

0060 REGSURVEYS 21

50 STATE REGULATORY SURVEYS: Employment: Unemployment Compensation

Duty to Seek Work

Thomson Reuters July 2020

A claimant must be available for work and must actively seek work as prerequisites for receiving unemployment compensation benefits. Usually, a claimant must register for work, although registration alone may not satisfy the “seek work” requirement. However, it is often one of the factors used to determine whether a claimant is making a reasonable effort to find work, and thus, duty to register for work rules are included in this table. Regulations covering extended benefits are also included since claimants are usually required to conduct systematic and sustained searches for work to qualify for such benefits.

The requirement to seek work may be stated in the unemployment compensation statute or in state regulations. It should be noted that in some states the rules convey a general requirement to find work, while others outline in detail specific methods to demonstrate a reasonable effort to search for work.

This table covers the duty to seek work as an eligibility requirement for unemployment compensation in state regulations. It does not include “seek work” and “available for work” requirements contained in statutes. It also excludes “seek work” requirements for assistance programs, such as food stamps and welfare benefits.

Jurisdiction and Relevant Law	Duty to Seek Work	Duty to Register for Work	Exemption to/Waiver of Work Search or Registration Requirements	Demonstration and Methods of Reasonable Effort to Search for Work
ALABAMA AL ADC 480-4-3-08 Claims And Registration For Benefits For Total And Part-Total Unemployment AL ADC 480-4-3-15 Availability For Work AL ADC 480-4-3-21 Extended Benefits	Yes. AL ADC 480-4-3-21	Yes. AL ADC 480-4-3-08	If a claimant is on a temporary layoff, the duration of which is not expected to exceed thirteen (13) weeks, or a customary or seasonal layoff from his regular employer, such layoff not expected to exceed (13) thirteen weeks, no work search is required during such temporary, customary or seasonal layoff as a condition of eligibility. This work search exemption shall not apply unless such layoff is from an employer who normally provides work of a permanent and continuing nature to the claimant. Registration with	Various methods of work search may be employed by claimants in their efforts to find work. While any means of seeking work may result in a job, some methods may not be acceptable to remain eligible for benefits. The following are examples of suitable methods which may be used. This list is not intended to be limiting or prohibitive, but is to offer guidance. 1. In-Person Contacts. Almost always the most appropriate method whether or not combined with other means. (The contact should be with

the Employment Service will not be a requirement.

[AL ADC 480-4-3-.15](#)

the hiring authority where possible.) 2. Telephone Contacts. An acceptable method when combined with in-person contacts. (Telephone contacts should be made with the hiring authority where possible.) 3. Employment Agency. An acceptable method, but registration with the agency does not relieve the claimant of other types of contacts which may be deemed appropriate. 4. The Resume'. An acceptable method for individuals in certain skills or professions where this is the standard job-seeking practice. 5. Claimants who identify themselves as a member of a union where work is secured exclusively through a union hiring hall will not be required to register with the employment service and may limit their work search to registration with their hiring hall. Such claimants must be able to show that they are a member in good standing of their union and that they are currently registered with their hiring hall. The law makes no distinction between those who are and those who are not members of a labor union, but requires of both that they demonstrate a constant availability for work. 6. Electronic methods including E-mail, and the Internet, as well as others (kiosks, ALEX, etc.) are acceptable

				methods of work search where this method of seeking employment is usual and customary.
ALASKA	Yes. 8 AK ADC 85.110 Payment of benefits to interstate claimants 8 AK ADC 85.353 Able and available for suitable work: travel claims 8 AK ADC 85.354 Able and available for suitable work: exemption standards 8 AK ADC 85.355 Able and available for suitable work: eligibility review 8 AK ADC 85.356 Able and available for suitable work: attendance at training 8 AK ADC 85.357 Able and available for suitable work: reemployment services 8 AK ADC 85.410 Suitable work 8 AK ADC 85.420 Refusal of suitable work	None	(a) A claimant is not available for work for any week in which the claimant fails to participate in reemployment services if the claimant has been determined by the director likely to exhaust regular benefits and need reemployment services, unless the claimant has (1) completed the reemployment services; or (2) has good cause under (b) of this section for failure to participate in the reemployment services. (b) The director shall find that a claimant has good cause for failure to participate in reemployment services or related services under (a) of this section if the cause would lead a reasonable and prudent person not to participate in those services and the claimant took the actions that a reasonable and prudent person would take in order to participate. A claimant no longer has good cause when the cause preventing participation ends. Good cause includes (1) circumstances beyond the claimant's control; (2) circumstances that waive the availability for work requirement in AS 23.20.378; (3) attendance at training	None

			<p>approved under AS 23.20.382 and 8 AAC 85.200; and (4) referral to reemployment services that the director determines was made incorrectly. The director may defer registration for work for a claimant who is (1) temporarily unemployed with a definite date to return to full-time work within 90 days after the date the claimant files the initial claim; (2) unemployed due to a labor dispute; (3) traveling immediately following the filing of the initial claim, for the purpose of relocating outside of this state; upon arrival in the new area of residence, the claimant shall register for work as required in (a) of this section. (4) repealed 3/4/2006; (5) normally hired through a trade union, if the union furnishes information when requested by the director to verify the claimant's current membership and eligibility for dispatch; (6) repealed 3/4/2006; (7) repealed 3/4/2006; (8) under an approved waiver of availability under AS 23.20.378. (h) Repealed 3/4/2006.</p> <p>8 AK ADC 85.357</p>	
ARIZONA	Yes.	Yes.	The Department shall not require further registration efforts by a claimant who: 1. Is unemployed due to a labor dispute at the establishment of the claimant's employer but intends to return to	Consideration shall be given to the customary methods of obtaining work in his usual occupation or for which he is reasonably suited, and the current condition of the labor market. Subject to

