusty

Plan of Action: Ceiling vent will be cleaned by April 30, 2018.

Bathroom
105 CMR 451.110 (A)

No paper towels at handwash sink

Plan of Action: Paper towels were immediately placed at handwash sink.

Bathroom
105 CMR 451.123*

Ceiling vent dusty

Plan of Action: Ceiling vent was cleaned on February 1, 2018.

Intake

Changing Room
105 CMR 451.353*

Ceiling vent dusty

Plan of Action: Ceiling vent will be cleaned by April 30, 2018.

Booking Area
105 CMR 451.200

No functioning thermometer in refrigerator

Plan of Action: A thermometer was placed in refrigerator.

Medical

Female Staff Bathroom
105 CMR 451.123

Ceiling vent dusty

Plan of Action: Ceiling vent will be cleaned by April 30, 2018.

Inmate Bathroom #1
105 CMR 451.123*

Ceiling vent dusty

Plan of Action: Ceiling vent will be cleaned by April 30, 2018.

Cleaning Supply Closet
105 CMR 451.353*

Ceiling vent dusty

Plan of Action: Ceiling vent will be cleaned by April 30, 2018.

Cleaning Supply Closet
105 CMR 451.353

Wet mop stored in bucket

Plan of Action: Wet mop was properly stored immediately properly stored.

Handicap Shower
105 CMR 451.123*

Floor dirty

Plan of Action: Floor was cleaned.

Handicap Shower
105 CMR 451.123

Ceiling vent dusty

Plan of Action: Ceiling vent will be cleaned by April 30, 2018.

Special Management Unit (SMU)

Control
105 CMR 451.353

Unlabeled chemical bottle

Plan of Action: Unlabeled chemical bottle was removed and replaced with a new one.

Control bathroom
105 CMR 451.123

Ceiling vent dusty

Plan of Action: Ceiling vent was cleaned on February 1, 2018.

Control bathroom
105 CMR 451.123

Ceiling tiles missing

Plan of Action: Ceiling tiles were replaced.

Kitchenette Area
105 CMR 451.130

Faucet leaking at hand wash sink

Plan of Action: Faucet at hand wash sink was repaired.

Cells
105 CMR 451.140

Vent blocked in cell #1, 7, and 10

Plan of Action: Vents in cells #1, 7 and 10 were cleared.

Special Housing Unit (SHU)

Kitchenette Area
105 CMR 451.200*

Interior of microwave dirty

Plan of Action: Microwave was cleaned.

Kitchenette Area
105 CMR 451.200

Interior of refrigerator dirty

Plan of Action: Refrigerator was cleaned.

Showers
105 CMR 451.123*

Ceiling vent dusty in shower #1

Plan of Action: Ceiling vent in shower #1 was cleaned.

Showers
105 CMR 451.130

Shower head leaking in shower #1

Plan of Action: Shower head was repaired in shower #1.

Laundry Room
105 CMR 451.353*

Floor paint peeling

Plan of Action: Floor will be painted by April 30, 2018.

Supply Closet
105 CMR 451.353*

Mop stored against the wall

Plan of Action: Mop was properly stored immediately following inspection.

Supply Closet
105 CMR 451.130*

Slop sink leaking

Plan of Action: Slop sink was repaired.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action: An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells
105 CMR 451.353

Ceiling surface damaged in cell #5

Plan of Action: Ceiling damaged in cell #5 was repaired.

4 Units

Control Bathroom
105 CMR 451.130

Faucet leaking at handwash sink

Plan of Action: Leaking faucet at handwash sink was repaired.

4B
105 CMR 451.353*

Rubber tiles damaged and missing around kitchenette Area/Janitor's closet

Plan of Action: Tiles were replaced.

Kitchenette Area
105 CMR 451.200*

Interior of refrigerator rusted

Plan of Action: A new refrigerator will be purchased by April 30, 2018.

Kitchenette Area
105 CMR 451.200*

Ice build-up in freezer

Plan of Action: Freezer was cleaned of ice build-up.

Kitchenette Area
105 CMR 451.200

Interior of microwave dirty

Plan of Action: Microwave was cleaned.

Janitor's Closet
105 CMR 451.130*

Slop sink leaking outside closet

Plan of Action: Leaking slop sink was repaired.

Janitor's Closet
105 CMR 451.353

Wet mop stored in bucket

Plan of Action: Mop was properly stored immediately following inspection.

4B

Showers

105 CMR 451.130*

Handicapped shower head missing

Plan of Action:

Handicapped shower head was replaced.

