



MICHAEL G. BELLOTTI
SHERIFF

The Commonwealth of Massachusetts
County of Norfolk

OFFICE OF THE
SHERIFF



P.O. BOX 149
200 WEST STREET
DEDHAM, MA 02027
(781) 329 - 3705
FAX 326 - 1079

www.STATE.MA.US/SHERIFF/NORFOLK

July 13, 2018

Patrick Wallace, Environmental Health Inspector
Department of Public Health
Bureau of Environmental Health
Community Sanitation Program
5 Randolph Street
Canton, MA 02021

Dear Mr. Wallace:

Enclosed is a copy of the plan of action reports for the Norfolk Sheriff's Office Correctional Center and Dedham Alternative Center in response to the reports that were filed for the Department of Public Health Inspection that was conducted on June 13, 2018.

Should you have any questions concerning this plan of action, please do not hesitate to contact me.

Sincerely,

Michael G. Bellotti
Sheriff

Enclosure: DPH Plan of Action Report

CC: Gerard Horgan, Special Sheriff/Superintendent
Steve Randall, ADS of Support Services
Jim Gannon, ADS of Security Operations
David Munchbach, Sgt/EHO
Marylou Sudders, Secretary, EOHHS
Thomas Turco, Commissioner, DOC
William Welch, Massachusetts Senate Clerk
Steven T. James, Massachusetts House of Representatives Clerk

**Norfolk Sheriff's Office
Correctional Center
June 2018 Department of Public Health Plan of Action Report**

Visitor Waiting Area

Female Bathroom
105 CMR 451.123* Ceiling vent dusty

Plan of Action: The ceiling vent was cleaned.

Administration Offices

Male Locker Room
105 CMR 451.123* Ceiling vent cover missing

Plan of Action: The ceiling vent cover will be repaired by August 30, 2018

Food Service

Staff Dining

Janitor's Closet
FC 6-501.11 Lights not working

Plan of Action: Light bulb was replaced.

Kitchen

3-Bay Sink
FC 5-202.13* Air gap between water supply inlet and the flood level rim of the sink is missing, sink sprayer was hanging below the flood level rim

Plan of Action: The sink sprayer was placed above the flood level rim.

Prep Area
FC 6-501.114 (A)* 1 convection oven not working

Plan of Action: Awaiting parts for the oven with an expected completion date of November 30, 2018.

Receiving Dock
FC 6-202.15 (A)(2)

Outer door not weather and vermin tight

Plan of Action: Will replace gasket on the outer door with an expected completion date of November 30, 2018.

Zone A

Visiting

Contact Visit
105 CMR 451.353

Upholstery damaged on chairs

Plan of Action: The upholstery on chairs will be repaired with an expected completion date of November 30, 2018.

Bathroom
105 CMR 451.123*

Ceiling vent dusty

Plan of Action: Ceiling vent was cleaned.

Bathroom
105 CMR 451.110 (A)*

No paper towels at handwash sink

Plan of Action: Paper towels were placed at hand wash sink.

Intake

Janitor's Closet
105 CMR 451.353

Wet mop stored upside down

Plan of Action: The mop was appropriately stored.

Medical

Female Staff Bathroom
105 CMR 451.123*

Ceiling vent dusty

Plan of Action: The ceiling vent was cleaned.

Inmate Bathroom #1
105 CMR 451.123*

Ceiling vent dusty

Plan of Action: The ceiling vent was cleaned.

Cleaning Supply Closet

105 CMR 451.353

Wet mop stored upside down

Plan of Action: The mop was appropriately stored.

Handicap Shower

105 CMR 451.123*

Floor dirty

Plan of Action: The shower floor was cleaned.

Handicap Shower

105 CMR 451.123*

Ceiling vent dusty

Plan of Action: The ceiling vent was cleaned.

Handicap Shower

105 CMR 451.123

Soap scum on walls throughout

Plan of Action: The walls were cleaned.

Special Management Unit (SMU)

Control Bathroom

105 CMR 451.123*

Ceiling vent dusty

Plan of Action: The ceiling vent was cleaned.

Control Bathroom

105 CMR 451.123*

Ceiling tiles missing

Plan of Action: The ceiling tile will be replaced by August 30, 2018.

Cells

105 CMR 451.140*

Vent blocked in cell #5, 6, and 7

Plan of Action: The vents in the cells were cleared.

Special Housing Unit (SHU)

Laundry Room

105 CMR 451.353*

Floor paint peeling

Plan of Action: The floor was painted.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells
105 CMR 451.353*

Ceiling surface damaged in cell #5

Plan of Action:

The ceiling will be repaired by August 30, 2018.

Cells
105 CMR 451.140

Vent blocked in cell #20

Plan of Action:

The vent in cell #20 was cleared.

