

NORFOLK COUNTY SHERIFF'S OFFICE

SHERIFF PATRICK W. McDERMOTT



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June 6, 2022

Shanene Pierce, Environmental Health Inspector, CSP, BEH
Community Sanitation Program
Bureau of Environmental Health
Massachusetts Department of Public Health
67 Forest Street, Suite #100
Marlborough, MA 01752

Dear Ms. Pierce,

Enclosed is the Plan of Action for the Norfolk County Sheriff's Office Correctional Center and Dedham Alternative Center in response to the report that was filed for the Department of Public Health Inspection conducted on May 13, 2022.

Should you have any questions concerning this Plan of Action, please do not hesitate to contact me.

Sincerely,

Patrick W. McDermott
Sheriff

A handwritten signature in blue ink, appearing to read "Patrick W. McDermott", written over the typed name.

Enclosure: DPH Plan of Action Report

cc: Margret R. Cooke, Commissioner, DPH
Nalina Narain, Director, BEH
Steven Hughes, Director, CSP, BEH
Marylou Sudders, Secretary, EOHHS
Carol A. Mici, Commissioner, DOC
Terrence Reidy, Secretary, EOPSS
Timothy Gotovich, Director, Policy Development and Compliance Unit
Kylee Sullivan, Health Director, Dedham Health Department
Clerk, Massachusetts House of Representatives
Clerk, Massachusetts Senate
Danielle Frane, Superintendent
David Munchbach, Sgt. EHSO

**Norfolk County Sheriff's Office
Correctional Center and Dedham Alternative Center
Department of Public Health Plan of Action Report
May 13, 2022 Audit**

CORRECTIONAL CENTER

Administration Offices

Kitchenette
105 CMR 451.200 No functioning thermometer in refrigerator

Plan of Action: **The thermometer will be added by 6/15/22.**

Kitchen

Main Area
FC 6-501.111* Drain flies observed on ceilings, walls, and floors
throughout the kitchen

Plan of Action: **The company Windriver came in on 5/17/22 and
completed a full drain cleanout. In addition,
Waltham Chemical will add new fly traps by
7/1/22.**

Warewash Machine Room
FC 4-302.13(B) No irreversible registering temperature measuring
device readily accessible to measure the surface of
the utensil

Plan of Action: **An irreversible registering temperature measuring
device will be purchased by 7/1/22.**

Warewash Machine Room
FC 4-903.11(B)(1) Lids to serving trays not stored in a self-draining
position

Plan of Action: **The lids have been racked for proper draining on
5/23/22.**

Warewash Machine Room
FC 6-501.12(A) Food debris observed on walls and floors

Plan of Action: **Food debris has been cleaned from walls & floors
on 5/23/22.**

Janitor's Closet
FC 6-501.11*

Sink basin damaged on slop sink

Plan of Action:
Janitor's Closet
FC 7-102.11

The sink basin will be replaced by 7/1/22.

Working container of poisonous / toxic materials
missing common name of material

Plan of Action:

The container will be labeled by 7/1/22.

Janitor's Closet
FC 4-602.11(E)(4)(b)

Accumulation of soil / mold observed on interior
surface of ice machine

Plan of Action:

The ice machine was cleaned on 5/23/22. A revised cleaning procedure has been put in place going forward.

Hand Wash Sink
FC 5-205.15(B)

Faucet leaking

Plan of Action:

The faucet will be repaired by 7/1/22.

2-Compartment Sink
FC 5-205.15(B)*

Faucet leaking

Plan of Action:

The faucet will be repaired by 7/1/22.

Office
105 CMR 590.011(C)(3)

Food protection manager not certified in allergen
awareness training

Plan of Action:

The food protection manager will become certified in allergen awareness training by 7/1/22.

1A Unit

Showers
105 CMR 451.123*

Floor drain rusted in showers #6 and #8

Plan of Action:

The drain will be cleaned by 6/15/22.

Showers
105 CMR 451.123

Drain cover rusted in shower #1

Plan of Action:

The drain will be cleaned by 6/15/22.

Showers
105 CMR 451.123

Ceiling vent dusty in showers #3, 4, 5, and 7

Plan of Action:

The vents will be cleaned by 6/15/22.

