

PLYMOUTH COUNTY REGISTRY OF DEEDS

50 OBERY STREET, PLYMOUTH, MA 02360

(508) 830-9200

FAX (508) 830-9221

www.plymouthdeeds.org

JOHN R. BUCKLEY, JR., Esquire
REGISTER

TIMOTHY H. WHITE, Esquire
ASSISTANT REGISTER

MARILYN L. MARVILL
CHIEF EXECUTIVE ASSISTANT

JOHN ZIGOURAS II
DIRECTOR OF OPERATIONS

March 12, 2020

The Honorable William F. Welch
Clerk of the Senate
State House Room 335
Boston, MA 02133

Certified Mail, Return Receipt Requested

Re: Plymouth County Registry of Deeds Technological Fund Thirtieth Request

Dear Mr. Welch:

This is a submission of our thirtieth request for expenditure from the County Registers' Technological Fund for the Plymouth County Registry of Deeds, and a request for a referral of this plan to the Committees on Ways and Means and Post Audit and Oversight.

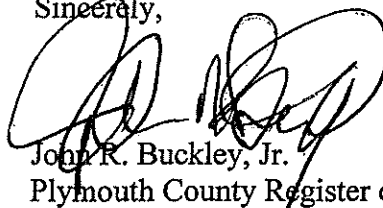
Consistent with the provisions of Section 4 of Chapter 4 of the Acts of 2003 and M.G.L. Chapter 29, §2KKK, the proposed expenditures are for purposes of technological improvements at the Plymouth County Registry of Deeds utilizing systems interoperable with other like systems used by other registries. In preparing this plan, I have consulted with the Commonwealth's Chief Information Officer and the State Secretary in accordance with the approval process. Their responses are attached.

The specific proposed expenditures totaling Seven Hundred Fifty Four Thousand Six Hundred Ninety Eight Dollars and 75/100 (\$754,698.75) are identified in the attached

copy of our thirtieth request. We also have included an update, as of December 31, 2019, of the funds available within our account.

As identified in our request, all expenditures of funds will be in compliance with M.G.L. c. 30B. Thank you for your assistance with this matter.

Sincerely,


John R. Buckley, Jr.
Plymouth County Register of Deeds

Enclosures:

1. Thirtieth Request to Secretary of State and Commonwealth Information Technology Division dated January 23, 2020
2. Approval from the Commonwealth's Inf and the Secretary of State's Office.
3. Account Balance in Plymouth County T Fund Balance

Techreq/27tsenclk.1-2

7019 0700 0000 4515 6229

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For delivery information, visit our website at www.usps.com ®.	
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OFFICIAL USE	
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Postage	\$0.85
Total Postage and Fees	\$7.25
Sent To Hon. William F. Welch State House Boston, MA 02133	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	

Postmark Here
MAR 12 2020
03/12/2020
USPS



The Commonwealth of Massachusetts
William Francis Galvin, Secretary of the Commonwealth
Administrative Services

Paul C. McCarthy
CPO
Director, Registry of Deeds

February 14, 2020

John Buckley
Plymouth County Registry of Deeds
50 Obery Street
Plymouth, MA 02360

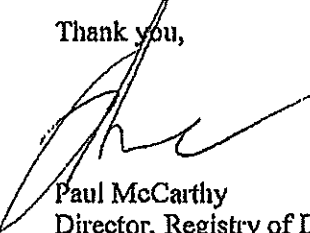
Re: Plymouth County Registry of Deeds Technological Fund Thirtieth Request

Dear Register Buckley,

This letter is in response to the Plymouth County Technological Fund request on January 23, 2020, to expend a total of \$754,698.75 from the County Register's Technological Fund for the Plymouth County Registry of Deeds. The Secretary of the Commonwealth, in accordance with Chapter 4 of the Acts of 2003, is asked to review each of the Registers Technological Fund requests to ensure consistency with the IT plans of the Commonwealth and of the Secretary of the Commonwealth. Pursuant to the General Laws Chapter 36, Section 41, governing all County Registry of Deeds, this falls within the intentions of the county surcharge.

Please note this approval shall not act as an endorsement of any one vendor associated with this expenditure request.