willingness to work (Able and Available 160)		work for the employer when the dispute ends; 2. Is temporarily laid off from employment for a known duration of not more than 30 days and has been notified of the date to return to work; 3. Is residing in a geographic area in which the Department does not provide placement services; 4. Is registered for work with a labor union through which workers in the claimant's occupation normally obtain work; 5. Is enrolled in a training course that meets the requirements of A.R.S. § 23-771.01 and A.A.C. R6-3-1809; or 6. Is laid off from employment because of the seasonal nature of the claimant's occupation, and the Department has determined that no current placement opportunities exist for the claimant. When the season for the claimant's occupation resumes, the claimant shall register with the Department's employment service.	the foregoing, the following actions by a claimant either singular or in combination may be considered a reasonable effort to seek work. a. Registering and continuing active checking with the claimant's union hiring or placement facility. b. Registering with a placement facility of the claimant's professional organization. c. Applying for employment with former employers. d. Making application with employers who may reasonably be expected to have openings suitable to the claimant. e. Registering with a placement facility of a school, college, or university if one is available to the claimant in his occupation or profession. f. Making application or taking examination for openings in the civil service of a governmental unit. g. Registering for suitable work with a private employment agency or an employer's placement facility. h. Responding to appropriate "want ads" for work which appear suitable to the claimant. i. Any other action found to constitute an effective means of seeking work suitable to the claimant. No claimant, however, shall be denied benefits solely on the ground that he has failed or refused to register with a private employment
AZ ADC R6-3-54100 Extended benefits			
AZ ADC R6-10-101 Definitions			

				agency or any other placement facility which charges the job seeker a fee for its services.
				AZ ADC R6-3-52160 AZ ADC R6-12-319
ARKANSAS AR ADC 003.20.2-14(d) Work Search	Yes. AR ADC 003.20.2-14(d)	Yes AR ADC 003.20.2-14(d)	A claimant ... shall not be required to make any further search for work when any of the following circumstances prevail: (1) The claimant's hours of work have been reduced from full-time to part-time by his employer who has given the claimant an assurance that he will be returned to full-time employment within eight (8) weeks after his last week of full-time employment. (2) The claimant's hours of work have been reduced by his employer from full-time to part-time and he works at least eight (8) hours for that employer during the week for which he claims benefits. (3) The claimant has a definite promise of employment to begin within ten (10) weeks after the date of receipt of such promise of employment, provided, at the time he files his claim for unemployment benefits, he provides a written statement from his prospective employer evidencing such promise of employment. AR ADC 003.20.2-14(d)	Each claimant who claims benefits for a week of unemployment must show that he has made, at least, the number of job contacts set forth for him by the Agency in order to fulfill the work search requirements of subsection 4(c) of the Law (Arkansas Code 11-10-507). In order for a job contact to be considered bona fide, beginning with the thirteenth compensable week of unemployment the claimant must submit in writing the name of each employer contacted, the date of each contact, the kind of work sought or applied for, the method of his contact, and the results of the contact. The Agency shall provide a form for the claimant's use in providing such evidence. The claimant must make at least one of the required job contacts in person unless he normally gets his jobs by telephone or through correspondence, or unless his job contacts were made to employers outside the labor market area of his place of residence. Other efforts to secure work shall count as a job contact if done

				for the purposes of securing employment.
CALIFORNIA	Yes.	Yes.	(e)(1) A claimant may be excused from registering for work if he or she can establish "good cause." "Good cause" for the purpose of this regulation includes, but is not limited to, compelling reasons affecting the safety and/or privacy of the claimant and/or his or her dependents. (2) The department may waive the registration requirement if the claimant can establish "good cause." 22 CA ADC § 1253(b)-1 Registration for Work 22 CA ADC § 1253(c)-1 Availability for Work -General Principles 22 CA ADC § 1253(c)-2 Period of Ineligibility Under Section 1253(c) of the Code 22 CA ADC § 1253(e)-1 Effort to Search for Suitable Work 22 CA ADC § 1253(e)-2 Effort to Search for Suitable Work -Supplemental Information	AR ADC 003.20.2-14(d) The following are examples of actions by a claimant which may be considered a reasonable effort for a claimant to search for suitable work on his or her own behalf: (1) Making application with such employers who may reasonably be expected to have openings suitable to the claimant. (2) Applying for employment with former employers. (3) Registering with the claimant's union hiring or placement facility, and meeting all union dispatching calls and union registration requirements and all other union requirements affecting dispatch to a job. The department may find that this action alone is an adequate search for suitable work for particular claimants. (4) Making application or taking examination for openings in the civil service of a governmental unit with reasonable prospects of suitable work for the claimant. (5) Registering with a placement facility of a school, college, or university if one is available to the claimant in his or her occupation or profession. (6) Registering with a placement facility of the claimant's professional

			<p>work on his or her own behalf. The circumstances to which the department may apply this subdivision include any of the following: (1) The claimant has a definite job promise within a reasonable time. (2) There is a temporary layoff due to inclement weather, or a temporary layoff for another cause with a return to work date within 30 days. (3) Claimant's labor market has been virtually eliminated due to a trade dispute. (4) There is an agreement by employers, unions, and the department to serve applicants for work in the claimant's occupation. (5) Claimant's unemployment is due to a seasonal shutdown in the industry in which the claimant works and the likelihood of obtaining other work is remote. (6) The claimant's specialized skill is such that a limited number of job prospects are available for him or her and he or she has exhausted the potential sources of these jobs.</p> <p>22 CA ADC § 1253(e)-1</p>	<p>organization. (7) Registering for suitable work with a private employment agency or an employer's placement facility. (8) Responding to appropriate "want ads" for work which is suitable to the claimant.</p> <p>22 CA ADC § 1253(e)-1</p>
COLORADO 7 CO ADC 1101-2 Preamble	None	None	With respect to any week in which a claimant is participating in a training program with the approval of the division and meets the requirements of this section, he or she shall not be denied benefits for the reason that he	None