Showers

105 CMR 451.123*

Light fixture cover rusted in shower #5

Plan of Action:

Light fixture in shower #5 was cleaned.

Showers

105 CMR 451.123

Light fixture cover missing in shower #1, 2, 3, and 4

Plan of Action:

Light fixture cover replaced in shower #1, 2, 3 and 4.

Showers

105 CMR 451.123

Ceiling vent dusty in showers #1-5

Plan of Action:

Ceiling vents in all showers were cleaned.

Cells

105 CMR 451.320*

Inadequate floor space in all cells

Plan of Action:

An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells

105 CMR 451.140*

Vent blocked in cells #7 and 23

Plan of Action:

Vents in cells #7 and 23 were cleared.

Cells

105 CMR 451.140

Vent blocked in cells #1, 24, 26, and 30

Plan of Action:

Vents in cells #1, 24, 26 and 30 were cleared.

Unit 4A

Showers

105 CMR 451.123*

Light fixture cover rusted in shower #1, 2, 3, and 4

Plan of Action:

Light fixture cover in all showers were cleaned.

Cells

105 CMR 451.103*

Mattress damaged in cell #17

Plan of Action:

Damaged mattress in cell #17 was removed and replaced.

Cells

105 CMR 451.103

Mattress damaged in cell #4

Plan of Action:

Damaged mattress in cell #4 was removed and replaced.

Cells

105 CMR 451.140

Wall vent covered in cell #18 and 19

Plan of Action:

Wall vents in cell #18 and 19 were cleared.

Supply Closet

105 CMR 451.353

Unlabeled chemical bottle

Plan of Action:

Unlabeled chemical bottle was removed and replaced with a new one.

Supply Closet

105 CMR 451.353

Wet mop stored in bucket

Plan of Action:

Mop was properly stored immediately following inspection.

Zone B

Laundry

Chemical Laundry Storage

105 CMR 451.353 Ceiling tiles water damaged

Plan of Action: Ceiling tiles were replaced.

Barber Shop

105 CMR 451.353 Floor paint damage

Plan of Action: The barber shop floor was painted on 2/6/18.

Program Administrative Area

Inmate Bathroom at Entrance

105 CMR 451.123* Ceiling vent dusty

Plan of Action: Ceiling vent will be cleaned by April 30, 2018.

Male Staff Bathroom

105 CMR 451.130 Faucet leaking at handwash sink

Plan of Action: Leaking faucet at handwash sink was repaired.

Female Staff Bathroom

105 CMR 451.123* Ceiling vent dusty

Plan of Action: Ceiling vent will be cleaned by April 30, 2018.

Female Staff Bathroom

105 CMR 451.130 Faucet loose at handwash sink

Plan of Action: Faucet at handwash sink was repaired.

Inmate Bathroom
105 CMR 451.123

Ceiling vent cover missing

Plan of Action: Ceiling vent cover will be replaced by April 30, 2018.

1A

Control
105 CMR 451.353

Ceiling vent dusty

Plan of Action: Ceiling vent will be cleaned by April 30, 2018.

Caseworker's Office
105 CMR 451.353*

Ceiling tiles missing

Plan of Action: Ceiling tiles will be replaced by April 30, 2018.

Showers
105 CMR 451.130

Shower head leaking at shower #3

Plan of Action: Leaking shower head was repaired.

Janitor's Closet
105 CMR 451.353*

Wet mop stored in bucket

Plan of Action: Mop was properly stored immediately following inspection.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action: An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells
105 CMR 451.140

Vent blocked in cell #36 and 48

Plan of Action: Vents were cleared.

1B

Control
105 CMR 451.353

Ceiling vent dusty

Plan of Action: Ceiling vent will be cleaned by April 30, 2018.

Control Bathroom
105 CMR 451.123

Ceiling vent dusty

Plan of Action: Ceiling vent will be cleaned by April 30, 2018.

Showers
105 CMR 451.123

Ceiling vent dusty in showers #1, 3, 4, 5, 6, 7, and 8

Plan of Action: Ceiling vents in showers will be cleaned by April 30, 2018.

Janitor's Closet
105 CMR 451.353*

Wet mop stored in bucket.

Plan of Action: Mop was properly stored immediately following inspection.

Janitor's Closet
105 CMR 451.123

Debris in toilet

Plan of Action: Toilet was cleaned.

Janitor's Closet
105 CMR 451.353

Standing water in bucket

Plan of Action: Water was emptied immediately following inspection.

Cells

105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells

105 CMR 451.140*

Vent blocked in cell #41

Plan of Action:

Vent in cell #41 was cleared.