Showers
105 CMR 451.130

Shower #1 out of order

Plan of Action:

The shower will be repaired by 7/1/22.

Janitor's Closet
105 CMR 451.353*

Floor paint damaged

Plan of Action:

The floor will be repainted by 6/15/22.

Janitor's Closet
105 CMR 451.353*

Wet mop stored in bucket

Plan of Action:

The wet mop was stored properly on 5/20/22.

Cells
105 CMR 451.353

Wall paint damaged in cells #5, 7, 8, 10, 12, 13, 15, 18, 19, 23, 41, and 47

Plan of Action:

The walls will be repainted by 6/15/22.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

1B Unit

Kitchenette Area
105 CMR 451.200

Refrigerator gaskets damaged

Plan of Action:

The refrigerator will be replaced by 6/15/22.

Showers 105 CMR 451.123*	Water pooling on floor outside showers
Plan of Action:	The water was removed on 5/20/22. A revised cleaning procedure has been put in place going forward.
Showers 105 CMR 451.123*	Light fixture rusted in shower #3
Plan of Action:	The light fixture will be replaced by 7/1/22.
Showers 105 CMR 451.123*	Possible mold / mildew growth observed in shower #8
Plan of Action:	The shower has been cleaned on 5/23/22.
Showers 105 CMR 451.123	Possible mold / mildew growth observed in shower #3
Plan of Action:	The shower has been cleaned on 5/23/22.
Showers 105 CMR 451.123*	Threshold damaged in shower #4
Plan of Action:	The threshold will be repaired by 7/1/22.
Showers 105 CMR 451.123	Ceiling vent dusty in showers #5 and #6
Plan of Action:	The vents will be cleaned by 6/15/22.
Janitor's Closet 105 CMR 451.353*	Wet mop stored in bucket
Plan of Action:	The wet mop was stored properly on 5/20/22.
Cells 105 CMR 451.353	Wall paint damaged in cells #7 and #11
Plan of Action:	The walls will be repainted by 7/1/22.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

2A Unit

Showers
105 CMR 451.123

Light fixture missing screws in shower #8

Plan of Action:

The light fixture will be repaired by 7/1/22.

Janitor's Closet
105 CMR 451.353*

Wet mop stored in bucket

Plan of Action:

The wet mop was stored properly on 5/20/22.

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Laundry Storage
105 CMR 451.353*

Wall vent dusty

Plan of Action:

The vents will be cleaned by 6/15/22.

2B Unit

Main Area
105 CMR 451.353*

Floor tiles damaged in common hallway

Plan of Action:

The floor tiles to be replaced by 7/1/22.

Kitchenette Area
105 CMR 451.200*

Interior microwave oven dirty

Plan of Action:

The microwave was cleaned on 5/20/22. A revised cleaning procedure has been put in place going forward.

Showers
105 CMR 451.123

Floor dirty in shower #1

Plan of Action:

The floor was cleaned on 5/20/22.

Showers
105 CMR 451.123

Rust stains on threshold in showers #1 and #2

Plan of Action:

The threshold will be cleaned by 6/15/22.

Showers
105 CMR 451.123

Light fixture missing screws in shower #8

Plan of Action:

The light fixture will be repaired by 7/1/22.

Janitor's Closet
105 CMR 451.353

Wet mop stored in bucket

Plan of Action:

The wet mop was stored properly on 5/20/22.

Cells
105 CMR 451.353

Desk surface damaged in cell #23

Plan of Action:

The desk will be repaired by 7/1/22.

Cells
105 CMR 451.353

Wall paint damaged in cells #5 and #17

Plan of Action:

The walls will be repainted by 7/1/22.

Cells
105 CMR 451.353

Bed frame paint damaged in cell #15

Plan of Action:

The bed frame will be repainted by 7/1/22.

Cells

105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

MAT Programs (formerly House 3)

Slop Sink Closet

105 CMR 451.353

Wet mop stored in bucket

Plan of Action:

The wet mop was stored properly on 5/20/22.

Bathroom / Showers

105 CMR 451.130

Faucet is leaking at hand wash sink #1R

Plan of Action:

The faucet will be repaired by 7/1/22.