4 Units

Control Bathroom
105 CMR 451.130*

Faucet leaking at hand wash sink

Plan of Action:

The faucet will be repaired by August 30, 2018.

4B
105 CMR 451.353*

Rubber tiles damaged and missing around kitchenette Area/Janitor's closet

Plan of Action:

The floor damaged will be repaired by November 30, 2018.

Kitchenette Area
105 CMR 451.200*

Interior of refrigerator rusted

Plan of Action:

The refrigerator will be replaced by August 30, 2018.

Kitchenette Area
105 CMR 451.200*

Ice build-up in freezer

Plan of Action:

The refrigerator was cleaned and defrosted.

Janitor's Closet
105 CMR 451.353*

Wet mop stored in bucket

Plan of Action: The mop was appropriately stored.

Showers
105 CMR 451.130*

Handicapped shower head missing

Plan of Action: Handicapped shower head will be replaced by August 30, 2018.

Showers
105 CMR 451.123*

Light fixture cover rusted in shower #1, 2, 3, 4, and 5

Plan of Action: The light fixture cover will be repaired by August 30, 2018.

Showers
105 CMR 451.123*

Ceiling vent dusty in showers #1-5

Plan of Action: The ceiling vents in the showers were cleaned.

Cells
105 CMR 451.320*

Inadequate floor space in all cells

Plan of Action: An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells
105 CMR 451.140*

Vent blocked in cell #1, 2, 6, 25, and 28

Plan of Action: The vents were cleared.

Cells

105 CMR 451.130

Excessive cold water pressure in cell #1

Plan of Action:

The cold water pressure was adjusted.

Unit 4A

Showers

105 CMR 451.123*

Light fixture cover rusted in shower #1, 2, 3, and 4

Plan of Action:

The light fixture cover will be repaired by August 30, 2018.

Showers

105 CMR 451.130

Shower head leaking in shower #3

Plan of Action:

The shower head will be repaired by August 30, 2018.

Supply Closet

105 CMR 451.353*

Wet mop stored in bucket

Plan of Action:

The mop was appropriately stored.

Zone B

Laundry

105 CMR 451.353

Floor paint damaged throughout

Plan of Action:

Floor was painted

Inmate Bathroom

105 CMR 451.123

Ceiling vent dusty

Plan of Action:

Ceiling vent was cleaned

Chemical Laundry Storage

105 CMR 451.353*

Ceiling tiles water damaged

Plan of Action:

Ceiling tiles will be replaced by August 30, 2018

Program Administrative Area

Female Staff Bathroom

105 CMR 451.130* Faucet loose at hand wash sink

Plan of Action: The loose faucet at the hand wash sink was repaired

Female Staff Bathroom

105 CMR 451.130 Faucet leaking

Plan of Action: The leaking faucet at hand wash sink was repaired

1A

Control

105 CMR 451.353* Ceiling vent dusty

Plan of Action: The ceiling vent was cleaned.

Kitchenette

105 CMR 451.200 Excessive ice build-up in freezer

Plan of Action: The freezer was defrosted.

Showers

105 CMR 451.130 Drain cover missing in shower #1

Plan of Action: The drain cover will be replaced by August 30, 2018.

Janitor's Closet

105 CMR 451.353* Wet mop stored in bucket

Plan of Action: The mop was appropriately stored.

Cells

105 CMR 451.321* Inadequate floor space in all cells

Plan of Action: An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells

105 CMR 451.140*

Vent blocked in cell #1, 2, 30, 41, 44 and 48

Plan of Action:

All vents in cells were cleared.

1B

Control

105 CMR 451.353*

Ceiling vent dusty

Plan of Action:

The ceiling vent was cleaned.

Control Bathroom

105 CMR 451.123*

Ceiling vent dusty

Plan of Action:

The ceiling vent was cleaned.

Kitchenette Area

105 CMR 451.353

Floor surface damaged

Plan of Action:

The floor will be repaired by November 30, 2018.

Showers

105 CMR 451.123*

Ceiling vent dusty in showers #1, 3, 4, 5, 6, 7, and 8

Plan of Action:

The ceiling vents in the showers were cleaned.

Showers

105 CMR 451.130

Shower head leaking in shower #3 and 7

Plan of Action:

The shower heads will be repaired by August 30, 2018.

Janitor's Closet

105 CMR 451.353*

Wet mop stored in bucket.

Plan of Action:

The mop was appropriately stored.

Janitor's Closet
105 CMR 451.353

Floor paint damaged

Plan of Action: The floor will be painted by August 30, 2018.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action: An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells
105 CMR 451.140*

Vent blocked in cell #3, 35 and 37

Plan of Action: All vents in the cells were cleared.

Cells
105 CMR 451.353*

Wall paint damaged in cell #19, 28, 38, 41 and 46

Plan of Action: The cell walls will be painted by November 30, 2018.

