

NORFOLK COUNTY SHERIFF'S OFFICE

SHERIFF PATRICK W. McDERMOTT

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December 11, 2023

Hannah LeBeau, Environmental Health Inspector, CSP, BEH
Community Sanitation Program
Bureau of Environmental Health
Massachusetts Department of Public Health
67 Forest Street, Suite #100
Marlborough, MA 01752

Dear Ms. LeBeau,

Enclosed is the Plan of Action for the Norfolk County Sheriff's Office Correctional Center and Dedham Alternative Center in response to the report that was filed for the Department of Public Health Inspection conducted on December 4, 2023.

Should you have any questions concerning this Plan of Action, please do not hesitate to contact me.

Sincerely,

A blue ink signature of Patrick W. McDermott, written in a cursive style.

Patrick W. McDermott
Sheriff

Enclosure: DPH Plan of Action Report

cc: Robert Goldstein, MD, PhD, Commissioner, DPH
Nalina Narain, Director, BEH
Steven Hughes, Director, CSP, BEH
Kathleen E. Walsh, Secretary, EOHHS
Carol A. Mici, Commissioner, DOC
Terrence Reidy, Secretary, EOPSS
Timothy Gotovich, Director, Policy Development and Compliance Unit
Kylee Sullivan, Health Director, Dedham Health Department
Clerk, Massachusetts House of Representatives
Clerk, Massachusetts Senate
Danielle Frane, Superintendent
David Munchbach, Sgt. EHSO

**Norfolk County Sheriff's Office
Correctional Center and Dedham Alternative Center
Department of Public Health Plan of Action Report
December 1, 2023 Audit**

CORRECTIONAL CENTER

Visitor Waiting Area

Female Bathroom
105 CMR 451.123

Floor dirty

Plan of Action: Floor will be cleaned & mopped by 12/12/23.

Administration Offices

Male Locker Room
105 CMR 451.123

Floor surface damaged

Plan of Action: Floor will be evaluated and repaired by 1/10/24.

Female Locker Room
105 CMR 451.123*

Caulking damaged around tiles under both soap dispensers

Plan of Action: Old caulking will be removed / replaced with new by 1/10/24.

Female Locker Room
105 CMR 451.123

Ceiling dirty around vent

Plan of Action: The ceiling & vents will be cleaned by 12/27/23.

Exercise Room
105 CMR 451.350*

Ceiling tiles water damaged

Plan of Action: Tiles will be replaced by 1/3/24.

Staff Dining

Male Bathroom
105 CMR 451.123*

Ceiling vent dusty

Plan of Action: The ceiling & vents will be cleaned by 12/27/23.

Female Bathroom
105 CMR 451.123*

Wall dirty behind hand wash sink

Plan of Action: **Wall will be cleaned by 12/28/23.**

Kitchen

Hand wash Sink
FC 5-205.15(B)

No hot water supplied to hand wash sink

Plan of Action: **Will be evaluated and serviced / repaired by 12/29/23.**

Ware Wash Machine Room
FC 4-501.11(A)

Thermometer not appropriately calibrated at ware wash machine

Plan of Action: **New thermometer will be ordered by 1/4/24.**

Slop and Spray Area
FC 5-205.15(B)

Sprayer hose leaking

Plan of Action: **Will be evaluated and serviced / repaired by 12/29/23.**

Janitor's Closet
FC 6-501.16

Dirty mop water left in bucket

Plan of Action: **Corrected on-site during the inspection on 12/1/23.**

Walk-In Refrigerator # 1
FC 3-501.17(B)

Date by which the food shall be consumed or discarded missing on milk

Plan of Action: **Corrected on-site during the inspection on 12/1/23.**

Walk-In Refrigerator # 2
FC 3-501.17(B)

Date by which the food shall be consumed or discarded missing on bacon

Plan of Action: **Corrected on-site during the inspection on 12/1/23.**

Walk-In Refrigerator # 3
FC 3-501.17(B)

Date by which the food shall be consumed or discarded missing on bacon

Plan of Action: **Corrected on-site during the inspection on 12/1/23.**

Walk-In Freezer
FC 3-302.11(A)(4)

Bags of frozen food not closed appropriately

Plan of Action:

Corrected on-site during the inspection on 12/1/23.

Feeding Prep Area
FC 4-903.11(B)(1)

Pans not stored in a self-draining position

Plan of Action:

Corrected on-site during the inspection on 12/1/23.

4-Compartment Sink
FC 5-202.13*

Sprayer head sits below flood rim level of sink

Plan of Action:

Sprayer will be repositioned by 12/19/23.