Thank you,


Paul McCarthy
Director, Registry of Deeds
Office of the Secretary of the Commonwealth

Cc: Tim Larkin, ITD



EXECUTIVE OFFICE OF TECHNOLOGY SERVICES & SECURITY

COMMONWEALTH OF MASSACHUSETTS | 1 ASHBURTON PLACE, 8TH FLOOR, BOSTON, MA 02108

CHARLES D. BAKER
Governor

CURT WOOD
Secretary

KARYN E. POLITO
Lieutenant Governor

SEAN HUGHES
Deputy Chief Information Officer

February 14, 2020

Mr. John R. Buckley, Jr.
Plymouth County Registry of Deeds
50 Obery Street
Plymouth, MA 02360

Dear Mr. Buckley,

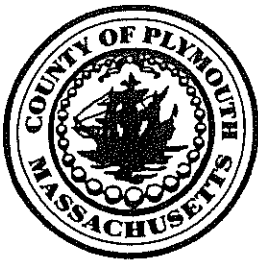
This letter is in response to your request dated January 23, 2020 to expend \$754,698.75 from the County Registers Technological Fund. This request is consistent with your strategy for technological improvements at the Plymouth County Registry of Deeds.

I urge you to continue with information technology projects that support your long-term information technology strategy. If you need further assistance or have questions, please contact Tim Larkin in my office at: 617-626-4476.

Sincerely,

Sean Hughes
Deputy Chief Information Officer

Cc: Honorable William F. Galvin
Samantha Blatchford, SEC
Keryn Cadogan, SEC
Paul McCarthy, SEC
Theresa Curtis, EOTSS
Valarie Jones, EOTSS
Tim Larkin, EOTSS



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JOHN ZIGOURAS II
DIRECTOR OF OPERATIONS

January 23, 2020

Honorable William F. Galvin
Secretary of State
State House
24 Beacon Street
Boston, MA 02133

CERTIFIED MAIL – Return Receipt Requested

Re: Plymouth County Registry of Deeds Technological Fund Thirtieth Request

Dear Secretary Galvin:

Please consider this correspondence to be the Plymouth County Registry of Deeds' letter of consultation and thirtieth request for funding. This request is part of our proposed technological improvements which require expenditure of funds from that portion of the County Registers' Technological Fund that has been generated by the Plymouth County Registry of Deeds and deposited with the Treasurer of the Commonwealth. The request is consistent with our previously submitted "Registry of Deeds IT Profile."

The Plymouth County Registry of Deeds' Thirtieth Request is intended to maintain and improve the Registry's ability to meet the demands for public access and improve the quality of our records.

1. Transcription Project The Registry maintains many records from the early county era that are hand-written. We have started a transcription project that now allows researchers to see both the original handwritten document and the transcription. We now seek to continue the project and the requested funds will bring the project closer to completion.

Estimated Cost:	\$600,300.00
Likely Vendor:	Avenu Syracuse, NY

2. Telephone Upgrade

The Registry's phone system needs to be upgraded so that our recorders can handle phone calls at the recording counter. Replacement of the phones with cordless units will result in better efficiency and better customer service.

Estimated Cost: \$2,700.00
Likely Vendor: LCN Networks
Weymouth, MA

3. Security

The Registry office has security systems regulating, managing, and monitoring access. Panic buttons were recommended to the Registry and given the layout of our building our security advisor recommended five locations, including reception, recording, and administration.

Estimated Cost: \$3,200.00
Possible Vendor: Baltic Security, LLC
Sandwich, MA

4. WiFi Project

The Registry has received many requests over the past several years for wi-fi capability. The estimate will provide the necessary upgrade.

Estimated Cost: \$4,493.00
Likely Vendor: LCN Networks
Weymouth, MA

5. Telephone Maintenance Agreement

The Registry's telephone maintenance service contract needs to be renewed for 2020.

Estimated Cost: \$10,000.00
Likely Vendor: LCN Networks
Weymouth, MA

6. Service & Maintenance Contracts

The Registry's hardware and software maintenance service contracts need to be renewed for 2019

A. Hardware maintenance services

Estimated Cost: \$15,540.00

Likely Vendor: Avenu Insights
Syracuse, N.Y.

B. 20/20 software for records document management

Estimated Cost: \$30,000.00

Likely Vendor: Avenu Insights
Syracuse, N.Y.

Total: \$45,540.00

7. Maintenance Agreement

The Registry's SMA archive writer requires a new three year maintenance agreement. This equipment is used for creating microfilm and is essential to the Registry's statutory requirement for preservation of records.

Estimated Cost: \$19,950.00

Possible Vendor: Data Capture Group
Londonderry, NH

8. Copier Maintenance Agreement

The Registry's copier maintenance service contract needs to be renewed for 2020. The annual cost is \$8,457.00.

