



DUKES COUNTY REGISTRY OF DEEDS

Paulo C. DeOliveira
Register

Shannon E. Larsen
Asst. Register

April 17, 2025

The Honorable Steven T. James
Clerk of the House of Representatives
24 Beacon St – Room 145
State House
Boston, MA 02133

The Honorable Michael D. Hurley
Clerk of the Senate
24 Beacon St - Room 335
State House
Boston, MA 02133

Re: County Registers Technological Fund – Spending Plan for the Dukes Registry of Deeds

Dear Mr. James and Mr. Hurley:

This is a submission of a plan for expenditure from the County Registers' Technological Fund for the Dukes County Registry of Deeds totaling \$25,990.00 and a request for a referral of this plan to the Committees on Ways and Means and Post Audit and Oversight.

Consistent with the provisions of Section 4 of Chapter 4 of the Acts of 2003 and M.G.L. Chapter 29, §2KKK, the proposed expenditures are for purposes of technological improvements at the Dukes County Registry of Deeds. In preparing this plan, I have consulted with the Executive Office of Technology Services and Security and also the Secretary of State in accordance with the approval process. Their responses are attached.

Please feel free to contact me if you have additional questions. Thank you for your assistance with this matter.

Sincerely,

Paulo C. DeOliveira
Dukes County Register of Deeds



The Commonwealth of Massachusetts
Executive Office of Technology Services and Security
One Ashburton Place, 8th Floor
Boston, Massachusetts 02108

MAURA T. HEALEY
Governor

KIMBERLY DRISCOLL
Lieutenant Governor

JASON SNYDER
Secretary / CIO

MICHELLE VAUGHN
Assistant Secretary of Strategy and Planning

April 16, 2025

Mr. Paulo C. DeOliveira
Dukes County Register of Deeds
P.O. Box 5231
Edgartown, MA 02539

Dear Mr. DeOliveira,

This letter is in response to your request dated April 3, 2025, to expend \$25,990.00 from the County Register's Technological Fund. This request is consistent with your strategy for technological improvements at the Dukes County Registry of Deeds.

I urge you to continue with information technology projects that support your long-term information technology strategy. If you need further assistance or have questions, please contact Tim Larkin in my office at: 617-626-4476.

Sincerely,

A handwritten signature in black ink that reads "Michelle Vaughn".

Michelle Vaughn
Assistant Secretary of Strategy and Planning

Cc: Honorable William F. Galvin
Samantha Blatchford, SEC
Keryn Cadogan, SEC
Paul McCarthy, SEC
Theresa Curtis, EOTSS
Tim Larkin, EOTSS



The Commonwealth of Massachusetts
William Francis Galvin, Secretary of the Commonwealth
Administrative Services

Paul C. McCarthy
CFO
Director, Registry of Deeds

April 15, 2025

Paulo C. DeOliveira
Dukes County Registry of Deeds
PO Box 5231
Edgartown, MA 02539

Re: Dukes County Registry of Deeds Technological Fund Request

Dear Register DeOliveira;

This letter is in response to the Dukes County Technological Fund request on April 3, 2025, to expend a total of \$25,990.00 for the County Register's Technological Fund for the Dukes County Registry of Deeds. The Secretary of the Commonwealth, in accordance with Chapter 4 of the Acts of 2003, is asked to review each Register's Technological Fund requests to ensure consistency with the IT plans of the Commonwealth and of the Secretary of the Commonwealth. Pursuant to the General Laws Chapter 36, Section 41, governing all County Registry of Deeds, this falls within the intentions of the county surcharge.

Please note this approval shall not act as an endorsement of any one vendor associated with this expenditure request.

Thank you,

A handwritten signature in black ink, appearing to read "Paul McCarthy".

Paul McCarthy
Director, Registry of Deeds
Office of the Secretary of the Commonwealth

cc: Tim Larkin, ITD



DUKES COUNTY REGISTRY OF DEEDS

Paulo C. DeOliveira
Register

Shannon E. Larsen
Asst. Register

April 3, 2025

Tim Larkin, Capital Finance – EOTSS
Paul C. McCarthy, Director, Registry of Deeds
Commonwealth of Massachusetts
One Ashburton Place
Boston, MA 02108

Dear Mr. Larkin and Mr. McCarthy,

I am enclosing for your approval a request totaling \$25,990 to cover various service contracts, software and hardware we use to support our operations. This request supersedes my original request dated March 11, 2025.