Food Tray Prep Area
FC 4-903.11(B)(1)

Trays not stored in a self-draining position

Plan of Action:

Corrected on-site during the inspection on 12/1/23.

Food Tray Prep Area
FC 6-501.12(A)

Ceiling dirty

Plan of Action:

Corrected on-site during the inspection on 12/1/23.

Feeding Prep Area
FC 6-501.11

Ceiling vent blocked

Plan of Action:

Corrected on-site during the inspection on 12/1/23.

Laundry

Plumbing
105 CMR 451.130

Washer #2 out of order

Plan of Action:

A service call will be placed for washer #2 by 12/15/23.

1A Unit

Showers
105 CMR 451.123*

Ceiling dirty near beam in shower #2

Plan of Action:

The ceiling will be cleaned by 12/27/23.

Showers
105 CMR 451.123*

Rust on floor drain in showers #6 and #8

Plan of Action:

New floor drains will be ordered / replaced by 1/16/24.

Showers
105 CMR 451.123*

Threshold damaged in shower #8

Plan of Action:

Threshold will be repaired by 1/16/24.

Showers
105 CMR 451.123

Ceiling vent dusty in shower #6 and #7

Plan of Action:

The ceiling vent will be cleaned by 12/27/23.

Showers
105 CMR 451.123

Sprinkler shroud rusted in shower #6

Plan of Action:

Sprinkler shroud will be ordered / replaced by 1/16/24.

Showers
105 CMR 451.123

Light fixture rusted in shower #6

Plan of Action:

Light fixture will be ordered / replaced by 1/16/24.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

1B Unit

Showers
105 CMR 451.123*

Ceiling dirty in shower #3

Plan of Action:

The ceiling will be cleaned by 12/27/23.

Showers
105 CMR 451.123*

Soap scum on walls in shower #4

Plan of Action:

Soap scum will be cleaned by 12/27/23.

Showers
105 CMR 451.123*

Threshold damaged in shower #1 and #5

Plan of Action:

Threshold will be repaired by 1/16/24.

Showers
105 CMR 451.123*

Ceiling vent dusty in shower #4 and #6

Plan of Action:

The ceiling vent will be cleaned by 12/27/23.

Showers
105 CMR 451.123

Drain flies observed in shower #1, 3, 5, 5, and 6

Plan of Action:

The pest company will be called by 12/27/23.

Showers
105 CMR 451.123

Ceiling dirty in shower #1, 2, 3, 4, 5, 6, 7, and 8

Plan of Action:

The ceiling vent will be cleaned by 12/27/23.

Showers
105 CMR 451.123

Light fixture rusted in shower #1, 3, 4, and 5

Plan of Action:

Light fixture will be ordered / replaced by 1/16/24.

Showers
105 CMR 451.123

Threshold damage in shower #2, 3, 4, 6, 7, and 8

Plan of Action:

Threshold will be repaired by 1/16/24.

Showers
105 CMR 451.123

Baseboard damaged in shower #3

Plan of Action:

Baseboard will be repaired by 1/16/24.

Showers
105 CMR 451.123

Sprinkler shroud rusted in shower #7

Plan of Action:

Sprinkler shroud will be ordered / replaced by 1/23/24.

Showers
105 CMR 451.123

Ceiling dirty outside of showers

Plan of Action:

The ceiling will be cleaned by 12/27/23.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

2A Unit

Kitchenette Area
105 CMR 451.130*

Hand wash sink leaking from pipe.

Plan of Action:

Will place service call for evaluation / repair by 1/26/24.

Showers
105 CMR 451.123*

Light fixture rusted in shower #8

Plan of Action:

Will be replaced by 1/16/24.

Showers
105 CMR 451.123*

Sprinkler shroud corroded in shower #1

Plan of Action:

Will be replaced by 1/16/24.

Showers
105 CMR 451.123*

Threshold damaged in shower #7

Plan of Action:

Will be repaired by 1/16/24.

Showers
105 CMR 451.123

Threshold damaged in shower #3 and #8

Plan of Action:

Will be repaired by 1/16/24.

Showers
105 CMR 451.123

Baseboard damaged in shower #3

Plan of Action:

Will be repaired by 1/16/24.

Showers
105 CMR 451.123

Shower #5 out of order

Plan of Action:

Service call will be placed by 12/26/23.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Cells
105 CMR 451.350

Window leaking in cell #3 and #5

Plan of Action:

Window will be caulked / repaired by 12/28/23.

Cells
105 CMR 451.353

Mold on window frame in cell #3 and #5

Plan of Action:

Window will be caulked / replaced by 12/28/23.

