



The Commonwealth of Massachusetts  
 Executive Office of Health and Human Services  
 Department of Public Health  
 Bureau of Environmental Health  
 Community Sanitation Program  
 128 East Mountain Road  
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January 23, 2023

Christopher J. Donelan, Sheriff  
 Franklin County Jail and House of Correction  
 160 Elm Street  
 Greenfield, MA 01301 (electronic copy)

Re: Facility Inspection - Franklin County Jail and House of Correction, Greenfield

Dear Sheriff Donelan:

In accordance with M.G.L. c. 111, §§ 5, 20, and 21, as well as Massachusetts Department of Public Health (Department) Regulations 105 CMR 451.000: Minimum Health and Sanitation Standards and Inspection Procedures for Correctional Facilities; 105 CMR 480.000: Storage and Disposal of Infectious or Physically Dangerous Medical or Biological Waste (State Sanitary Code, Chapter VIII); 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments (State Sanitary Code Chapter X); the 2013 Food Code; 105 CMR 500.000 Good Manufacturing Practices for Food; and 105 CMR 205.000 Minimum Standards Governing Medical Records and the Conduct of Physical Examinations in Correctional Facilities; the Department's Community Sanitation Program (CSP) conducted an inspection of the Franklin County Jail and House of Correction on January 20, 2023 accompanied by Sergeant David West and Officer Mike Aiken. Violations noted during the inspection are listed below including 15 repeat violations:

Should you have any questions, please don't hesitate to contact me.

Sincerely,

Scott Koczela  
 Environmental Analyst, CSP, BEH

cc: Margaret R. Cooke, Commissioner, DPH  
 Nalina Narian, Director, BEH  
 Steven Hughes, Director, CSP, BEH  
 Mary A. Beckman, Acting Secretary, Executive Office of Health and Human Services (electronic copy)  
 Carol A. Mici, Commissioner, DOC (electronic copy)  
 Terrence Reidy, Secretary, EOPSS (electronic copy)  
 Timothy Gotovich, Director, Policy Development and Compliance Unit (electronic copy)  
 Lori Streeter, Superintendent (electronic copy)  
 Captain Christopher Pelletier, Standards and Compliance Officer (electronic copy)  
 Jennifer Hoffman, Health Director, Greenfield Health Department (electronic copy)  
 Clerk, Massachusetts House of Representatives (electronic copy)  
 Clerk, Massachusetts Senate (electronic copy)

**HEALTH AND SAFETY VIOLATIONS**

(\* indicates conditions documented on previous inspection reports)

**ENTRANCE**

*Lobby*  
No Violations Noted

*Female Bathroom*  
No Violations Noted

*Male Bathroom*  
No Violations Noted

**INTAKE**

*Search Room # 1*  
105 CMR 451.353  
Interior Maintenance: Ceiling vent dusty

*Search Room # 2*  
No Violations Noted

*Staff Bathroom*  
No Violations Noted

*Transportation Office*  
No Violations Noted

**UNIT E**

*Cells*  
105 CMR 451.353  
Interior Maintenance: Ceiling vent dusty in cell # 1 and 2

*Medical Exam Room*  
No Violations Noted

*Intake Cells A-C*  
105 CMR 451.353\*  
105 CMR 451.353  
Interior Maintenance: Floor paint damaged in cell # A, B, and C  
Interior Maintenance: Ceiling vent dusty in cell # A and B

*Storage*  
105 CMR 451.353  
Interior Maintenance: Wet mop stored in bucket

*Booking*  
No Violations Noted

*Sally Port*  
No Violations Noted

*Sally Port Bathroom*  
No Violations Noted

*Regional Booking Office*  
No Violations Noted

*Property*

No Violations Noted

**HUMAN SERVICES**

*Teacher's Office*

No Violations Noted

*Staff Bathroom*

No Violations Noted

**PROGRAMS**

*Classrooms*

No Violations Noted

*Staff Bathroom*

No Violations Noted

*Maintenance Closet*

105 CMR 451.353\*

Interior Maintenance: Wet mop stored in bucket

*Offices*

105 CMR 451.200\*

Food Storage, Preparation and Service: Food storage not in compliance with 105 CMR 590.000, no functioning thermometer in refrigerator