			or she is not actively searching for work or that he or she has failed to apply for or refused to accept suitable work.	
CONNECTICUT	Yes. CT ADC § 31-235-2 Benefit eligibility conditions CT ADC § 31-235-6 Availability--general CT ADC § 31-235-22 Efforts--general CT ADC § 31-235-23 Efforts--quantity CT ADC § 31-235-24 Efforts--type of work CT ADC § 31-235-25 Efforts--method of work search CT ADC § 31-235-26 Efforts--individuals scheduled to commence or return to work CT ADC § 31-235-27 Participation in profiling CT ADC § 31-236-1 Refusal of work general CT ADC § 31-236-2 Bona fide offer of work or referral to work CT ADC § 31-250-11 Eligibility for shared work compensation	Yes. CT ADC § 31-235-2 CT ADC § 31-235-22 CT ADC § 31-235-23 CT ADC § 31-235-24 CT ADC § 31-235-25 CT ADC § 31-235-26 CT ADC § 31-235-27 CT ADC § 31-236-1 CT ADC § 31-236-2 CT ADC § 31-250-11	The Administrator shall not require any individual who is sixty-two years of age or older and who is involuntarily retired under a compulsory retirement policy or contract provision to make reasonable efforts to obtain work. (d) The Administrator shall not deny benefits on the basis of a failure to make reasonable efforts, unless the Administrator has first advised the individual of the requirements of section 31-235 of the Connecticut General Statutes and given the individual an opportunity to comply. CT ADC § 31-235-22 The Administrator shall not deny benefits on the basis of an individual's failure to make reasonable efforts to obtain work in a given week if the individual is scheduled to commence or return to work on a definite date in the immediate future. CT ADC § 31-235-26 An individual who is eligible for shared work benefits shall be exempt from the work search requirements contained in Section 31-235 (a) of the	The Administrator shall find that an individual's efforts to obtain work are inadequate in any week if the individual has not brought his skills and aptitudes to the attention of a sufficient number of employers to effectively enhance his prospects for securing suitable work at the earliest possible date. CT ADC § 31-235-23 The Administrator shall find inadequate an individual's efforts to obtain work for which he is not reasonably suited, given his prior work experience and training. CT ADC § 31-235-24 The Administrator shall find that an individual's efforts to obtain work in any week are inadequate if the individual's work search method is not likely to bring the availability of his skills and aptitudes to the attention of employers. CT ADC § 31-235-25

			General Statutes and Sections 31-235-22 to 31-235-26, inclusive, of the Regulations of Connecticut State Agencies.	
			CT ADC § 31-250-11	
DELAWARE	Yes.	Yes.	A claimant will not be disqualified ... if the Department finds that: (a) the individual is attached to a job for which the date of return to employment is known and reasonably certain and is sufficiently near in time to make it futile to actively seek work; or (b) to require claimant to be able to be available to work and actively seeking work would be otherwise oppressive or inconsistent with the purposes of Chapter 33 of Title 19, Delaware Code.	None
19 DE ADC 1200-UNEMP 9 Claims and Registrations	19 DE ADC 1200-UNEMP 42	19 DE ADC 1200-UNEMP 9		
19 DE ADC 1200-UNEMP 41 Eligibility for Benefits		19 DE ADC 1200-UNEMP 47		
19 DE ADC 1200-UNEMP 42 Disqualification for Benefits			19 DE ADC 1200-UNEMP 47	
19 DE ADC 1200-UNEMP 47 Registration for Work				

			<p>hiring hall as verified by the Department. (3) Any individual who is attached to a specific job as evidenced by a pattern of seasonal/periodic layoff and subsequent rehiring by the same employer over the most recent three (3) year period.</p> <p>19 DE ADC 1200-UNEMP 47</p>	
DISTRICT OF COLUMBIA 7 DC ADC § 313 Refusal Of Suitable Work 7 DC ADC § 314 Refusal Of Training Or Reemployment Of Services 7 DC ADC § 316 Registration For Work	Yes. 7 DC ADC § 313	Yes. 7 DC ADC § 316	<p>Justifiable reasons which the Director may consider as constituting good cause for failure of a claimant to register and inquire for work as instructed include, but are not limited to the following:</p> <ul style="list-style-type: none"> (a) Acts of God which prevented the claimant from safely reaching a public employment office; (b) Working; (c) Seeking work where there is a reasonable indication that work is available; (d) Reasonably relying on a promise of work which did not materialize; (e) Failure by the Director to provide services when scheduled, including closing of Department of Employment Services office. (f) Personal physical incapacity; (g) The physical incapacity or death of a relative or ward of either the claimant or claimant's spouse; (h) The death of any person living in claimant's household; (i) Attendance at a funeral; and (j) Jury duty. 	None

<p>FLORIDA</p> <p>73 FL ADC 73B-11.019</p> <p>Determinations Regarding Suitable Work</p> <p>73 FL ADC 73B-11.021.</p> <p>Determinations Regarding Ability to Work and Availability for Work</p>	<p>None</p>	<p>None</p>	<p>None</p>	<p>Factors to be considered by the Agency in determining whether the claimant has conducted an active work search are: (a) The number of job contacts made by the claimant and the dates the contacts were made; and (b) Whether the type of work being sought is reasonable considering the claimant's background, training, abilities, and duration of unemployment; and (c) Whether the claimant possesses the necessary license, certification and tools to perform the type of work being sought; and (d) Whether the claimant is on a temporary layoff; and (e) Whether the claimant is on a seasonal layoff and resides in a geographical area in which no suitable off-season work prospects are available.</p> <p>73 FL ADC 73B-11.021</p>
<p>GEORGIA</p> <p>GA ADC 300-2-4-.02</p> <p>Registration of Claimants for Possible Referrals to Job Openings</p> <p>GA ADC 300-2-9-.02</p> <p>Disqualification for Failure to Apply for or Accept Work</p>	<p>Yes.</p> <p>GA ADC 300-2-9-.02</p>	<p>Yes.</p> <p>GA ADC 300-2-4-.02</p>	<p>Exceptions to registration requirements are granted to qualified applicants who are: (a) On short term layoff but who have a definite date of recall to their previous employment within six (6) weeks of the last day worked; (b) Partial claimants as described in Section 300-2-4-.01 of these rules; (c) Claimants who are attending training approved by the Commissioner; (d) Members of unions</p>	<p>Must seek and accept work, with specific exceptions.</p> <p>GA ADC 300-2-9-.02</p> <p>GA ADC 300-2-9-.02</p>