Laundry Storage
105 CMR 451.130*

Washer #2 leaking

Plan of Action:

Service call will be made by 12/26/23.

Laundry Storage
105 CMR 451.353*

Wall vent dusty

Plan of Action:

The vent will be cleaned by 12/27/23.

Laundry Storage
105 CMR 451.353*

Strong odor present

Plan of Action:

Odor will be investigated by 12/15/23.

Laundry Storage
105 CMR 451.353*

Floor damaged

Plan of Action:

Floor will be repaired by 1/9/24.

2B Unit

Showers
105 CMR 451.123

Ceiling dirty in shower #2, 3, 4, 5, 6, and 7

Plan of Action:

The ceiling will be cleaned by 12/27/23.

Showers
105 CMR 451.123 Ceiling vent dusty in shower #2 and #3

Plan of Action: **The vent will be cleaned by 12/27/23.**

Janitors Closet
105 CMR 451.353* Wet mop stored in bucket

Plan of Action: **Corrected on 12/2/23.**

Laundry
105 CMR 451.353 Floor damaged

Plan of Action: **Floor will be repaired by 1/9/24.**

Cells
105 CMR 451.321* Inadequate floor space in all cells

Plan of Action: **With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.**

MAT Programs (formerly House 3)

Inmate Bathroom
105 CMR 451.110(A) No paper towels at hand wash sink

Plan of Action: **Corrected on 12/2/23.**

Program Area

Inmate Bathroom
105 CMR 451.124* Insufficient water supply in quantity and pressure at hand wash sink

Plan of Action: **Service call will be made by 12/26/23.**

Special Management Housing (SMU)

105 CMR 451.353* Floor tiles damaged in common hallway near entrances to housing units

Plan of Action: Tiles will be replaced by 1/27/24.

Control Bathroom
105 CMR 451.123* Wall dirty behind hand wash sink

Plan of Action: The wall will be cleaned by 12/27/23.

Control Bathroom
105 CMR 451.117 Toilet fixture dirty

Plan of Action: The toilet fixture will be cleaned by 12/27/23.

Special Management Unit (SMU)

Kitchenette Area
105 CMR 451.353* Hand wash sink dirty

Plan of Action: Corrected on 12/2/23.

Showers
105 CMR 451.123 Walls dirty in shower #2

Plan of Action: Corrected on 12/2/23.

Special Housing Unit (SHU)

Showers
105 CMR 451.123* Rust stains on floor around drain in shower #3

Plan of Action: Drain cover will be replaced by 1/4/24.

Showers
105 CMR 451.123 Drain flies observed in shower #1, 2, and 3

Plan of Action: The pest company will be called in 12/27/23.

Showers
105 CMR 451.123 Soap scum on walls in shower #1, 2, and 3

Plan of Action: Corrected on 12/2/23.

Showers
105 CMR 451.123

Soap scum on floor in shower #1, 2, and 3

Plan of Action: **Corrected on 12/2/23.**

Showers
105 CMR 451.123

Baseboard damaged in shower #1, 2, and 3

Plan of Action: **Baseboard will be replaced by 1/28/24.**

Showers
105 CMR 451.123

Mold observed on walls in shower #1, 2, and 3

Plan of Action: **Corrected on 12/2/23.**

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action: **With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.**