Cells
105 CMR 451.130

Cold water not working in cell #23

Plan of Action: The cold water was adjusted in cell #23.

2A

Caseworker Office
105 CMR 451.353*

Carpet damaged at entrance

Plan of Action: The carpet will be repaired by November 30, 2018.

Control Bathroom
105 CMR 451.123

Ceiling vent dusty

Plan of Action: The ceiling vent was cleaned.

Kitchenette Area
105 CMR 451.200*

Interior of both microwave ovens dirty

Plan of Action:

Interior of microwave ovens were cleaned.

Kitchenette Area
105 CMR 451.200*

Interior of refrigerator dirty

Plan of Action:

Interior of refrigerator was cleaned.

Kitchenette Area
105 CMR 451.353

Floor paint damaged

Plan of Action:

The floor will be painted by August 30, 2018.

Showers
105 CMR 451.123

Soap scum on walls in shower #1-8

Plan of Action:

The shower walls were cleaned.

Janitor's Closet
105 CMR 451.353

Wet mop stored in bucket

Plan of Action:

The mop was appropriately stored.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells

105 CMR 451.140

Vent blocked in cell #17

Plan of Action:

The vent in cell #17 was cleared.

Cells

105 CMR 451.353

Wall paint damaged in cell #17

Plan of Action:

The wall will be painted by November 30, 2018.

Laundry Storage

105 CMR 451.353

Wall vent dusty

Plan of Action:

The wall vent was cleaned.

2B

Kitchenette Area

105 CMR 451.200

Interior of microwave oven dirty

Plan of Action:

Interior of the microwave was cleaned.

Showers

105 CMR 451.130

Shower head leaking at shower #4

Plan of Action:

The shower head will be repaired by August 30, 2018.

Showers

105 CMR 451.1353

Floor tiles damaged outside showers

Plan of Action:

The floor tiles will be replaced by November 30, 2018.

Janitor's Closet

105 CMR 451.353*

Wet mop stored in bucket

Plan of Action:

The mop was appropriately stored.

Cells

105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

An overcrowding waiver from the Massachusetts Department of Correction is in effect for all inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells

105 CMR 451.353*

Wall paint damaged in cell #4, 5, 9 and 20

Plan of Action:

The walls will be painted by August 30, 2018.

**Norfolk Sheriff's Office
Dedham Alternative Center
June 2018 Department of Public Health Plan of Action Report**

Second Floor

South Wing

Cells

105 CMR 451.321* Inadequate floor space in all cells

Plan of Action: An overcrowding waiver from the Massachusetts Department of Correction is in effect for inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Inmates at the Dedham Alternative Center participate in community service as well as other programming and services which include daily access to outside recreation which helps to compensate for the room space deficiencies that exist.

Cells

105 CMR 451.353* Light shield missing in cell #28 and 31

Plan of Action: The light shields will be replaced by August 30, 2018.

Cells

105 CMR 451.103 Mattress damaged in cells #27 and 31

Plan of Action: The mattresses were replaced in cells #27 and 31.

Bathroom

105 CMR 451.123* Soap scum on walls in shower #1, 2, and 3

Plan of Action: The shower walls were cleaned.

North Wing

Main Area
105 CMR 451.200

Interior of microwave oven dirty

Plan of Action: The interior of the microwave oven was cleaned.

Bathroom
105 CMR 451.123

Ceiling vent dusty

Plan of Action: The ceiling vent was cleaned.

First Floor

South Wing

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action: An overcrowding waiver from the Massachusetts Department of Correction is in effect for inadequate space issues. With inmate population counts fluctuating, the quality of life for both staff and inmates has not been impacted. Inmates at the Dedham Alternative Center participate in community service as well as other programming and services which include daily access to outside recreation which helps to compensate for the room space deficiencies that exist.

Cells
105 CMR 451.353*

Light shield missing in cell #18

Plan of Action: The light shield will be replaced by August 30, 2018.

Bathroom
105 CMR 451.130*

Shower #2 leaking

Plan of Action: Shower #2 will be repaired by August 30, 2018.

Bathroom
105 CMR 451.130

Faucet leaking at hand wash sink

Plan of Action: The hand wash sink faucet has been replaced.

Bathroom
105 CMR 451.123

Hand wash sink rusted around faucet

Plan of Action: The faucet will be cleaned or replaced by August 30, 2018.

First Floor

North Wing

Main Area
105 CMR 451.200

Interior of ice machine dirty

Plan of Action: The interior of ice machine was cleaned.

Laundry Janitor's Closet
105 CMR 451.130*

Faucet leaking at slop sink

Plan of Action: The faucet has been replaced.

Gym Area
105 CMR 451.353

Exercise equipment padding damaged

Plan of Action: The exercise equipment padding has been recovered.

Garage

Office Bathroom
105 CMR 451.123*

Ceiling vent dusty

Plan of Action: The ceiling vent was cleaned.