			<p>who routinely and regularly receive all of their job referrals from so-called hiring halls or similar placement facilities and whose eligibility for membership in the union would automatically cease upon acceptance of other work; and (e) Claimants involved in a strike or similar labor dispute, provided, however, claimants who have been locked out of their job must register with the department for possible job referrals if so directed by the department.</p> <p>GA ADC 300-2-4-02</p>	
HAWAII HI ADC § 12-5-31 Registration HI ADC § 12-5-35 Availability HI ADC § 12-5-55 Failure to apply for work	Yes. HI ADC § 12-5-55	Yes. HI ADC § 12-5-31	<p>(a) Persons receiving unemployment insurance benefits (UIB) shall be exempt from work registration. (b) Persons who have applied for, but who have not yet begun to receive unemployment insurance, shall be exempt from work registration. (1) The exemption shall apply only if the individuals were required to register for work with the state employment service as part of the unemployment insurance application process. (2) If the exemption claimed is questionable, the branch shall verify the exemption with the employment service. (c) If a person's UIB expires or is suspended, the individual shall register for work unless otherwise exempt.</p>	None

			HI ADC § 17-684.1-28	
			<p>The registration may be waived for claimants who are: (1) Deemed partially unemployed; or (2) Union members in good standing and who are being referred to jobs through their union job placement service; provided that the union agrees to report to the department all individuals who refuse job referrals or offers of work and all individuals not ready, willing, and able to work, and the union is approved by the department for the purpose of waiving registration; or (3) Involved in a labor dispute and for whom an employer-employee relationship continues to exist.</p>	
			HI ADC § 12-5-31	
IDAHO None	None	None	None	None
ILLINOIS 56 IL ADC 2865.1 Definitions 56 IL ADC 2865.50 Union Registration In Satisfaction Of Active Search Provisions 56 IL ADC 2865.100 Work Search Requirements For Regular Unemployment Insurance Benefits	Yes. 56 IL ADC 2865.100	Yes. 56 IL ADC 2865.50	<p>1) The claimant must register in person at the Illinois Employment Service Office unless otherwise instructed by the local office for one of the following reasons:</p> <p>A) The claimant's unemployment is due to a labor dispute at his last employing unit even if the claimant is not involved in the dispute;</p> <p>B) The claimant's unemployment is due to a temporary lay-</p>	<p>The claimant must show that he is conducting a thorough, active and reasonable search for appropriate work on his own by keeping records of what he is doing to find work, including:</p> <p>A) The names and addresses of the employing units contacted and the names of the specific persons contacted, if possible; B) The dates, methods and results of the contacts;</p>

56 IL ADC 2865.105

Able to Work

56 IL ADC 2865.110

Available For Work

56 IL ADC 2865.115

Actively Seeking Work

56 IL ADC 2865.120

Suitability of Work -
Labor Standards

56 IL ADC 2865.125

Availability for Part-
Time Work Only

56 IL ADC 2865.130

Director's Approval of
Training

56 IL ADC 2865.135

Availability For Work
And Active Search For
Work: Attendance At
Training Courses

56 IL ADC 2865.140

Regular Attendance In
Approved Training

56 IL ADC 2865.145

Ineligibility To
Receive Benefits For
Failure To Participate
In Reemployment
Services, Et seq.

off not exceeding ten weeks in duration;
C) The claimant is a member of a labor union whose placement service has been certified by the Agency under this Part; D)

The claimant is still attached to a regular job but he is only partially employed due to a temporary reduction in his hours;
E) The claimant is a seasonal worker who is between seasons and has a reasonable expectation of returning to the same job in the next succeeding season.

For example, park, golf course and landscape workers would fall within this subsection (a)(1)(E) during a winter shutdown; F)

The claimant is an academic worker, such as a teacher or school administrator, or a non-academic employee, such as a food service worker or school bus driver, who is seeking work at an educational institution or for a company that contracts with an educational institution during a period between academic years or terms; G)

The claimant is a construction worker seeking construction work, whether or not he belongs to a union that operates a hiring hall defined in Section 2865.50; H) The claimant is enrolled and participating in training, whether or not that training is approved under Section 500(C)(5) of the Act; I) The claimant is a

C) The types of work that the claimant has been seeking, including wages and hours requested or desired; and D) Any other information regarding his work search efforts.

56 IL ADC 2865.100

			<p>resident of a state that borders Illinois and has filed a claim in this State; J) The Agency determines that, based on local labor market information, registration with the Illinois Employment Service would not increase the likelihood of the claimant's return to work.</p> <p>56 IL ADC 2865.100</p>	
INDIANA	Yes.	Yes.	None.	<p>A claimant must report on the claimant's work search on a weekly basis via submission of the online claim form, or in any other manner as required by the department.</p> <p>646 IN ADC 5-9-4</p>
<p>646 IN ADC 5-9-1 Registration Requirement; failure to register</p> <p>646 IN ADC 5-9-3 Effort to secure full time work</p> <p>646 IN ADC 5-9-4 Report of Job Search</p> <p>646 IN ADC 5-9-5 Suitable work</p>		<p>646 IN ADC 5-9-3</p> <p>646 IN ADC 5-9-1</p>		