Please feel free to contact me if you have additional questions. For your reference, our current Tech Fund balance as of April 2, 2025 (prior to this request) is approximately \$214,574.46.

Thank you for your attention to this request.

Sincerely,

Paulo C DeOliveira, Register

Avenu 20/20 Perfect Vision LRMS Maintenance Agreement - \$15,654

This Amendment will extend the current service contract with Avenu until 2027.



Avenu Insights & Analytics

ORDER FORM

Customer Email: pdeoliveira@dukescounty.org
Customer Contact: Paulo DeOliveira
Phone: 508-627-4025
Contract Start Date: 7/1/2025
Contract End Date: 6/30/2027
Intacct Location:

Customer No:
Date: 4/2/2025
Quote Number: Q-14739
Price Quote Valid for 90 days

BILL TO:
Dukes County
P.O. BOX 5231
EDGARTOWN, MA 2539

SHIP TO:
Paulo DeOliveira
81 Main Street
Box 5231
Edgartown, MA 2539

Product Name	Product Description	Line Description	Product Code	QTY	Unit Price	Total Price
20/20 Perfect Vision - Software Maintenance		1st Year	GR000039	1.00	\$5,907.00	USD 5,907.00
20/20 Perfect Vision - Software Maintenance		2nd Year	GR000039	1.00	\$9,747.00	USD 9,747.00
Records Management: 20/20 Perfect Vision	Header		GR000220	1.00	\$0.00	USD 0.00
Additional Information						TOTAL:
						USD 15,654.00

Price Quote Term:
All Fees and Prices quoted are valid for ninety (90) days from the date stated above.

CONFIDENTIAL & PROPRIETARY
This document is exclusively for commercial use between Avenu Insights & Analytics, and Customer, and is considered Confidential Information according to the Terms, not to be disclosed to third parties unless such disclosure is explicitly permitted under this Agreement.

****THIS IS NOT AN INVOICE****
Please do not send payment from this price quote. You will receive a separate contract and invoice for the services provided above.

Wide Format Service Contract - \$5,200

ImageTek proposal will extend the current service contract with until 2027.

ImageTek
 P O Box 70
 Auburn, Ma. 01501
 Phone: 860-428-4680 or 781-953-4451
 Fed Tax ID: 45-4287049

This is not an invoice

Sales Order

Sales Order #:
250122-0001

Page 1 of 1

SHIP TO: DUK004
 Attention: PAULO DEOLIVEIRA
 DUKES COUNTY REGISTRY OF DEEDS
 81 MAIN STREET
 EDGARTOWN, MA 02539
 (508) 627-4025
 PDEOLIVEIRA@DUKESCOUNTY.ORG

BILL TO: DUK004
 Attention: PAULO DEOLIVEIRA
 DUKES COUNTY REGISTRY OF DEEDS
 81 MAIN STREET
 EDGARTOWN, MA 02539
 (508) 627-4025
 PDEOLIVEIRA@DUKESCOUNTY.ORG

ORDER DATE	CUST. ORDER #	PAYMENT TERMS	SALESPERSON	ORDER SOURCE	SHIPPED VIA
22-Jan-25	QUOTE ONLY	Net 30	JOHN MASSON		

Sales Order Line Items					
Item Number	Description	Quantity Ordered	Unit of Measure	Unit Price	Amount
0000000	SERVICE CONTRACT YEAR 1	1	Each	\$2,600.00	\$2,600.00
0000000000000	SERVICE CONTRACT YEAR 2	1	Each	\$2,600.00	\$2,600.00

Sales Order Comments:	2 YEAR SERVICE CONTRACT QUOTE YEAR ONE = 9-16-2025 TO 9-15-2026 YEAR TWO = 9-16-2026 TO 9-15-2027	SUBTOTAL:	\$5,200.00
		DISCOUNT:	\$0.00
		OTHER CHARGES:	\$0.00
		TAX:	\$0.00
		Total Amount	\$5,200.00

Social Intents Chatbot and live Teams Integration - \$2,376

Social Intents build intelligent chatbots for websites to answer visitor questions. Their proposal is for a 2 year license.