Cells
105 CMR 451.353

Wall vent rusted in cell #9

Plan of Action: **Vent will be painted by 1/18/24.**

4A Unit

Kitchenette Area
105 CMR 451.353*

Tiles lifting from floor

Plan of Action: **Tiles will be replaced by 1/18/24.**

Showers
105 CMR 451.123

Ceiling vent dusty in shower #1, 2, 3, and 4

Plan of Action: **The vent will be cleaned by 12/27/23.**

Showers
105 CMR 451.123

Light fixture rusted in shower #1 and #2

Plan of Action: **Light fixture will be replaced by 1/15/24.**

4B Unit

Common Area
105 CMR 451.353*

Ceiling vent dusty near cell #23

Plan of Action: **The vent will be cleaned by 12/27/23.**

Janitors Closet
105 CMR 451.353

Mop stored upside down

Plan of Action: **Corrected on 12/2/23.**

Showers
105 CMR 451.123*

Soap scum on walls in shower #2, 3, 4, and 5

Plan of Action: **Corrected on 12/2/23.**

Showers
105 CMR 451.123*

Soap scum on walls in showers #2, 3, 4, and 5

Plan of Action: **Corrected on 12/2/23.**

Showers
105 CMR 451.123*

Floor dirty near partition supports in shower #5

Plan of Action: **Corrected on 12/2/23.**

Showers
105 CMR 451.123*

Shroud not secured to water control in shower #1

Plan of Action: **Service call to be made to repair / replace by 1/18/24.**

Showers
105 CMR 451.123

Walls dirty in shower #1

Plan of Action: **Corrected on 12/2/23.**

Cells
105 CMR 451.353*

Wall vent blocked in cell #11

Plan of Action: **Will be corrected by 12/11/23.**

Medical

Room #2
105 CMR 451.117

Toilet fixture dirty

Plan of Action: **Will be cleaned by 12/18/23.**

Room #2
105 CMR 451.353

Bed rusted

Plan of Action: **Will be painted by 1/5/24.**

Room #1
105 CMR 451.130

Toilet clogged

Plan of Action: **Corrected on 12/2/23.**

Room #1
105 CMR 451.353*

Walls dirty

Plan of Action: **Corrected on 12/4/23.**

Handicapped Shower
105 CMR 451.123*

Ceiling vent dusty

Plan of Action: **The vent will be cleaned by 12/27/23.**

Handicapped Shower
105 CMR 451.123*

Soap scum on walls

Plan of Action: **Corrected on 12/4/23.**

Handicapped Shower
105 CMR 451.123*

Soap scum on floor

Plan of Action: **Corrected on 12/4/23.**

Handicapped Shower
105 CMR 451.123*

Wall tiles dirty

Plan of Action: **Corrected on 12/4/23.**

Handicapped Shower
105 CMR 451.123*

Ceiling tiles dirty

Plan of Action: **Corrected on 12/4/23.**

Medical Trailer

105 CMR 451.350* Wall water damaged in ADS Office

Plan of Action: Transition to new office area in process, will be completed by 2/7/24.

105 CMR 451.353* Mold observed on water damaged surfaces throughout ADS office

Plan of Action: Transition to new office area in process, will be completed by 2/7/24.

Intake

Janitors Closet
105 CMR 451.353 Mop stored upside down

Plan of Action: Corrected on 12/4/23.

Maintenance Department

Carpenters Shop
105 CMR 451.350* Gap at bottom of both doors, area not rodent and weathertight

Plan of Action: Will be corrected by 2/4/24.

105 CMR 451.353* Bottom of egress door rusted

Plan of Action: Will be painted by 1/30/24.

Dedham Alternative Center (DAC)

Second Floor South Wing

Cells

105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Bathroom

105 CMR 451.123*

Soap scum on walls in shower #3

Plan of Action:

Corrected on 12/4/23.

Bathroom

105 CMR 451.123*

Soap scum on floor in shower #1-3

Plan of Action:

Corrected on 12/4/23.

Bathroom

105 CMR 451.123*

Strong odor present

Plan of Action:

Corrected on 12/4/23.

Bathroom

105 CMR 451.123

Soap scum on walls in shower #2

Plan of Action:

Corrected on 12/4/23.

First Floor South Wing

Main Area

105 CMR 451.353

Ceiling vent dirty

Plan of Action:

The vent will be cleaned by 12/27/23.

Cells 105 CMR 451.321*	Inadequate floor space in all cells
Plan of Action:	With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.
Bathroom 105 CMR 451.110(A)*	Electric hand dryer out of order
Plan of Action:	New hand dryer will be ordered and installed by 1/7/24.
Bathroom 105 CMR 451.123*	Holes in wall in shower #1
Plan of Action:	Repairs will be completed by 2/7/24.
Bathroom 105 CMR 451.123*	Rust on floor near drain in shower #1
Plan of Action:	Will be painted / replaced by 2/7/24.
Bathroom 105 CMR 451.123*	Soap scum on walls in shower #1, 2, and 3
Plan of Action:	Completed on 12/4/23.
Bathroom 105 CMR 451.123*	Soap scum on floor in showers #1, 2, and 3
Plan of Action:	Completed on 12/4/23.
Bathroom 105 CMR 451.123*	Mold on ceiling in shower #1 and #3
Plan of Action:	Mold removed on 12/4/23.
Bathroom 105 CMR 451.123*	Mold on wall tile grout in shower #1-3
Plan of Action:	Mold removed on 12/4/23.
Bathroom 105 CMR 451.123*	Access panel not secured to ceiling in toilet stall #1
Plan of Action:	Will be reinstalled / secured by 1/5/24.

Bathroom
105 CMR 451.123*

Mold on ceiling in shower #2

Plan of Action:

Mold removed on 12/4/23.