			order to return to the labor forces.	
			IA ADC 871-24.39(96)	
IA ADC 871-24.39(96) Department-approved training or retraining program				
IA ADC 871-24.46(96) Extended benefits				
IA ADC 877-8.2(96) Job application and related areas				
KANSAS	None	None	None	None
None				
KENTUCKY	None	Yes. 787 KY ADC 1:090 Unemployed worker's reporting requirements 787 KY ADC 1:150 Interstate claimants	None	None
LOUISIANA	None	Yes. 787 KY ADC 1:090	None	None
40 LA ADC Pt IV, § 329 Registration for Work and Claims for Benefits for Total and Part-Total Unemployment				
MAINE	Yes. ME ADC 12-172 Ch. 9, § 2 Availability For Work ME ADC 12-172 Ch. 10, § 1 Work Search ME ADC 12-172 Ch. 22, § 1 Extended Benefits ME ADC 12-172 Ch. 24, § 4 Effective date, Termination, and Continuation	ME ADC 12-172 Ch. 10, § 1	The Unemployment Compensation Director may waive the requirement that a claimant must be actively seeking work when it finds that compliance with the requirement would be oppressive and would be inconsistent with the provisions of the Employment Security Law, and in addition, this requirement may be waived by the Unemployment Compensation Director for the following classes of claimants; 1. Claimants involved	Claimants are required to actually contact employers in order to be considered to have conducted a work search. Contacting employers in person is normally the best and most effective method of seeking work. However, a combination of methods, including soliciting and filing of job applications, sending letters and resumes, registration with the Job Service, and the use of employment agencies, can also be used in

in a mass temporary lay-off; 2. Claimants for partial benefits; 3. Claimants involved in a strike, lockout, or other dispute who have not requalified in accordance with Section 1193, subsection 4, paragraph C of the Employment Security Law; 4. Claimants who have been laid off from work due to a lack of work and who have a definite offer of recall to work with that same employer within 6 weeks of that layoff date; and 5. Claimants who have accepted an offer of permanent full time new employment with assurance of it commencing within two (2) weeks. This two (2) week period will be extended an additional two (2) weeks only if the claimant provides written assurance from the new employer that he will be employed within the additional two (2) week period. The exemption from the requirement to seek work ... shall apply to claimants during holiday or vacation recess periods which occur within a normal training or academic program year. In addition, such exemption shall apply to claimants who are enrolled in training and who either have not yet begun training or are not currently participating in training because of a break between training components. This exemption from

conjunction with personal employer contacts. 2. Length of Unemployment. The claimant's length of unemployment is an important factor related to the work search process. If a claimant has only been unemployed for a short period of time, a limited number of contacts in fields closely related to his customary work would normally be acceptable. However, as the claimant's length of unemployment increases, he should also increase his efforts to seek work, including a larger number of contacts. 3. Number of Contacts. There is no fixed number of contacts which a claimant must make in order to be considered to be actively seeking work. The claimant's attempt to seek work should be a conscientious effort which a reasonably prudent individual would use to obtain the type(s) of employment which he is seeking.

[ME ADC 12-172 Ch. 10, § 1](#)

			<p>the work search requirement may not apply to periods which are more than eight (8) weeks in duration. It will be the responsibility of the claimant to provide documentation of enrollment in training.</p> <p>ME ADC 12-172 Ch. 10, § 1</p>	
MARYLAND	Yes	Yes.	<p>A. Ten Week Exemption. (1) The Secretary shall exempt only from the "actively seeking work" eligibility condition a claimant who, at the time the claimant files an initial claim, provides a definite return-to-work date to the same employer that is within 10 weeks of the last day of employment, if the:</p> <p>(a) Return-to-work date is verified by that employer; and (b) Layoff is as a result of vacation, inventory, or any other purpose causing unemployment, except a labor dispute.</p> <p>(2) Exemptions under this section may be granted for each period of unemployment of 10 weeks or less in 1 benefit year. B. Eleven to Twenty-Six Week Exemption. (1) The Secretary may exempt from only the "actively seeking work" eligibility condition a claimant who, at the time the claimant files an initial claim, provides a definite return-to-work date to the same employer that is 11 to 26 weeks from the last day</p>	None

of employment, if
the: (a) Return-to-
work date is verified
by that employer;
(b) Layoff is as a
result of any purpose
causing unemployment
other than vacation,
inventory, or labor
dispute; and (c)
Employer and the
affected employees
jointly request the
exemption through a
written request that:
(i) Is submitted 2
weeks before the layoff
(which requirement
may be waived), and
(ii) Includes the name
and Social Security
number of each
claimant for whom
the request is made.
(2) The Secretary's
determination to grant
or deny the exemption
under this section shall
be based on: (a) The
reason for the layoff;
(b) The length of the
layoff; (c) Local labor
market conditions; and
(d) The employer's
earned-rate record for
the 3 years preceding
the request. (3) The
Secretary shall grant
or deny the request for
the exemption within
15 days of receipt of
the request. (4) An
exemption under this
section may be granted
only once during any
12- month period. C.
Exemptions granted
under this regulation do
not apply to any federal
or State extended
benefit programs.

[MD ADC 09.32.02.07](#)

A claimant filing sick
claims may not be
required to be able to
work, to be available

			for work, or to seek work.	
			MD ADC 09.32.02.09	
MASSACHUSETTS 430 MA ADC 4.01 Registration and Claims in General 430 MA ADC 9.07 Rights and Obligations of Program Participants	Yes. 430 MA ADC 9.07	Yes. 430 MA ADC 4.01	<p>Participants approved under M.G.L. c. 151A, § 30(c) [for industrial and vocational training] shall not be required to engage in work search activities, and shall be deemed available for suitable work during any week in which the participant is in attendance at the approved training program, or during an approved break in training pursuant to 430 CMR 9.08.</p> <p style="text-align: right;">430 MA ADC 9.07</p>	None

			<p>the seeking work requirement is waived under section 28(1)(a) of the act, the individual shall be registered for work and shall not be in a period of disqualification.</p> <p>MI ADC R. 421.216</p> <p>The agency may ... waive the seeking work requirement if an individual is on a short-term layoff, as used in this rule, with a definite return-to-work date which is not later than 15 consecutive calendar days beginning with the first day of scheduled unemployment resulting from the layoff, and if the seeking work requirement is not waived for the individual under section 28(1)(a) of the act. The waiver under this subrule shall be based on the presumption that suitable work is not available for that individual.</p> <p>MI ADC R. 421.216</p>	
Minnesota None	None	None	None	None
MISSISSIPPI 20 MS ADC Pt. 101, R. 305.02 Work Search	Yes 20 MS ADC Pt. 101, R. 305.02	None	None	None
MISSOURI 8 MO ADC 10-3.040 Interstate Claims	None	Yes. 8 MO ADC 10-3.040	None	None