Estimated Cost: \$8,457.00

Likely Vendor: Bay Copy
Rockland, MA

9. Security

The Registry office has security systems regulating, managing, and monitoring access. The annual maintenance plan will cost \$3,800.00.

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The Registry's web site maintenance service contract needs to be renewed for 2020.

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The Registry has one person dedicated to IT, and our needs call for a back-up to be available as needed.

Estimated Cost: \$50,000.00
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South Easton, MA

TOTAL THIRTIETH REQUEST:

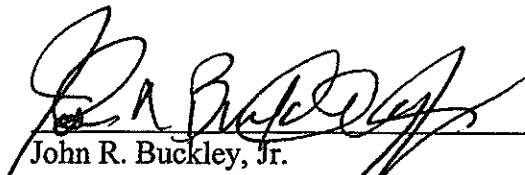
\$754,698.75

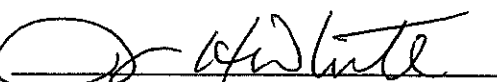
**TOTAL AVAILABLE IN PLYMOUTH
COUNTY TECHNOLOGICAL FUND
ACCOUNT AS OF 12/31/19:**

**\$ 2,211,261.87 (See
attached report)**

Thank you for your consideration of this request.

Sincerely,


John R. Buckley, Jr.
Plymouth County Register of Deeds


Timothy H. White, Assistant Register
And Chief Procurement Officer

Cc: Frank Basler
Mary Dundis
Beth Shiebley
Enc.

JRB/THW

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Total Postage and Fees \$7.00

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Hon. William F. Galvin Sec of State
State House - 24 Beacon St.
City, State, ZIP+4

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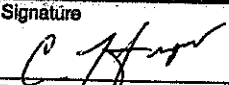
1. Article Addressed to:

Hon. William F. Galvin
Secretary of State
State House
24 Beacon Street
Boston, MA 02133

7019 0700 0000 4515 5376

9590 9402 4864 9032 4684 26

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X 

B. Received by (Printed Name)
C. HUGGINS

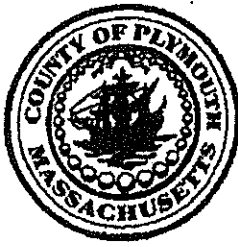
C. Date of Delivery
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☐ Collect on Delivery Restricted Delivery	☐ Signature Confirmation Restricted Delivery
☐ Insured Mail	
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PS Form 3811, July 2015 PSN 7530-02-000-9053

Domestic Return Receipt



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January 23, 2020

MARILYN L. MARVILLE
CHIEF EXECUTIVE ASSISTANT

JOHN ZIGOURAS II
DIRECTOR OF OPERATIONS

Tim Larkin
Commonwealth of Massachusetts
Information Technology Division
One Ashburton Place
Boston, MA 02108

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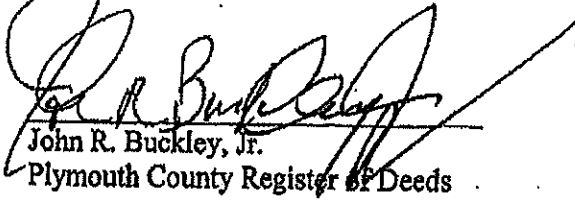
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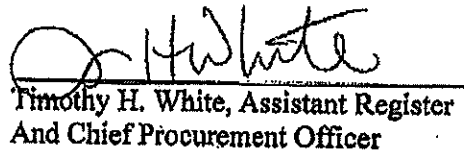
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Sincerely,



John R. Buckley, Jr.
Plymouth County Register of Deeds



Timothy H. White, Assistant Register
And Chief Procurement Officer

Co: Frank Basler
Mary Dundis
Beth Shiebley
Enc.

JRB/THW



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CHIEF EXECUTIVE ASSISTANT

JOHN ZIGOURAS II
DIRECTOR OF OPERATIONS

January 9, 2020

Honorable Deb Goldberg
Office of the State Treasurer
And Receiver General
One Ashburton Place, 12th Floor
Boston, MA 02133

Dear Treasurer Goldberg:

Enclosed please find a check in the amount of Seventy Thousand Two Hundred Ten Dollars and no cents (\$70,210.00) representing the monies collected from December 1, 2019 through December 31, 2019 for the "County Registers Technological Fund".

As you can see in the attached report, the balance in the Plymouth County Technology Fund Account should be Two Million Two Hundred Eleven Thousand Two Hundred Sixty One Dollars and Eighty Seven Cents (\$2,211,261.87).

Sincerely,

John R. Buckley, Jr.
Plymouth County Register of Deeds