



EXECUTIVE OFFICE OF TECHNOLOGY SERVICES & SECURITY

COMMONWEALTH OF MASSACHUSETTS | 1 ASHBURTON PLACE, 8TH FLOOR, BOSTON, MA 02108

CHARLES D. BAKER
Governor

CURT WOOD
Secretary

KARYN E. POLITO
Lieutenant Governor

SEAN HUGHES
Assistant Secretary for Technology, Security and
Operations / Chief Operating Officer

November 2, 2022

Mr. John R. Buckley, Jr.
Plymouth County Register of Deeds
50 Obery Street
Plymouth, MA 02360

Dear Mr. Buckley,

This letter is in response to your request dated October 12, 2022 to expend \$283,916.79 from the County Registers Technological Fund. This request is consistent with your strategy for technological improvements at the Plymouth County Registry of Deeds.

I urge you to continue with information technology projects that support your long-term information technology strategy. If you need further assistance or have questions, please contact Tim Larkin in my office at: 617-626-4476.

Sincerely,

Sean M. Hughes

Sean Hughes
Assistant Secretary for Technology, Security and Operations / Chief Operating Officer

Cc: Honorable William F. Galvin
Samantha Blatchford, SEC
Keryn Cadogan, SEC
Paul McCarthy, SEC
Theresa Curtis, EOTSS
Tim Larkin, EOTSS



PLYMOUTH COUNTY REGISTRY OF DEEDS

50 OBERY STREET, PLYMOUTH, MA 02360

(508) 830-9200

FAX (508) 830-9221

www.plymouthdeeds.org

JOHN R. BUCKLEY, JR., Esquire
REGISTER

TIMOTHY H. WHITE, Esquire
ASSISTANT REGISTER

JOHN ZIGOURAS II
DIRECTOR OF OPERATIONS

October 12, 2022

Tim Larkin
Commonwealth of Massachusetts
Information Technology Division
One Ashburton Place
Boston, MA 02108

CERTIFIED MAIL – Return Receipt Requested

Re: Plymouth County Registry of Deeds Technological Fund Thirty Fourth Request

Dear Mr. Larkin:

Please consider this correspondence to be the Plymouth County Registry of Deeds' letter of consultation and thirty fourth request for funding. This request is part of our proposed technological improvements which require expenditure of funds from that portion of the County Registers' Technological Fund that has been generated by the Plymouth County Registry of Deeds and deposited with the Treasurer of the Commonwealth. The request is consistent with our previously submitted "Registry of Deeds IT Profile."

The Plymouth County Registry of Deeds' Thirty Fourth Request is intended to maintain and improve the Registry's ability to meet the demands for public access and improve the quality of our records.

1. Telecommunications Systems Maintenance Agreement

The Registry's network communications, firewall, and telephone maintenance support and service contract needs to be renewed for 2023.

Estimated Cost: \$35,000.00
Likely Vendor: LCN Networks
Weymouth, MA

2. Hardware Service & Maintenance Contract

The Registry's hardware maintenance service contract needs to be renewed for 2023.

A. Hardware maintenance services
Estimated Cost: \$19,680.00
Likely Vendor: HUB Tech
S. Easton. MA

3. Software Service & Maintenance Contract

The Registry's software maintenance service contract needs to be renewed for 2023,
20/20 software for records document management

Estimated Cost: \$38,000.00
Likely Vendor: Avenu Insights
Syracuse, N.Y.

4. Copier Maintenance Agreement

The Registry's copier maintenance service contract needs to be renewed for 2023.

Estimated Cost: \$8,457.00
Likely Vendor: Bay Copy
Rockland, MA

5. Web Site Maintenance Agreement

The Registry's web site maintenance service contract needs to be renewed for 2023.

Estimated Cost: \$5,000.00
Likely Vendor: CivicPlus, LLC
Boxborough, MA

6. Stacker Mailing Machine Maintenance Contract

The stacker mailing machine in Customer Service annual maintenance contract needs to be renewed for 2023.

Estimated Cost: \$1,500.00
Likely Vendor: Pitney Bowes, Inc.
E. Providence, RI

7. Envelope Printer Maintenance Contract

The envelope machine in Customer Service annual maintenance contract needs to be renewed for 2023.

Estimated Cost: \$3,500.00
Likely Vendor: Pitney Bowes, Inc.
E. Providence, RI

8. Fraud Protection Alert Maintenance Contract

Property fraud is becoming one of the fastest growing financial crimes in our country. This monitoring program allows us to notify subscribers when their name matches any name that has been indexed from any document recorded within the Plymouth County Registry of Deeds. The request is a three (3) year contract.

Estimated Cost: \$4,500.00
Likely Vendor: Avenu Insights
East Syracuse, N.Y.

9. Disaster Recovery

In the case of a disaster our Brockton satellite will be our disaster recovery site. Under our disaster recovery plan, the Brockton system needs to be tested annually.

Estimated Cost: \$5,000.00
Likely Vendor: Avenu Insights
East Syracuse, N.Y.

10. Internet Service Contracts

The internet service contract needs to be renewed for 2023.

Estimated Cost: \$42,779.79
Likely Vendor: Comcast
Philadelphia, PA

11. Email Maintenance Agreement

The Registry's email maintenance service contract needs to be renewed for 2023.

Estimated Cost: \$500.00
Likely Vendor: Media Temple

Los Angeles, CA

12. Security

The Registry offices have security systems regulating, managing, and monitoring access. This covers the cost of the annual service contract.

Estimated Cost: \$5,000.00
Possible Vendor: Baltic Security, LLC
Sandwich, MA

13. Cybersecurity Annual Study and Assessment

The Registry has a continuing need to have a security risk assessment done to assure that our records are protected from ransomware and the like. The increase in cyber-attacks is well-documented.

Estimated Cost: \$25,000.00
Likely Vendor: Security Management Partners
Waltham, MA

14. IT Support

The Registry has one person dedicated to IT, and our needs call for a back-up to be available as needed.

Estimated Cost: \$50,000.00
Likely Vendor: Hubtech Technical Solutions, LLC
South Easton, MA

15. Printers

Most of the Registry printers are more than seven (7) years old and require replacement. We have obtained a quote for multi-functional printer replacements that print, copy, scan, and fax. The quote includes the cost of the equipment, including three years' service.

Estimated Cost: \$40,000.00
Likely Vendor: HUB Tech
S. Easton. MA

TOTAL THIRTY FOURTH REQUEST:

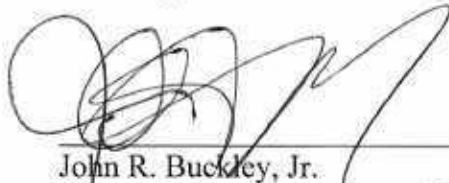
\$283,916.79

**TOTAL AVAILABLE IN PLYMOUTH
COUNTY TECHNOLOGICAL FUND
ACCOUNT AS OF 9/30/22:**

**\$1,760,056.90
(See attached report)**

Thank you for your consideration of this request.

Sincerely,



John R. Buckley, Jr.
Plymouth County Register of Deeds

Timothy H. White, Assistant Register
And Chief Procurement Officer

Cc: Paul McCarthy
Bobbi Baker
Sean Hughes
Frank Basler
Mary Dundas
Beth Sheibley

Enc.

JRB/THW