MONTANA	None	Yes.	A claimant will be considered to be seeking work as required by 39-51-2104, MCA, if the claimant is: ..."union attached," meaning that the claimant is a member in good standing and on the out-of-work list of a labor union that operates an exclusive hiring hall; or "job attached," meaning that the claimant: (i) has a definite or approximate date of hire or recall to insured work at which the worker will be regularly scheduled to work 30 or more hours per week; or (ii) is employed in insured work on a less than full-time basis, but has a reasonable expectation that the work will become full-time. MT ADC 24.11.525	A claimant will be considered to be seeking work as required by 39-51-2104, MCA, if the claimant is: ...making a reasonable independent search for work in a manner appropriate for conditions in the claimant's labor market area and for the claimant's customary occupation or for an occupation determined by the department to be suitable for the claimant MT ADC 24.11.525
NEBRASKA	None	None	None	None
NEVADA	None	Yes.	None	None
NH ADC EMP 501.01 Work Registration	None	NH ADC EMP 501.01	None	None
NEW JERSEY	Yes.	Yes.	If the period of temporary unemployment is for eight weeks or less and the employer	None
NJ ADC 12:17-3.7 Notice of temporary separation from work	NJ ADC 12:23-4.3	NJ ADC 12:17-4.3	NJ ADC 12:17-16.3	

[NJ ADC 12:17-4.3](#)

Reporting requirements for claiming completed weeks of unemployment benefits, employment services appointments, and other appointments

[NJ ADC 12:17-16.3](#)

Requirement to register for work

[NJ ADC 12:17-18.2](#)

Self-employment assistance program

[NJ ADC 12:23-4.3](#)

Active search for work

[NJ ADC 12:23-5.3](#)

Work search waiver

[NJ ADC 12:23-5.4](#)

Refusal of suitable work

has furnished the information required in (a) above, the individual shall be entitled to benefits provided all of the conditions of benefit eligibility are met. However, the individual will not be required to actively seek work during this period

[NJ ADC 12:17-3.7](#)

An individual need not actively seek work while he or she is engaged in self-employment activities.

[NJ ADC 12:17-18.2](#)

1. An individual in approved training must meet the requirements of [N.J.S.A. 43:21-4\(c\)](#), except that he or she will not be required to actively seek work. If there is an interruption in the training of more than four calendar weeks, the work search waiver does not apply.
2. A work search waiver may be granted to an individual who is enrolled in an approved training program which will commence within four weeks. 3. Work search waivers will be granted only to individuals in full-time training.

[NJ ADC 12:23-4.3](#)

An individual receiving additional unemployment benefits during training must meet the requirements of [N.J.S.A. 43:21-4\(c\)](#), with the exception that the individual does not

			have to actively seek work. NJ ADC 12:23-5.3	
NEW MEXICO NM ADC 11.3.300 Claims Administration	Yes. NM ADC 11.3.300	Yes. NM ADC 11.3.300	The secretary may waive this requirement for individuals who are on temporary lay-off status from their regular full-time employment upon receipt of an assurance from the employer that the lay-off shall not exceed four weeks or upon receipt of an express offer in writing of substantially full-time work which will begin within a period not exceeding four weeks. A waiver made in accordance with this rule shall apply only to the four-week period covered on the determination. NM ADC 11.3.300	To qualify for continued benefits, an intrastate claimant must: (1) Actively seek work by contacting a minimum number of different employers each week as directed by department representatives. (2) Seek work on days within the week for which benefits are being claimed. Claimants must seek work with a minimum number of different employers each week but it is not mandatory that they seek work on different days of the week or (3) Be a member of a union with a hiring hall and meet the union requirements for job referral or placement. In order to qualify for continued benefits, interstate, if New Mexico is the liable state, claimants must: (a) Seek work within the week for which benefits are being claimed; and (b) Actively seek work by contacting a minimum of two different employers each week, or if a union member, actively seek work by contacting the union as required by the union in order to be eligible for job referral/placement. Interstate claimants are not required to sign a work search plan. NM ADC 11.3.300

NEW YORK	None	Yes.	None	None
12 NY ADC 473.1 Filing of benefit claim		12 NY ADC 473.1		
NORTH CAROLINA	None	None	None	None
4 NC ADC 24B.0301 Requirement for Claimants				
NORTH DAKOTA	Yes.	Yes.	None	None
ND ADC 27-03-04-02 Continuing a claim for benefits	ND ADC 27-03-04-02	ND ADC 27-03-05-03		
ND ADC 27-03-05-03 Registration for work				
OHIO	Yes.	None	An individual who is a member in good standing with a labor union which refers individuals to jobs, may meet the active work search requirements of division (A)(4) of section 4141.29 of the Revised Code by providing documentation that he or she is eligible for referral or placement for each week, and producing documentation of such contact for examination upon request and in a manner prescribed by the director. OH ADC 4141-29-07	In order for an individual to be eligible to be credited with a waiting week or receive unemployment compensation benefits for a week, he or she must, unless otherwise provided pursuant to division (A)(4) of section 4141.29 of the Revised Code, provide documentation of the efforts on his or her part to search for work in his or her trade or occupation during each week. The individual shall produce such documentation for examination upon request and in a manner prescribed by the director. OH ADC 4141-29-07
OKLAHOMA	Yes.	Yes.	If an employee is involved in a temporary layoff, is receiving partial unemployment insurance pursuant to 240:10-3-24, or is	The authorized representative shall direct and require that in diligently searching for work the claimant must do
OK ADC 240:10-3-20 Instructions to secure work	OK ADC 240:10-3-20	OK ADC 240:10-3-20		

receiving supplemental unemployment benefit payments through an approved plan, the work search requirement is met if the employee maintains an attachment to the employer and remains available to return to work for the employer.