QUOTE

Valid until Feb 26, 2025

\$2,376.00

Social Intents

4880 Lower Roswell Road, Ste. 165 #113
Marietta, Georgia 30068
United States
+1 404-669-6609
info@socialintents.com

QUOTE NUMBER QT-93CD396E-0002-1
ISSUE DATE Jan 27, 2025
EXPIRATION DATE Feb 26, 2025

QUOTE FOR
Dukes County
81 Main Street PO Box 5231
Edgartown, Massachusetts 02539
United States
pdeoliveira@dukescounty.org

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
2 Year License Social Intents Pro	1	\$2,376.00	\$2,376.00
	Subtotal		\$2,376.00
	Total		\$2,376.00

Questions? Contact Social Intents at info@socialintents.com or call at +1 404-669-6609.

QT-93CD396E-0002-1 – Page 1 of 1

Zoom Pro license - \$160

A one-year Zoom Workplace Pro license agreement at \$159.90 per year.

zoom Workplace

PRO

\$15^{.99}/month/user

\$159^{.90}/year/user

✓ **Meetings**

- Host up to 100 participants
- Unlimited meetings for up to 30 hours per meeting
- 5 GB of cloud recording storage (per license)
- Automated captions

✓ **Whiteboard Basic**

- 3 editable boards

✓ **Team Chat**

- Chats and channels for collaboration, file sharing, and more.

✓ **Mail and Calendar**

- Mail and calendar client and service

✓ **Clips Plus**

- Easily record, edit, and share short-form videos
- Unlimited videos and advanced features

✓ **Notes**

- Create and share editable documents within Zoom
- Personal and collaborative notes with rich-text editing

✓ **AI Companion** ✨

- Automate key tasks across the Zoom platform with your smart AI assistant
- Gain quick access to meeting summaries, assistance with drafting messages, and more

[Learn More](#)

✓ **Docs**

- AI Companion for content generation and translations
- Unlimited number of shared docs with your team
- Access unlimited version history

✓ **Essential Apps**

- Free premium apps for 1 year (terms apply)
- Increase team collaboration and productivity

[Learn More](#)

[See Full Feature List](#)

Adobe Acrobat - \$800

Adobe Acrobat is being used to convert TIFF files into PDF when sending documents via e-mail to customers. Adobe Scan on mobile devices to scan documents in bound books. Additionally, we are using OCR on scans of older books.

ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
 <u>Adobe Acrobat Pro for teams - Subscription Renewal - 1 user</u> MFG Part: 65324122BC01A12 CDW Part: 7126281 UNSPSC:	In Stock Emailed shortly after processing.	\$281.29 <input type="text" value="\$267.83"/> Massachusetts IT Software 75	1	\$267.83
 <u>Adobe Acrobat Standard for teams - Subscription Renewal - 1 user</u> MFG Part: 65297908BC01A12 CDW Part: 5418949 UNSPSC:	In Stock Emailed shortly after processing.	\$175.55 <input type="text" value="\$167.34"/> Massachusetts IT Software 75	3	\$502.02

Microsoft Surface Laptop - \$1,800

Upgrading the Register of Deeds laptop which is over five years old.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CGY10V	4/3/2025	DUKES ROD LAPTOP	12037438	\$1,755.94

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft Surface Pro Copilot+ PC for Business - 11th Edition - AI Ready - Mfg. Part#: ZIP-00001	1	7941183	\$1,692.75	\$1,692.75

SUBTOTAL	\$1,692.75
SHIPPING	\$63.19
SALES TAX	\$0.00
GRAND TOTAL	\$1,755.94

PURCHASER BILLING INFO	DELIVER TO
Billing Address: DUKES COUNTY REGISTRY OF DEEDS ACCOUNTS PAYABL PO BOX 5231 EDGARTOWN, MA 02539-5231 Phone: (508) 627-4025 Payment Terms:	Shipping Address: DUKES COUNTY REGISTRY OF DEEDS ATTN:PAULO DEOLIVEIRA 81 MAIN STREET EDGARTOWN, MA 02539 Phone: (508) 627-4025 Shipping Method: DROP SHIP-GROUND
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Isaijah Robles | (866) 500-2397 | isaijah.robles@cdw.com