*Library*

No Violations Noted

**MEDICAL**

*Staff Bathroom*

No Violations Noted

*Utility Closet*

105 CMR 451.353

Interior Maintenance: Wet mop stored in bucket

*Offices*

No Violations Noted

*Pharmacy*

No Violations Noted

*Break Room and Records*

105 CMR 451.200

Food Storage, Preparation and Service: Food preparation not in compliance with 105 CMR 590.000, interior of microwave oven dirty

*Medical Waste Storage*

No Violations Noted

*Storage Closet*

No Violations Noted

*Dental Office*

Unable to Inspect – In Use

*Dental Lab* Unable to Inspect – In Use

*Optometry Office* No Violations Noted

*Exam Room # 1* No Violations Noted

*Exam Room # 2* No Violations Noted

*Inmate Bathroom* No Violations Noted

**HOUSING**

**Office Between A and B Pod**

105 CMR 480.100(A) Storage: Primary container(s) were not red, fluorescent orange, or orange-red, cardboard biological waste box used for non-hazardous trash

**A Pod**

*Staff Office* No Violations Noted

*Storage Room* No Violations Noted

*Staff Bathroom* No Violations Noted

*Multi-Purpose Room*  
105 CMR 451.353 Interior Maintenance: Ceiling vent dusty

*Cells*  
105 CMR 451.353 Interior Maintenance: Wall vent blocked in cell # A03

*Day Room*  
105 CMR 451.353 Interior Maintenance: Padding damaged on exercise equipment  
105 CMR 451.200 Food Storage, Preparation and Service: Food preparation not in compliance with 105 CMR 590.000, interior of microwave oven dirty

*Lower Showers*  
105 CMR 451.123 Maintenance: Soap scum on floor in shower # 2  
105 CMR 451.123 Maintenance: Ceiling vent dusty in shower # 2

*Lower Janitor's Closet*  
105 CMR 451.353 Interior Maintenance: Floor paint damaged

*Juice Bar* No Violations Noted

*Recreation Area* No Violations Noted

<i>Interview Room</i>	No Violations Noted
<i>Upper Showers</i> 105 CMR 451.123*	Unable to inspect Shower # 2 and 3 In-Use Maintenance: Soap scum on floor in shower # 1
<i>Upper Janitor's Closet</i> 105 CMR 451.353	Interior Maintenance: Wet mop stored in bucket
<b>Sub Day Room</b>	No Violations Noted
<i>Cells</i>	No Violations Noted
<i>Shower</i>	No Violations Noted
<b><u>B Pod</u></b>	
<i>Staff Office</i>	No Violations Noted
<i>Storage Room</i>	No Violations Noted
<i>Staff Bathroom</i>	No Violations Noted
<i>Multi-Purpose Room</i>	No Violations Noted
<i>Cells</i> 105 CMR 480.100(A)	Storage: Primary container(s) were not red, fluorescent orange, or orange-red, cardboard biological waste box used for non-hazardous trash in cell # B04
<i>Day Room</i> 105 CMR 451.353	Interior Maintenance: Ceiling tiles water stained
<i>Lower Showers</i> 105 CMR 451.130*	Hot Water: Shower water temperature recorded at 91 <sup>0</sup> F
<i>Lower Janitor's Closet</i> 105 CMR 451.353	Interior Maintenance: Wet mop stored upside down
<i>Juice Bar</i>	No Violations Noted
<i>Recreation Area</i>	No Violations Noted
<i>Interview Room</i>	No Violations Noted
<i>Upper Showers</i>	No Violations Noted

*Upper Janitor's Closet*  
105 CMR 451.353

Interior Maintenance: Wet mop stored in bucket

**Sub Day Room**

No Violations Noted

*Cells*

No Violations Noted

*Shower*

No Violations Noted

**C Pod**

*Storage Closet*

No Violations Noted

*Staff Bathroom*

No Violations Noted

*Multi-Purpose Room*

Unable to Inspect – In Use

*Day Room*

No Violations Noted

*Cells*

No Violations Noted

*Lower Showers*

105 CMR 451.123  
105 CMR 451.123\*

Maintenance: Caulking moldy outside shower # 1 and 2  
Maintenance: Floor paint damaged outside of shower # 1 and 2