Cells

105 CMR 451.140

Vent blocked in cell #35

Plan of Action:

Vent in cell #35 was cleaned.

Cells

105 CMR 451.353

Wall paint damaged in cell #19

Plan of Action:

Wall will be painted by April 30, 2018.

2A

Control

105 CMR 41.353

Ceiling vent dusty

Plan of Action:

Ceiling vent will be cleaned by April 30, 2018.

Caseworker Office

105 CMR 451.353

Carpet damaged at entrance

Plan of Action:

Carpet will be repaired by April 30, 2018.

Control Bathroom
105 CMR 451.123*

Ceiling vent dusty

Plan of Action:

Ceiling vent will be cleaned by April 30, 2018.

Kitchenette Area
105 CMR 451.200

Interior of microwave oven dirty

Plan of Action:

Microwave was cleaned.

Kitchenette Area
105 CMR 451.200

Interior of refrigerator dirty

Plan of Action:

Refrigerator was cleaned.

Showers
105 CMR 451.130*

Shower #8 out of order

Plan of Action:

Shower #8 will be repaired by April 30, 2018.

Showers
105 CMR 451.123

Ceiling vent dusty in shower #4

Plan of Action:

Ceiling vent in shower #4 was cleaned.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells

105 CMR 451.140*

Vent blocked in cell #14

Plan of Action:

Vent in cell #14 was cleared.

Cells

105 CMR 451.140

Vent blocked in cell #13, 23, and 24

Plan of Action:

Vents in cells #13, 23 and 24 were cleared.

Laundry Storage

105 CMR 451.353

Wall vent dusty

Plan of Action:

Wall vent will be cleaned by April 30, 2018.

2B

Control

105 CMR 451.353

Ceiling vent dusty

Plan of Action:

Ceiling vent will be cleaned by April 30, 2018.

Control Bathroom

105 CMR 451.123*

Ceiling vent dusty

Plan of Action:

Ceiling vent will be cleaned by April 30, 2018.

Showers

105 CMR 451.123*

Ceiling vent dusty in shower #1, 2, 3, 4, 6, and 8

Plan of Action:

Ceiling vent in shower #1, 2, 3, 4, 6 and 8 were cleaned.

Showers

105 CMR 451.123*

Soap scum on walls in shower #2, 3, 4, 5, 6, 7, and 8

Plan of Action:

All shower walls were cleaned.

Showers

105 CMR 451.130

Shower head leaking at shower #1

Plan of Action:

Shower head was repaired.

Janitor's Closet

105 CMR 451.353

Wet mop stored in bucket

Plan of Action:

Mop was properly stored immediately following inspection.

Cells

105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells

105 CMR 451.353

Wall paint damaged in cell #5 and 20

Plan of Action:

Walls will be repainted by April 30, 2018.

**Norfolk Sheriff's Office
Dedham Alternative Center
2018 Department of Public Health Plan of Action Report**

Second Floor

South Wing

Cells

105 CMR 451.321* Inadequate floor space in all cells

Plan of Action: An overcrowding waiver from the Massachusetts Department of Correction is in effect for inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Inmates at the Dedham Alternative Center participate in community service as well as other programming and services which include daily access to outside recreation which helps to compensate for the room space deficiencies that exist.

Cells

105 CMR 451.353 Light shield missing in cell #28 and 31

Plan of Action: Light shields will be replaced by April 30, 2018.

Bathrooms

105 CMR 451.123* Ceiling vents dusty

Plan of Action: Ceiling vents were cleaned.

Bathroom

105 CMR 451.123* Soap scum on walls in shower #1, 2, and 3

Plan of Action: Shower walls have been cleaned.

Bathroom

105 CMR 451.130 Faucet leaking at handwash sink #1 and 2

Plan of Action: The leaking faucets have been repaired.

Cells

105 CMR 451.353

Light shield missing in cell #18

Plan of Action:

The light shield will be replaced by April 30, 2018.

Bathroom

105 CMR 451.130*

Shower #2 leaking

Plan of Action:

The leaking shower has been repaired.

First Floor

North Wing

Main Area

105 CMR 451.353

Ceiling vent dusty

Plan of Action:

The ceiling vent has been cleaned.

Laundry Room

105 CMR 451.130

Faucet leaking at handwash sink

Plan of Action:

The leaking faucet at handwash sink has been repaired.

Gym Area

105 CMR 451.353

Exercise equipment padding damaged

Plan of Action:

The damaged padding on the exercise equipment has been replaced.

Office Bathroom

105 CMR 451.123

Ceiling vent dusty

Plan of Action:

The ceiling vent has been cleaned.