



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT

MAURA HEALEY
GOVERNOR
KIM DRISCOLL
LIEUTENANT GOVERNOR

LAUREN E. JONES
SECRETARY

February 14, 2025

Michael D. Hurley
Senate Clerk, Office of the Clerk of the Senate
State House, Room 335
Boston, MA 02133

Timothy Carroll
House Clerk, Office of the Clerk of the House
State House, Room 145
Boston, MA 02133

Dear Honorable Clerks Hurley and Carroll,

Pursuant to chapter 140 of the Acts of 2024, the Executive Office of Labor and Workforce Development, in collaboration with the comptroller, is required to submit an annual report to:

- House and Senate Committee on Ways and Means
- Joint Committee on Labor and Workforce Development

I am submitting the "FY24 Shared Services Report" for your review and distribution.

Please do not hesitate to reach out should you have any questions.

Sincerely,

Jessica Katon
Director of Legislative Affairs
Executive Office of Labor and Workforce Development



Shared Services Legislative Report
Fiscal Year 2024

Submitted by:

Executive Office of Labor and Workforce Development
and Office of the Comptroller

Overview

In accordance with Chapter 28 of the Acts of 2023, the following information outlines expenditures detailed within line item 7003-0101, Labor and Workforce Development Shared Services.

These funds cover the cost of secretariat-wide core administrative functions within the Executive Office of Labor and Workforce Development (EOLWD) for FY 2024, such as human resources, financial management, information technology, legal, procurement, and asset management. EOLWD centralized these services to support needs across the secretariat, whereas other secretariats may maintain similar services within each department within the secretariat.

Administrative Expenses

BFY	Dept	Appropriation	Object Class	Obligation Ceiling	Spending Category
2024	EOL	70030101	AA	\$ 7,893,751.85	Payroll
2024	EOL	70030101	BB	39,050.00	Employee travel and other reimbursements
2024	EOL	70030101	CC	-	Special Employees - Interns
2024	EOL	70030101	DD	201,465.55	Payroll Tax
2024	EOL	70030101	EE	588,487.35	Administrative Expenses
2024	EOL	70030101	FF	-	Facilities Costs
2024	EOL	70030101	GG	3,613,853.10	Rent and Utilities
2024	EOL	70030101	HH	1,466,838.73	Management and Financial Consultants
2024	EOL	70030101	JJ	80,416.00	Programmatic Costs
2024	EOL	70030101	KK	-	Office Equipment and Furnishing
2024	EOL	70030101	LL	170,138.00	Auxiliary Leases
2024	EOL	70030101	NN	36,731.28	Infrastructure improvements and repairs
2024	EOL	70030101	PP	-	Grants and Subsidies
2024	EOL	70030101	SS	-	Debt Payment
2024	EOL	70030101	UU	6,398,547.16	IT Costs
				\$ 20,489,279.02	