

**Massachusetts House of Representatives
Bill Summary**

Bill #: H.4414

Title: An Act relative to the town administrator of the town of Carlisle

Sponsor: Rep. Simon Cataldo

Committee: Joint Committee on Municipalities and Regional Government

Hearing Date: September 4 to September 11, 2025 written testimony hearing

Current Law:

The only reference to the town administrator in the Carlisle general bylaws is in Section 15.1, which deals with personnel, and states that the town administrator may draft personnel policies in consultation with other board and commissions and for review by the Select Board.

Summary:

Section 1 states that Carlisle is authorized to amend its bylaws regarding appointments made by the town administrator.

Section 2 amends the Carlisle general bylaws by adding Section 3.3, which deals with the duties and powers of the town administrator. Appointed and, if necessary, removed by the select board, the town administrator shall manage the daily municipal operations as affirmed by the select board. Specifically, the town administrator may appoint and remove certain town employees except for the Police Chief, Fire Chief, Town Clerk, Town Treasurer / Tax Collector, Town Counsel, and employees of the Carlisle Public Schools, Fire Department, Gleason Public Library, and the Board of Health.

Section 3 states that this act shall take effect upon passage.

Notes:

Approved by a vote of the town meeting, 194 in favor to 59 opposed, as Article 23 during meeting dated May 18, 2025.