Program Area

West Wing Kitchen

105 CMR 451.353

Wall behind kitchen sink water damaged

Plan of Action:

The wall will be repaired by 7/1/22.

Special Management Unit (SMU)

Kitchenette Area

105 CMR 451.130*

Faucet leaking at hand wash sink

Plan of Action:

The faucet will be repaired by 7/1/22.

Kitchenette Area

105 CMR 451.130*

Basin of hand wash sink rusted

Plan of Action:

The basin will be cleaned by 6/15/22.

Special Housing Unit (SHU)

Main Area
105 CMR 451.353

Floor tiles damaged at entrance

Plan of Action: **The floor tiles will be replaced by 7/1/22.**

Kitchenette Area
105 CMR 451.200

Dirty cloth rag stored on counter underneath hot water dispenser

Plan of Action: **The cloth rag was removed on 5/20/22.**

Kitchenette Area
105 CMR 451.353*

Soap dispenser loose

Plan of Action: **The soap dispenser will be repaired by 7/1/22.**

Laundry Room
105 CMR 451.353*

Floor paint damaged

Plan of Action: **The floor will be painted by 6/15/22.**

Slop Sink Closet
105 CMR 451.353

Wet mop stored upside down

Plan of Action: **The wet mop was stored properly on 5/20/22.**

Slop Sink Closet
105 CMR 451.130

Drain cover missing

Plan of Action: **The drain cover will be replaced by 7/1/22.**

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action: **With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.**

4B Unit

Kitchenette Area
105 CMR 451.200*

Interior of microwave oven dirty

Plan of Action:

The microwave was cleaned on 5/20/22.

Kitchenette Area
105 CMR 451.130*

No backflow preventer on slop sink

Plan of Action:

The backflow preventer will be installed by 7/1/22.

Showers
105 CMR 451.130*

Handicapped shower head missing

Plan of Action:

The handicapped shower head is only installed when a handicap offender is housed in the unit.

Showers
105 CMR 451.123

Water control shroud loose in shower #1

Plan of Action:

The water control shroud will be repaired by 7/1/22.

Showers
105 CMR 451.123*

Ceiling vent painted over in showers #1, 2, 3, and 4

Plan of Action:

The paint will be scraped off of the ceiling vents by 6/15/22.

Showers
105 CMR 451.123*

Soap scum on walls in showers #2, 3, 4, and 5

Plan of Action:

The soap scum will be cleaned by 6/15/22.

Showers
105 CMR 451.123*

Ceiling vent dusty in showers #3, 4, and 5

Plan of Action:

The vents will be cleaned by 6/15/22.

Cells
105 CMR 451.353

Bedframe paint damaged in cells #5 and 7

Plan of Action:

The bedframes will be repainted by 6/15/22.

Cells
105 CMR 451.353 Wall vent blocked in cells #13, 23, and 30

Plan of Action: The vent was cleared on 5/20/22.

Cells
105 CMR 451.321* Inadequate floor space in all cells

Plan of Action: With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Unit 4A

Kitchenette Area
105 CMR 451.200* Interior of microwave oven dirty

Plan of Action: The microwave was cleaned on 5/20/22. A revised cleaning procedure has been put in place going forward.

Kitchenette Area
105 CMR 451.200* No functioning thermometer in refrigerator

Plan of Action: The thermometer was placed in refrigerator on 5/20/22.

Showers
105 CMR 451.123* Ceiling vent painted over in shower #2

Plan of Action: The ceiling vent paint will be scraped off by 6/15/22.

Supply Closet
105 CMR 451.353 Wall dirty, possible mold / mildew above sink

Plan of Action: The wall will be cleaned by 6/15/22.

Supply Closet
105 CMR 451.353 Wet mop stored in bucket

Plan of Action: The wet mop was stored properly on 5/20/22.