*Lower Janitor's Closet*  
105 CMR 451.353\*

Interior Maintenance: Floor paint damaged

*Recreation Area*

No Violations Noted

*Juice Bar*

No Violations Noted

*Upper Showers*

No Violations Noted

*Upper Janitor's Closet*

No Violations Noted

**Sub Day Room**

No Violations Noted

*Cells*

No Violations Noted

*Shower*

No Violations Noted

**Office Between C and D Pod**

No Violations Noted

**D Pod**

*Day Room*

105 CMR 451.353

Interior Maintenance: Ceiling tiles water stained

*Storage Closet*

No Violations Noted

*Office*

No Violations Noted

*Staff Bathroom*

No Violations Noted

*Multi-Purpose Room*

No Violations Noted

*Cells*

105 CMR 451.103

Mattresses: Mattress damaged in cell # D15

*Lower Showers*

105 CMR 451.123\*

Maintenance: Floor paint damaged outside shower # 1 and 2

*Interview Room*

No Violations Noted

*Lower Janitor's Closet*

No Violations Noted

*Juice Bar*

No Violations Noted

*Recreation Area*

No Violations Noted

*Upper Showers*

No Violations Noted

*Upper Janitor's Closet*

105 CMR 451.353

Interior Maintenance: Floor paint damaged

**Sub Day Room**

No Violations Noted

*Cells*

No Violations Noted

*Shower*

No Violations Noted

**PRINT SHOP**

No Violations Noted

<i>Inmate Bathroom</i>	No Violations Noted
<b><u>KITCHEN</u></b>	
<i>Dishwashing Area</i>	No Violations Noted
<i>3-Compartment Sink</i> FC 4-501.114(A)	Maintenance and Operation; Equipment: Chlorine Sanitizer solution tested lower than the recommended concentration
<i>2-Door Refrigerator</i>	No Violations Noted
<i>3-Door Warmers</i>	No Violations Noted
<i>Handwash Sink</i>	No Violations Noted
<i>Baking Area</i>	No Violations Noted
<i>Prep Tables</i>	No Violations Noted
<i>Refrigerator # 1</i>	No Violations Noted
<i>Refrigerator # 2/Produce Prep</i>	No Violations Noted
<i>Freezer</i>	No Violations Noted
<i>Ice Machine</i>	No Violations Noted
<i>Dry Storage</i>	No Violations Noted
<i>Kitchen Office</i>	No Violations Noted
<i>Maintenance Closet</i> FC 6-501.16	Maintenance and Operation: Premises, Structure, Attachments, and Fixtures - Methods; Wet mop stored in bucket
<i>Inmate Bathroom</i>	No Violations Noted
<i>Inmate Changing Room</i>	No Violations Noted



**Staff Dining Area**

No Violations Noted

*Handwash Sink*

No Violations Noted

*Serving Line*

No Violations Noted

*Reach in Cooler*

No Violations Noted

**Compactor Room**

No Violations Noted

**MAINTENANCE SHOP**

No Violations Noted

*Maintenance Shop Bathroom (hallway outside Maintenance Shop)*

No Violations Noted

**LAUNDRY ROOM**

No Violations Noted

*Bathroom*

No Violations Noted

*Male Staff Bathroom (hallway outside Laundry Room)*

No Violations Noted

*Female Staff Bathroom (hallway outside Laundry Room)*

No Violations Noted

**WAREHOUSE**

No Violations Noted

*Office*

No Violations Noted

*Freezer # 1*

No Violations Noted

*Freezer # 2/Canteen*

No Violations Noted

*Bathroom*

No Violations Noted

**Dumpster Area**

No Violations Noted

**ADMINISTRATION - INNER**

*Break Area*

No Violations Noted

<i>EHSO Office</i>	No Violations Noted
<i>Conference Room</i>	Unable to Inspect – In Use
<i>Storage Closet</i>	No Violations Noted
<i>Female Bathroom</i>	No Violations Noted
<i>Male Bathroom</i>	No Violations Noted
<i>Maintenance Closet</i>	No Violations Noted
<i>Offices</i>	No Violations Noted

**ADMINISTRATION – OUTER**

<i>Break Room</i>	No Violations Noted
<i>Executive Conference Room</i>	Unable to Inspect – In Use
<i>Offices</i>	No Violations Noted
<i>Maintenance Closet</i>	No Violations Noted
<i>Female Bathroom</i>	No Violations Noted
<i>Male Bathroom</i>	No Violations Noted
<i>Male Locker Room</i>	No Violations Noted
<i>Female Locker Room</i>	No Violations Noted
<i>Weight Room</i>	No Violations Noted
<i>Maintenance Closet (near central control)</i>	No Violations Noted