[OK ADC 240:10-3-20](#)

those things that a reasonably prudent individual would be expected to do to secure work. Those things should include, but not be limited to the following: (1) Register with the hiring hall or placement facility of any labor union of which the claimant is a member in good standing. (2) Register and recheck with the placement facility of any professional organization in which the claimant is a member in good standing. [40:2-204] (3) Make application for work with employers, including former employers, that could be reasonably expected to have suitable work available within that general geographic area of the state. [40:2-417(2)] (4) In order to encourage favorable employment consideration, should present himself/herself to the prospective employer in a manner and appearance equal to that which would be expected of a reasonably prudent individual reporting for work in the type of employment for which application is being made. [40:2-417(3)] (5) Register and recheck with the placement facility of a school, college, or university at which the claimant secured his/her education or special training. [40:2-417(1)] (6) Make application and/or take examinations for suitable openings

			<p>with governmental units. [40:2-417(1)]</p> <p>(7) Register and recheck with employer placement facilities. [40:2-418(1)]</p> <p>(8) Read and search newspaper "want ads" regarding possible employment opportunities. Make personal contact with potential employers offering suitable employment in such a manner and appearance that would encourage favorable employment consideration. [40:2-417(1)]</p> <p>(9) Expand the diligent search for work to employment outside the claimant's customary or original occupation, upon receipt of fifty percent (50%) of the maximum benefit amount. [40:2-408(3)]</p> <p>(10) Participate in all reemployment services offered by the Commission if selected by a profiling program established by the Oklahoma Employment Security Commission or any other State Employment Service. [40:2-417(4)]</p> <p>OK ADC 240:10-3-20</p>	
OREGON	Yes.	Yes.	If the individual had, as of the layoff date, been given a date to return to work, such individual is actively seeking work by remaining in contact with and being capable of accepting and reporting for any suitable work with that employer for a period of up to four calendar weeks following the end of the week in	An individual is actively seeking work when doing what an ordinary and reasonable person would do to return to work at the earliest opportunity. In determining whether an individual is conducting an active search for work, the Employment Department may consider among other factors, length

			<p>which the temporary layoff occurred.</p> <p>OR ADC 471-030-0036</p> <p>For an individual who is a member in good standing of a union that does not allow members to seek non-union work, such individual is actively seeking work by remaining in contact with that union and being capable of accepting and reporting for work when dispatched by that union.</p> <p>OR ADC 471-030-0036</p>	<p>of unemployment, economic conditions in the individual's labor market and prospective job openings, weather conditions affecting occupations or industries, seasonal aspects of the individual's regular occupation, expected date of return to work in regular occupation, seniority status of individual, registration with a union hiring hall and normal practices for obtaining the type of work which the individual is seeking pursuant to section (1) of this rule.</p> <p>OR ADC 471-030-0036</p>
PENNSYLVANIA	None	None	None	None
<p>34 PA ADC § 65.11 Active Search for Work</p> <p>34 PA ADC § 65.14 Additional information</p> <p>34 PA ADC § 65.22 Applicable rules</p>				
RHODE ISLAND	Yes	None	None	None
<p>260 RI ADC 40-05-1.18</p> <p>Filing Of Claims For Unemployment Insurance Benefits</p>	<p>260 RI ADC 40-05-1.18</p>			
SOUTH CAROLINA	Yes.	Yes.	None	None
<p>SC ADC 47-21 Filing Claims for Benefits and Registration for Work</p> <p>SC ADC 47-45 Prohibition Against the Disqualification From</p>	<p>SC ADC 47-48</p>	<p>SC ADC 47-21</p>		

Trade Readjustment Allowances When Enrolled for Approved Training	SC ADC 47-48 Suitable Work Requirements for Extended Benefits			
SOUTH DAKOTA SD ADC 47:06:04:11 Filing new and additional claims-- Registration for work required	None	Yes. SD ADC 47:06:04:11	Individuals filing a claim shall also register for work and actively seek work unless they meet the following criteria: (1) Will be recalled to full-time work by an employer which paid 50 percent or more of their base period wages; (2) Will be recalled to full-time work within ten consecutive weeks by an employer; (3) Are a member in good standing of a professional society or union through which they normally find employment; (4) Are a member of a geographic, industrial, or occupational group for which the secretary or the secretary's representative has specifically waived the requirement; or (5) Have obtained full-time work to begin within three weeks. Full time as used in this section means work that would result in earnings equal to or exceeding the individual's weekly benefit amount.	An individual in job search must complete the following activities: (1) Register for work with the Department of Labor, Office of Job Services; (2) Apply for unemployment insurance benefits, if eligible; (3) Attend the training and workshops specified in the individual's personal responsibility plan; and (4) Make employer contacts in person. SD ADC 47:06:04:11
TENNESSEE TN ADC 0800-09-01-01 Registration For	Yes.	Yes. TN ADC 0800-09-01-01	None	None

<p>Work By Totally Unemployed Workers</p> <p>TN ADC 0800-09-01-.05 Claims For Benefits And Registration For Work (Total Or Part-Total Unemployment)</p> <p>TN ADC 0800-09-01-.20 Interstate Claims And Procedure</p>				
<p>TEXAS</p> <p>40 TX ADC § 815.20 Claim for Benefits</p> <p>40 TX ADC § 815.21 Interstate Claims</p> <p>40 TX ADC § 815.27 Provisions Applicable to Extended Benefits</p> <p>40 TX ADC § 815.28 Work Search Requirements</p>	<p>Yes.</p> <p>40 TX ADC § 815.28</p>	<p>Yes.</p> <p>40 TX ADC § 815.20</p>	<p>This section shall not apply to: (i) individuals participating in a Shared Work plan, § 215.041(c) of the Act; (ii) individuals participating in Agency approved or Trade Act training, § 207.022 and § 207.023 of the Act; (iii) individuals on temporary layoff with a definite date to return to work that is within eight weeks or less from the date of layoff; (iv) individuals on temporary layoff with a definite return to work date that is within eight to 12 weeks from the date of layoff, provided the exemption from work search requirements is explicitly requested in writing by the separating employer; (v) individuals on temporary layoff with a definite return to work date that is more than 12 weeks from the date of layoff provided that a waiver from work search requirements is requested by the separating employer and granted by the Agency Executive Director. The Executive Director's decision is</p>	<p>General Work Search Requirements. A claimant shall make the minimum number of weekly work search contacts as required by the Agency. (1) The claimant will be notified of the minimum number of weekly work search contacts required. (2) If there is a change to the minimum weekly number of work search contacts, the claimant shall be notified of the change in writing by U.S. mail. (3) Claimants are required to maintain weekly work search contact logs and may be required to submit weekly work search contact logs, using an acceptable method as determined by the Agency. (4) The Agency shall provide to and publish guidelines for claimants describing the types of activities that may constitute a work search contact for purposes of a productive search for suitable work. Examples of such activities include, but are not limited to: (A)</p>

