



**The Commonwealth of Massachusetts**  
William Francis Galvin, Secretary of the Commonwealth  
Public Records Division

Manza Arthur  
*Supervisor of Records*

March 12, 2025

Mr. Timothy Carroll, House Clerk  
Office of the Clerk of the House  
24 Beacon St - Room 145  
State House  
Boston, MA 02133

Mr. Michael D. Hurley, Senate Clerk  
Office of the Clerk of the Senate  
24 Beacon St - Room 335  
State House  
Boston, MA 02133

Dear Messrs. Carroll and Hurley:

As required by the Public Records Law, please find attached information relating to public records requests received by agencies in the year 2024, as filed by the agencies with the Secretary of the Commonwealth (Secretary). G. L. c. 66, § 6A(e). Section 6A of chapter 66 of the general laws requires that agencies report to the Secretary the following information relating to the public records requests received by the agencies:

- (i) the nature of the request and the date on which the request was received;
- (ii) the date on which a response is provided to the requestor;
- (iii) the date on which a public record is provided to the requestor;
- (iv) the number of hours required to fulfill the request;
- (v) fees charged to the person making the request, if any;
- (vi) petitions submitted under clause (iv) of subsection (d) of section 10;
- (vii) requests appealed under section 10A;
- (viii) the time required to comply with supervisor of records orders under said Section 10A; and
- (ix) the final adjudication of any court proceedings under subsection (d) of said Section 10A.

G. L. c. 66, § 6A(e).

Mr. Timothy Carroll, House Clerk  
Mr. Michael D. Hurley, Senate Clerk  
Page 2  
March 12, 2025

The Secretary's Office prescribed an online form for the submission of this data, and publishes the data on its website at:

<https://www.sec.state.ma.us/RequestSearchWeb/Webpages/Welcome.aspx>.

Updated reports will be filed, as necessary. If you have any questions about this report, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Manza Arthur". The signature is fluid and cursive, with the first name "Manza" being more prominent and the last name "Arthur" following in a similar style.

Manza Arthur  
Supervisor of Records