<b>Central Control</b> 105 CMR 451.353	Interior Maintenance: Ceiling tiles water stained
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*Bathroom*  
No Violations Noted

**KIMBLE HOUSE**

**1<sup>st</sup> Floor**

*Triad Office*  
No Violations Noted

*Bathroom*  
No Violations Noted

*Break Area*  
No Violations Noted

*Offices*  
No Violations Noted

**2<sup>nd</sup> Floor**

*Office*  
No Violations Noted

*Kitchen/Laundry*  
FC 4-101.16\* Materials for Construction and Repair; Multiuse: Sponges used on cleaned, sanitized, or in use food contact surfaces  
FC 6-501.16\* Maintenance and Operation: Premises, Structure, Attachments, and Fixtures - Methods; Wet mop stored in bucket  
FC 4-903.11(B)(2) Protection of Clean Items; Storing: Equipment and Utensils not stored covered or inverted

*Bathroom*  
105 CMR 451.123 Maintenance: Sink bowl damaged

*Rooms*  
No Violations Noted

**3<sup>rd</sup> Floor**

*Hallway*  
105 CMR 451.353 Interior Maintenance: Carpet damaged outside Room # 3

*Rooms*  
No Violations Noted

*Bathroom*  
105 CMR 451.123 Maintenance: Wall damaged near shower

**MINIMUM SECURITY**

**1<sup>st</sup> Floor**

*Staff Bathroom*  
No Violations Noted

*Control*  
105 CMR 451.353\* Interior Maintenance: Floor tiles missing and damaged

*Day Room*  
No Violations Noted

*Cells*  
Unable to Inspect – Under Construction

*Library*  
No Violations Noted

*Urinalysis Lab*  
No Violations Noted

**Downstairs**

*Laundry*  
Unable to Inspect – Locked

*Dining Area*  
Unable to Inspect – Locked

*Chemical Closet*  
No Violations Noted

*Storage Closet # 1*  
Unable to Inspect – Locked

*Storage Closet # 2*  
Unable to Inspect – Locked

**Bathroom**

*Left Showers*  
No Violations Noted

*Right Showers*  
No Violations Noted

*Utility/Handwash Sink*  
No Violations Noted

**3<sup>rd</sup> Floor**

*Gymnasium*  
105 CMR 451.353 Interior Maintenance: Padding damaged on bench press

**VEHICLE MAINTENANCE**

No Violations Noted

*Inmate Bathroom*  
No Violations Noted

*Staff Bathroom*  
No Violations Noted

**Community Service Office**

No Violations Noted

**Observations and Recommendations**

1. The inmate population was 166 at the time of inspection.
2. The temperature range for showers is 100°F-112°F.
3. At the time of inspection, female inmates were being housed in B Pod.
4. At the time of the inspection the Minimum-Security building was unoccupied.
5. The Department recommends posting above the 3-Compartment Sink the manufactures directions for mixing and dispensing the Kitchen sanitizing solution.
6. The Department recommends numbering all showers throughout the institution. This will assist CSP and Department of Correction employees to better recognize where issues exist.

This facility does not comply with the Department's Regulations cited above. In accordance with 105 CMR 451.404, please submit a plan of correction within 10 working days of receipt of this notice, indicating the specific corrective steps to be taken, a timetable for such steps, and the date by which correction will be achieved. The plan should be signed by the Superintendent or Administrator and submitted to my attention, at the address listed above.

To review the specific regulatory requirements please visit our website at [www.mass.gov/dph/dcs](http://www.mass.gov/dph/dcs) and click on "Correctional Facilities" (available in both PDF and RTF formats).

To review the Food Establishment Regulations or download a copy, please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on "Retail food". Then under DPH Regulations and FDA Code click "Merged Food Code" or "105 CMR 590.000 - State Sanitary Code Chapter X - Minimum Sanitation Standards for Food Establishments".

To review the Labeling regulations please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on "Food Protection Program regulations". Then under Food Processing click "105 CMR 500.000: Good Manufacturing Practices for Food".

This inspection report is signed and certified under the pains and penalties of perjury.

Sincerely,



Environmental Analyst, CSP, BEH