Supply Closet
105 CMR 451.353

Door frame rusted

Plan of Action: **The door frame will be painted by 6/15/22.**

Medical

Male Staff Bathroom
105 CMR 451.130*

Faucet leaking at hand wash sink

Plan of Action: **The faucet will be repaired by 7/1/22.**

Male Staff Bathroom
105 CMR 451.110(A)

No soap at hand wash sink

Plan of Action: **Soap was added at the hand wash sink on 5/20/22.**

Cleaning Supply Closet
105 CMR 451.130

Faucet leaking at sink

Plan of Action: **The faucet will be repaired by 7/1/22.**

Cleaning Supply Closet
105 CMR 451.353

Floor paint damaged

Plan of Action: **The floor will be repainted by 6/15/22.**

Handicapped Shower
105 CMR 451.123

Floor dirty

Plan of Action: **The floor will be cleaned by 6/15/22.**

Handicapped Shower
105 CMR 451.117

Toilet fixture dirty

Plan of Action: **The toilet fixture will be cleaned by 6/15/22.**

Medical Trailer
105 CMR 451.350

Large gap between trailer and hallway, not rodent and weather tight

Plan of Action: **The gap will be repaired by 7/1/22.**

Medical Trailer
105 CMR 480.500(A)(5) Generator had no written documentation for all on-site waste storage areas including the capacity and duration of waste storage, missing site-specific storage information

Plan of Action: **The tracking binder will be updated to include site-specific storage information by 6/15/22.**

Intake

Changing Room
105 CMR 451.353 Ceiling vent dusty

Plan of Action: **The vents will be cleaned by 6/15/22.**

Maintenance

Carpenter's Shop
105 CMR 451.353 Bottom of egress door rusted

Plan of Action: **The door will be cleaned by 6/15/22.**

Dedham Alternative Center (DAC)

Second Floor

Main Area

105 CMR 451.128

Accumulation of soil / mold observed on interior surface of ice machine

Plan of Action:

The ice machine will be repaired and cleaned by 7/1/22.

Cells

105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action:

With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.

Bathroom

105 CMR 451.123

Soap scum on walls in showers #1 and #2

Plan of Action:

The showers will be cleaned by 6/15/22.

Bathroom

105 CMR 451.123

Wall grout damaged in shower #3

Plan of Action:

The wall grout will be repaired by 7/1/22.

Bathroom

105 CMR 451.123*

Soap scum on walls in shower #3

Plan of Action:

The shower will be cleaned by 6/1/22.

Bathroom

105 CMR 451.123*

Soap scum on floor in showers #1, 2, and 3

Plan of Action:

The showers will be cleaned by 6/1/22.

North Wing

Bathroom

105 CMR 451.123

Ceiling access panel rusted

Plan of Action:

The ceiling access panel rust will be cleaned by 6/15/22.

Break Room
105 CMR 451.200*

No functioning thermometer

Plan of Action: **The thermometer was replaced on 5/20/22.**

South Wing

Cells
105 CMR 451.321*

Inadequate floor space in all cells

Plan of Action: **With offender population counts fluctuating, the quality of life for both staff and offenders has not been impacted. Out of cell programming and services to include daily access to outside recreation helps to compensate for the cell space deficiencies that exist.**

Bathroom
105 CMR 451.130

Shower head missing in shower #1

Plan of Action: **The shower head will be replaced by 6/15/22.**

Bathroom
105 CMR 451.130

Drain cover rusted in shower #2

Plan of Action: **The drain cover will be cleaned by 6/15/22.**

Bathroom
105 CMR 451.123

Soap scum on walls in showers #1, 2, and 3

Plan of Action: **The showers will be cleaned by 6/15/22**

Bathroom
105 CMR 451.353

Ceiling dirty, possible mold / mildew in shower #1

Plan of Action: **The showers will be cleaned by 6/15/22.**

Bathroom
105 CMR 451.123*

Handicapped shower bench damaged

Plan of Action: **The handicapped shower bench will be repaired by 7/1/22.**

Bathroom
105 CMR 451.123*

Mold observed on wall tile grout in showers #1, 2, and 3

Plan of Action:

The showers will be cleaned by 6/15/22.

Bathroom
105 CMR 451.123*

Shower head shroud loose in shower #3

Plan of Action:

The shower head shroud will be fixed by 7/1/22.

North Wing

Bathroom
105 CMR 451.123

Rust stains on wall tiles in shower #2

Plan of Action:

The showers will be cleaned by 6/15/22.

Main Area
105 CMR 451.128

Accumulation of soil / mold observed on interior surfaces of ice machine

Plan of Action:

The ice machine will be repaired and cleaned by 7/1/22.