subject to review in any benefits appeal where ineligibility results from the decision. The requesting employer is a party of interest to any such appeal, as described in § 815.15(c)(6) of this subchapter; (vi) individuals who are members in good standing of a union that maintains a nondiscriminatory hiring hall, as that term is defined by the Landrum-Griffin Act, and who maintain contact with and use the placement services of the hiring hall; (vii) individuals who perform jury service for a period of three days or longer, during the weeks in which the individual is actively performing jury service; or (viii) individuals who are otherwise exempted by law.

[40 TX ADC § 815.28](#)

utilizing employment resources available at Workforce Centers that directly lead to obtaining employment, such as: (i) using local labor market information; (ii) identifying skills the claimant possesses that are consistent with targeted or demand occupations in the local workforce development area; (iii) attending job search seminars, or other employment workshops that offer instruction in developing effective work search or interviewing techniques; (iv) obtaining job postings and seeking employment for suitable positions needed by local employers; (B) attending job search seminars, job clubs, or other employment workshops that offer instruction in improving individuals' skills for finding and obtaining employment; (C) interviewing with potential employers, in-person or by telephone; (D) registering for work with a private employment agency, placement facility of a school, or college or university if one is available to the claimant in his or her occupation or profession; and (E) other work search activities as may be provided in Agency guidelines. (5) Failure to comply with work search requirements, without good cause, could

				result in an ineligibility determination that may result in a loss of benefits. (c) Number of Work Search Requirements. The minimum number of weekly contacts assigned shall be three work search contacts for all claimants, unless otherwise provided by this section.
UTAH	Yes. UT ADC R994-207 Unemployment UT ADC R994-402 Extended Benefits UT ADC R994-403 Claim for Benefits UT ADC R994-405 Ineligibility for Benefits	Yes. UT ADC R994-402 UT ADC R994-403	Deferrals are generally limited to the following circumstances: (a) Labor Disputes. A claimant who is unemployed due to a labor dispute may be deferred while an eligibility determination under Subsection 35A-4-405(4) is pending. If benefits are allowed, the claimant must register for work immediately. (b) Union Attachment. A claimant who is a union member in good standing, is on the out-of-work list, or is otherwise eligible for a job referral by the union, and has earned at least half of his or her base period earnings through the union, may be eligible for a deferral. If a deferral is granted to a union member, it shall not be extended beyond the mid-point of the claim unless the claimant can demonstrate a reasonable expectation of obtaining employment through the union. (c) Employer Attachment. A claimant who has an attachment	None

			<p>to a prior employer and a date of recall within ten weeks of filing or reopening a claim may have the work registration requirement deferred to the expected date of recall. The deferral should not extend longer than ten weeks.</p> <p>(d) Three Week Deferral. A claimant who accepts a definite offer of full-time work to begin within three weeks, shall be deferred for that period. (e) Seasonal. A claimant may be deferred when, due to seasonal factors, work is not available in the claimant's primary base period occupation and other suitable work is not available in the area.</p>	
			UT ADC R994-403	
VERMONT VT ADC 13-1-100:11 Claims for Benefits	Yes VT ADC 13-1-100:11	None	None	None
VIRGINIA 16 VA ADC 5-60-10 Total and part-total unemployment	Yes. 16 VA ADC 5-60-10	Yes. 16 VA ADC 5-60-10	A claimant who is temporarily unemployed with an expected return to work date within a reasonable period of time as determined by the commission which can be verified from employer information may be considered attached to his regular employer so as to meet the requirement that he be actively seeking and unable to find suitable work if he performs all suitable work which his regular	None

			employer has for him during the week or weeks claimed while attached. Attachment will end if the claimant does not return to work as scheduled or if changed circumstances indicate he has become separated.	
			16 VA ADC 5-60-10	
WASHINGTON WA ADC 192-180-013 What are the job search requirements for individuals who work less than full time?	None	None	None	None
WEST VIRGINIA WV ADC § 78-7-1 General	Yes WV ADC § 78-7-1	None	None	None
WISCONSIN WI ADC § DWD 127.02 Mandatory waiver of work search requirements	None	None	None	None
WYOMING WY ADC WSD UI Ch. 27, § 1 In General	None	None	None	None
UNITED STATES 20 C.F.R. § 327.10 Consideration of availability 20 C.F.R. § 609.3 Eligibility requirements for UCFE 20 C.F.R. § 609.9 Provisions of State law applicable to UCFE claims	Yes. 20 C.F.R. § 617.17	Yes. 20 C.F.R. § 617.12	None	None

<p>20 C.F.R. § 614.3 Eligibility requirements for UCX</p>				
<p>20 C.F.R. § 614.9 Provisions of State law applicable to UCX claims</p>				
<p>20 C.F.R. § 615.2 Definitions</p>				
<p>20 C.F.R. § 615.8 Provisions of State law applicable to claims</p>				
<p>20 C.F.R. § 617.11 Qualifying requirements for TRA</p>				
<p>20 C.F.R. § 617.12 Evidence of Qualification</p>				
<p>20 C.F.R. § 617.17 Availability and active search for work</p>				
<p>20 C.F.R. § 617.29 Application of EB work test</p>				

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