
Senate, March 7, 2019 -- Order (Senator DiDomenico) relative to a technical amendment to the Senate Rules

The Commonwealth of Massachusetts



**In the One Hundred and Ninety-First General Court
(2019-2020)**

1 *Ordered*, That the Rules of the Senate be amended by adding the following rule:-

2 11E. Members of the Senate may be compensated for service in no more than 2 positions,
3 whether as a member of leadership or as a chair, vice-chair or ranking member of a committee.;
4 and

5 in Rule 12, by striking out, the figure “8”, the second time it appears, and inserting in place
6 thereof the following figure:- “7”; and

7 in Rule 13 by striking the words “not more than 3”; and

8 further in said Rule 13 by striking the words “not more than 4”; and

9 by striking rule 62B and inserting in place thereof the following rule:-

10 62B. (a) The Chief Financial Officer of the Senate shall complete the procurement of all goods
11 and services for the Senate. Procurements for goods or services shall be made from the statewide

procurement contract established by the operational services division, to the extent practicable, as determined by the Chief Financial Officer. If the Chief Financial Officer determines that a procurement cannot be made using the statewide procurement contract established by the operational services division, the Chief Financial Officer may procure the required goods or services under subsections (b), (c) or (d).

(b) Procurement of a supply or service from a vendor not on the statewide procurement contract valued at less than \$10,000 shall be made at the discretion of the Chief Financial Officer.

(c) If the Chief Financial Officer seeks to procure a supply or service from a vendor not on the statewide procurement contract valued at \$10,000 or more, but less than \$100,000, the Chief Financial Officer shall seek quotations from not fewer than 3 persons providing such supply or service. The Chief Financial Officer shall record the names and addresses of all persons from whom quotations were received, the names of the persons submitting quotations and the date and amount of each quotation. The Chief Financial Officer shall award the contract to the responsible person whose quotation offers the needed quality of supply or service and which represents the best value for the Senate.

(d) If the Chief Financial Officer seeks to procure a supply or service from a vendor not on the statewide procurement contract valued at \$100,000 or more, the Chief Financial Officer shall seek proposals through a competitive bid process, which shall be established by the Chief Financial Officer

(e) The Chief Financial Officer shall maintain a file on each procurement not executed using the statewide procurement contract established by the operational services division and in excess of \$10,000 and shall include in such file all documents constituting the agreement for goods and

services and all documents required by subsection (c) or (d). The files maintained shall be available for inspection by members of the Senate during regular business hours unless the information is otherwise protected by state or federal law.

(f) In addition to the requirements of this rule, all procurements for legal services shall be approved by the Senate Counsel.

(g) If, in the determination of the Chief Financial Officer, an emergency procurement of greater than \$10,000 is necessary, the Chief Financial Officer may procure the goods or services immediately and create and maintain a file explaining the nature of the emergency and the goods or services that were procured as a result. The Chief Financial Officer shall document the goods or services that were procured, the process used to procure the goods or services, the vendors that were contacted and any other information relevant to the procurement, and make that information available to members of the Senate during regular business hours, unless the information is otherwise protected by state or federal law. [2013.];